

**NOTICE AND AGENDA FOR A REGULAR MEETING OF THE
CITY COMMISSION OF THE CITY OF VERNON
1725 WILBARGER STREET
FEBRUARY 22, 2022 AT 6:30 PM**

1. Call to Order:
 - A. Declaration of Quorum
 - B. Invocation
 - C. Pledge of Allegiance
2. Consent Agenda
 - A. Approve Minutes: Attached are Minutes of the Regular Meeting held on Tuesday, January 25, 2022
 - B. Approval of Finance Investment Report, Vouchers, Payroll and Benefit Expense for January 1, 2022 to January 31, 2022
 - C. Approval of other Department Reports
3. Public Comment – Hear Citizens with a Limitation of Five Minutes
(Citizens wishing to comment must complete the provided form and hand it to the City Secretary before the start of the meeting.)
4. Discussion, Consideration and Take Possible Action to Approve Resolution Number 1080 Declaring that certain improvements described herein are public nuisances, and requiring the taking down and removal of such improvements
5. Discussion, Consideration and Take Possible Action to Approve sale of tax properties: Parcel 970001, 1108 Houston to Joshua Tree Services LLC for \$901.00; Parcel 8119001, 1116 Houston to Joshua Tree Services LLC for \$901.00
6. Discussion, Consideration and Take Possible Action on approving the City of Vernon Procurement Policies pertaining to the American Rescue Plan Act (ARPA)
7. Discussion, Consideration and Take Possible Action to approve the purchase of services to recoat the existing slide and place the diving board
8. Discussion, Consideration and Take Possible Action to approve the solicitation of bids for upgrades to the Wastewater Treatment Plant part of which will be American Recovery Plan projects
9. Discuss, Consider and Take Possible Action to bid out paving improvements for Yamparika Street adjacent to the Vernon ISD new school being built.
10. Discuss, Consider and Take Possible Action on a request from Cooper Alexander for closing Olive Street from Main to Cumberland on April 16, 2022 from 8 am to 4 pm for Spring Market.
11. Adjourn

The City Commission may convene a public meeting and then recess into Closed Executive Session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. A Closed Executive Session may be authorized by law to include, but not limited to: (1) consulting with the Council's Attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Commission clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, § 551.074; and (5) discussing security personnel or devices, § 551.076.

Vernon City Hall is accessible to individuals with disabilities through its main entry on the north side (1725 Wilbarger Street) of the building. An access ramp leading to the sidewalk serving City Hall is located at the northwest corner of the building. Parking space for an individual with disabilities is available in the west parking lot. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (940) 552-2581 or FAX (940) 552-0569 for further information.

The meeting will be streamed on Facebook Live beginning at 6:30. If you have any questions or comments please respond by email citysec@vernontx.gov or call City Secretary (940) 552-2581 with questions or concerns prior to the meeting which will be read publicly.

CERTIFICATE

I, Marsha Jo Stone, City Secretary, do hereby certify that a copy of the February 22, 2022 Vernon City Commission

Agenda was posted on: February 17, 2022 at 2:00 pm

Marsha Jo Stone TRMC, City Secretary

Removed on: _____ By: _____

Consent Agenda

**VERNON CITY COMMISSION
REGULAR MEETING
JANUARY 25, 2022**

Mayor Pam Gosline called the Regular Meeting of the Vernon City Commission to order at 6:30 p.m. on January 25, 2022 at City Hall, and a quorum was declared present.

Mayor: Pam Gosline

Commissioners: Jim Parmer, Early Williams, Dustin Fraticelli, Don Aydelott

Staff Present: City Manager Martin Mangum, Public Works Director Darell Kennon, Finance Director Dee Boatenhamer, Fire Chief Chris Cook, Police Chief Randy Agan, Assistant Fire Chief Aaron Crumbley, City Secretary Marsha Jo Stone,

1. Call To Order

- A. Declaration of Quorum – Mayor Gosline declared a quorum
- B. Invocation – Commissioner Williams led the group in the Invocation
- C. Pledge of Allegiance – Mayor Gosline led the group in the pledge to the United States Flag and the Texas Flag

2. Consent Agenda:

- A. Approval of the Minutes of the Regular Meeting held on Tuesday, December 14, 2021
- B. Approval of the Finance Investment Report, Vouchers, Payroll and Benefit Expense for December 1, 2021 to December 31, 2021.
- C. Approval of other Department Reports

Commissioner Williams moved to approve the consent agenda.

Commissioner Aydelott seconded the motion, which passed with a unanimous vote.

Mayor Gosline and Fire Chief Cook announced that Wilbarger County is under a burn ban.

3. Public Comment

Charles McArthur addressed the Commission concerning adding benches downtown in front of the new murals.

4. Discussion, Consideration and Take Possible Action to Approve Resolution Number 1079 Calling for a Public Hearing to determine whether certain improvements described herein are each dangerous structures and public nuisance

Commissioner Aydelott made the motion to approve Resolution Number 1079 Calling for a Public Hearing to determine whether certain improvements described herein are each dangerous structures and public nuisance

Commissioner Williams seconded the motion, which passed with a unanimous vote

5. **Discussion, Consideration and Take Possible Action to Approve sale of tax properties: Parcel 1459001, 1421 Violet to Kazimir Investments, LLC for \$1,351.00; Parcel 4705001, 1915 Lamar Street to Kazimir Investments, LLC for \$10,051.00; Parcel 7906001, 2322 Wanderer Street to Kazimir Investments, LLC for \$400.00; Parcel 483001, 3602 Bacon Street to Land Service Nationwide for \$541.00; Parcel 8433001, 1331 Lexington Street to Lorenzo Jimenez Rojas for \$900.00**

Commissioner Parmer made the motion to approve the sale of tax properties as read.

Commissioner Williams seconded the motion, which passed with a majority vote: Parmer – Yes, Williams – Yes, Gosline – Yes; Aydelott – No, Fraticelli - No

6. **Discussion, Consideration and Take Possible Action to Approve Resolution Number 1081 of the City Commission of the City of Vernon, Texas, Calling a General Election for the purpose of filling the offices of Mayor, City Commissioner Precincts 1 and 2, establishing the dates and times of Early Voting for such Election; and Authorizing an Agreement with Wilbarger County to furnish election services and equipment**

Commissioner Williams made the motion to Approve Resolution Number 1081 of the City Commission of the City of Vernon, Texas, Calling a General Election for the purpose of filling the offices of Mayor, City Commissioner Precincts 1 and 2, establishing the dates and times of Early Voting for such Election; and Authorizing an Agreement with Wilbarger County to furnish election services and equipment

Commissioner Aydelott seconded the motion, which passed with a unanimous vote

7. **Discussion, Consideration and Take Possible Action on soliciting requests for proposals (RFP) for administrative/management services for the City of Vernon's Economic Development Administration Grant**

Commissioner Fraticelli made the motion to authorize advertising request for proposals for the administration of the City of Vernon 2022 United States Economic Development Grant

Commissioner Williams seconded the motion, which passed with a unanimous vote

8. **Discussion, Consideration and Take Possible Action to approve the revisions to the purchase of a pickup for the Parks Department and the Water Department**

Commissioner Aydelott made the motion to approve the revisions to the purchase of a pickup for the Parks Department and the Water Department from Vernon Auto Group at a cost of \$35,902.30 and \$38,927.30.

Commissioner Fraticelli seconded the motion, which passed with a unanimous vote

9. **Public Hearing – Zoning Change for Vernon ISD**

Mayor Gosline called the Public Hearing to order at 6:56 pm

No Public Comment

Mayor Gosline closed the Public Hearing at 6:57 pm

- 10. Discussion, Consideration and Take Possible Action on Ordinance Number 1782 changing the boundaries of zoning districts, defining the location of the new boundaries, and providing for conflict, validation, recording an effective date**

Commissioner Fraticelli made the motion to approve Ordinance Number 1782 changing the boundaries of zoning districts, defining the location of the new boundaries, and providing for conflict, validation, recording an effective date

Commission Aydelott seconded the motion which passed with a unanimous vote

- 11. Discussion, Consideration and Take Possible Action on awarding a bid for the billing and collection of Emergency Medical Services**

Tabled

- 12. Discussion, Consideration and Take Possible Action on the appointment of individuals to the Main Street Advisory Board**

Commissioner Aydelott made the motion to appoint Jamie Chapman and Courtney Araiza to three year terms and Bennie King to a one year term on the Main Street Advisory Board

Commissioner Parmer seconded the motion, which passed with a unanimous vote

- 13. Discussion, Consideration and Take Possible Action on the appointment of one individual to the Tourism Advisory Board**

Commissioner Aydelott made the motion to appoint Charles McArthur to a three year term on the Tourism Advisory Board

Commissioner Parmer seconded the motion, which passed with a unanimous vote

- 14. Executive Session**

**Section § 551.071 – Pending Litigation,
Section 551.074– Personnel City Manager, and First Responders,
Section 551.072 – Real Property to discuss the purchase, exchange, lease or value of real property**

Commissioner Fraticelli made the motion to enter into Executive Session at 7:07 pm

Commissioner Aydelott seconded the motion, which passed with a unanimous vote

Exit Executive Session

Commissioner Aydelott made the motion to exit Executive Session at 8:01 pm

Commissioner Fraticelli seconded the motion, which passed with a unanimous vote

No Action Taken

11. Adjourn

Commissioner Aydelott made the motion to adjourn the Regular Meeting at 8:02 pm.

Commissioner Parmer seconded the motion, which passed with a unanimous vote.

Pamela Gosline, Mayor

ATTEST:

Marsha Jo Stone, TRMC
City Secretary



VERNON, TEXAS

City of Vernon
1725 Wilbarger Street
Vernon, TX 76384 - 5623
940-552-2581
Fax 940-552-0569

TO: City Commission
FROM: Deanna Boatenhamer Finance Director
DATE: 2.16.2022
SUBJECT: Monthly Investment Report

Attached is the Monthly Investment Report for Council Approval. All investments are in compliance with State of Texas Public Fund Investment Act (PFIA) and the City of Vernon's conservative investment strategy. All investments are cash funds held locally in Herring Bank / Waggoner National Bank checking accounts. These checking accounts are insured by Herring Bank though bonds and DIP funds by outside banks. Monthly reports of held bond securities are on file with the Finance Director. The current depository contract has a variable rate of 0.15% plus Fed Funds Rate applied to each daily balance. The EBT Note is a 10 year note with a 2.5% fixed rate, and all paid interest proceeds are immediately usable for accounts payable in EBT. For the month of January 2022 the City earned 0.40% which was applied to each daily balance held at Herring Bank.

The federal funds rate is the primary tool that the Federal Open Market Committee uses to influence interest rates and the economy. Changes in the federal funds rate have far-reaching effects by influencing the borrowing cost of banks in the overnight lending market, and subsequently the returns offered on bank deposit products such as certificates of deposit, savings accounts and money market accounts. Changes in the federal funds rate and the discount rate also dictate changes in The Wall Street Journal prime rate, which is of interest to borrowers. The prime rate is the underlying index for most credit cards, home equity loans and lines of credit, auto loans, and personal loans. Many small business loans are also indexed to the Prime rate. The 11th District Cost of Funds is often used as an index for adjustable-rate mortgages.

Prime rate, fed funds rates, COFI:

	This week	Month ago	Year ago
WSJ Prime Rate	3.25	3.25	3.25
Federal Discount Rate	0.25	0.25	0.25
Fed Funds Rate (Current target rate 0.00 – 0.25)	0.25	0.25	0.25
11th District Cost of Funds	0.22	0.22	0.46

From <http://www.bankrate.com/rates/interest-rates/prime-rate.aspx>
Chart data as of 2.16.2022 online

Jan-21					0.40%	2.50%
					Interest Earned	Interest Earned
Fund	Description	Account	Fund EOM Bank Balance	Fund EOM Bank Interest	Subfund EOM Bank Interest	EBT 10-year Loan Interest
10PEG	PEG Franchise Escrow	*416	\$ 124,506.51	\$ 41.79		
20	Meter Deposits	*441	\$ 162,215.57	\$ 55.12		
25	Capital Project Funds	*211	\$ 1,926,071.45	\$ 586.15		
41	Grants - Non Interest	*017	\$ 1,422.00	\$ -		
42	Grants Interest Bearing	*827	\$ 1,280,935.62	\$ 434.87		
50	Debt Service	*822	\$ 411,701.90	\$ 114.75		
51	Debt Service I&S	*436	\$ 468,838.62	\$ 127.28		
52	2021 Capital Projects	*654	\$ 51,260.82	\$ 2.81		
60	Perpetual Care	*223	\$ 251,826.49	\$ 84.88		
80	Electric Trust Principal	*029	\$ 2,905,768.40	\$ 986.97		
85	Benevolence Fund	*820	\$ 14,836.46	\$ 5.00		
90	Electric Trust Expense	*235	\$ 119,053.97	\$ 40.24		
92	Employee Benefit Trust	*030	\$ 1,359,359.65	\$ 469.49		\$ 815.10
99	Joint Acct, Pooled Cash	*840	\$ 12,363,939.69	\$ 4,191.42		
99 Subfund 10	General Fund	*840			\$ 1,559.76	
99 Subfund 20	Enterprise Fund	*840			\$ 2,291.43	
99 Subfund 28	Court Technology	*840			\$ 10.98	
99 Subfund 29	Court Security	*840			\$ 11.26	
99 Subfund 30	Hotel/Motel	*840			\$ 228.17	
99 Subfund 31	Hotel/Motel County	*840			\$ 27.68	
99 Subfund 70	Park Contributions	*840			\$ 6.65	
99 Subfund 75	Main Street	*840			\$ 34.45	
99 Subfund 81	Xmas Decor Donation	*840			\$ 0.11	
99 Subfund 82	Seizure Fund	*840			\$ 15.36	
99 Subfund 84	Fireman Fund	*840			\$ 5.57	
	Total		\$ 21,442,737.15	\$ 7,140.77	\$ 4,191.42	\$ 815.10



VERNON, TEXAS

City of Vernon
1725 Wilbarger Street
Vernon, TX 76384 - 5623
940-552-2581
Fax 940-552-0569

TO: City Commission
FROM: Deanna Boatenhamer, Finance Director
DATE: 2.16.2022
SUBJECT: Cash Comparison Report

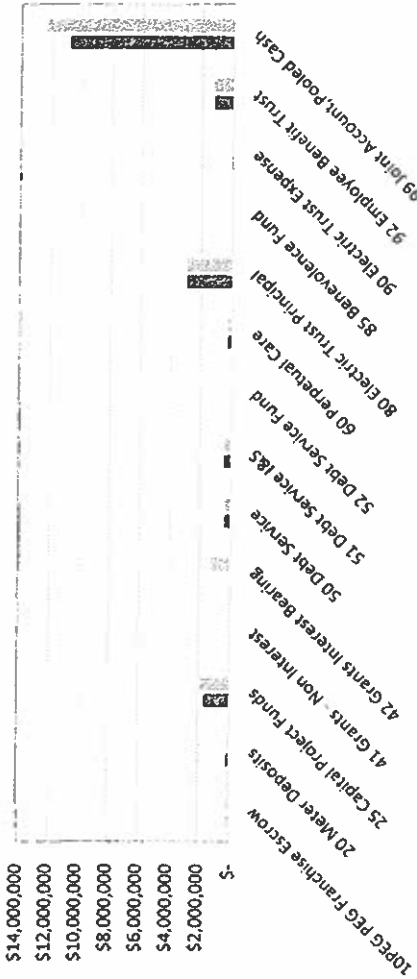
This graph and table use Monthly Investment Report data from this period and the prior year's same period.

Summary Analysis

- Total Cash Increased by \$3,374,649.38 between current period and same time last year, up \$220,762.70 from prior month.
- F99 Joint Fund Cash Increased by \$1,617,626.44
- F99 Joint Fund Cash provided 58% of total cash on hand this period vs 59% a year ago at the same time.
- F99 Joint Fund Cash period increase was 48% of total cash increase.
- F50 Debt Service increased by \$14,164.01. City is methodically funding each period to reestablish the audit best practice of monthly funding debt service obligations. Large bond payments are due 2X/year: March and September.
- New F51 Debt Service I&S increased by \$3,613.29 Budgeted monthly transfers are being made to F50 Debt Service. This new separate fund was created in FY2015.16 at the advice of our auditor to segregate the new I&S revenues. Most Ad Valorem tax revenues are received in Quarter 2, so most revenue for F51 will appear then. Large bond payments are due 2X/year: March and September.
- F92 Employee Benefit Trust Increased by \$107,686.61 vs a year ago at the same time. The \$8,943.07 monthly note repayment on 10-year repayment plan began in FY2015.16. All F92 cash may be used to pay for claims as they occur.

City of Vernon TX
Investment Report
Cash History Comparison

City of Vernon Cash Balances Comparison



\$ 12,363,939.69 Cash Balance
Fund 99 Joint Account,
Pooled Cash Fund at end of
Jan-22

\$ 21,442,737.15 Cash Balance
Total for All City Funds at end of
Jan-22

Herring Bank Account			Jan-22		Jan-21		WNB		WNB		
Fund	Description	Herring Bank Account	Herring Bank Cash Balances	Herring Bank Interest Earned	WNB Cash Balances	WNB Interest Earned	WNB Cash Balances	WNB Interest Earned	WNB Cash Balances	WNB Interest Earned	
10	Club House Deposits		\$ -	\$ -	\$ 4,092.45	\$ 1.61	\$ -	\$ -	\$ -	\$ -	
10	PEOP Financial Escrow	*416	\$ 124,508.51	\$ 41.79	\$ 114,180.52	\$ 45.35	\$ 114,180.52	\$ 45.35	\$ 114,180.52	\$ 45.35	
20	Meter Deposits	*441	\$ 162,215.57	\$ 55.12	\$ 161,459.53	\$ 64.12	\$ 161,459.53	\$ 64.12	\$ 161,459.53	\$ 64.12	
25	Capital Project Funds	*211	\$ 1,926,071.45	\$ 586.15	\$ 1,643,735.65	\$ 683.67	\$ 1,643,735.65	\$ 683.67	\$ 1,643,735.65	\$ 683.67	
41	Grants - Non Interest	*017	\$ 1,422.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
42	Grants Interest Bearing	*827	\$ 1,280,935.62	\$ 434.87	\$ 5.75	\$ -	\$ 5.75	\$ -	\$ 5.75	\$ -	
50	Debt Service	*622	\$ 411,701.90	\$ 114.75	\$ 397,537.89	\$ 153.34	\$ 397,537.89	\$ 153.34	\$ 397,537.89	\$ 153.34	
51	Debt Service I&S	*436	\$ 469,838.62	\$ 127.28	\$ 466,225.33	\$ 179.67	\$ 466,225.33	\$ 179.67	\$ 466,225.33	\$ 179.67	
52	Debt Service Fund	*654	\$ 51,260.82	\$ 2.81	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
60	Perpetual Care	*223	\$ 251,826.49	\$ 84.88	\$ 247,630.00	\$ 98.22	\$ 247,630.00	\$ 98.22	\$ 247,630.00	\$ 98.22	
80	Electric Trust Principal	*029	\$ 2,905,768.40	\$ 986.97	\$ 2,902,575.67	\$ 1,153.08	\$ 2,902,575.67	\$ 1,153.08	\$ 2,902,575.67	\$ 1,153.08	
85	Benevolence Fund	*820	\$ 14,836.46	\$ 5.00	\$ 13,799.39	\$ 5.44	\$ 13,799.39	\$ 5.44	\$ 13,799.39	\$ 5.44	
90	Electric Trust Expense	*235	\$ 119,053.97	\$ 40.24	\$ 118,959.30	\$ 46.90	\$ 118,959.30	\$ 46.90	\$ 118,959.30	\$ 46.90	
92	Employee Benefit Trust	*030	\$ 1,359,359.65	\$ 469.49	\$ 1,251,673.04	\$ 482.89	\$ 1,251,673.04	\$ 482.89	\$ 1,251,673.04	\$ 482.89	
99	Joint Account, Pooled Cash	*840	\$ 12,363,939.69	\$ 4,191.42	\$ 10,746,313.25	\$ 4,289.28	\$ 10,746,313.25	\$ 4,289.28	\$ 10,746,313.25	\$ 4,289.28	
All Funds Total			\$ 21,442,737.15	\$ 7,140.77	\$ 18,068,167.77	\$ 7,203.57	\$ 18,068,167.77	\$ 7,203.57	\$ 18,068,167.77	\$ 7,203.57	
				0.40%	Rate Earned		Rate Earned		Rate Earned		
				0.50%		Rate Earned		Rate Earned		Rate Earned	



VERNON, TEXAS

City of Vernon
1725 Wilbarger Street
Vernon, TX 76384 - 5623
940-552-2581
Fax 940-552-0569

TO: City Commission
FROM: Deanna Boatenhamer, Finance Director
DATE: 2.16.2022
SUBJECT: Joint Fund Cash On Hand Report

Attached is the Joint Fund Cash On Hand Report, developed to show transparency of Joint Fund cash on hand each month. Joint Fund is the consolidated cash for City's operating funds. Cash on hand is important because adequate cash-flow is needed for City to operate smoothly.

City's two major operating funds, General and Enterprise (Water) have different cash-flow inputs and outputs.

- General Fund is for City's main operating functions and is funded through property taxes, sales taxes, and other fees. Property taxes mostly are received in January, so General Fund will appear most robust in Qtr. 1 each calendar year, and less robust in Qtr. 4 of each calendar year. Expenses are mostly stable each month.
- Enterprise (Water) Fund is funded through billing customers for utility usage. Since usage is seasonal, City historically showed steep revenue increase during hot dry summer months. With implementation of fixed monthly billing charges, there is less monthly variation than in the past. In addition, the demand curve for usage has flattened with customer adaptation to drought conditions. These two factors have led to stable monthly revenues; expenses are mostly stable each month.

Pooled Cash Analysis

As of

01.31.2022

Pooled Cash = Joint Fund = Fund 99

Below are the Pooled Cash's Subfund accounting balances for the end of the reporting period
 These balances all use cash held at Waggoner National Bank in Joint Fund account 700056401
 This bank account, and all bank accounts, are reconciled monthly

General (Sub)Fund & Enterprise (Sub)Fund Cash:

10	General Fund	4,557,243.84	37%	91%	\$ 11,252,228.53
20	Enterprise Fund	6,694,984.69	54%		
					of
					Joint Fund
					cash reserves
					81%
					of budget

All other Subfunds:

25	Inactive Fund: Drinking Water SRF Fund	0.00	9%	of Joint Fund
28	Court Technology	32,082.09		
29	Court Security	32,899.85		
30	Hotel/Motel	666,844.73		
31	Hotel/Motel County	80,872.19		
40	Grants	91,067.81		
64	Inactive Fund: Fireman Relief & Retirement	0.00		
70	Park Contributions	19,431.08		
75	Main Street	100,667.07		
81	Christmas Decor Donation	330.92		
82	Seizure Fund	44,883.90		
83	Inactive Fund: Crime Fund	0.00		
84	Fireman Fund	16,260.33		
85	Inactive Fund: Benevolence Fund	0.00		
91	Inactive Fund: TDCP Projects	0.00		
98	Inactive Fund: SRF Construction Funds	0.00		

12,337,368.50**100%****FY 2021-2022 Budget**

General Fund Expenditures	\$7,903,898	
Subtotal		\$7,903,898
Enterprise Fund Expenditures	\$10,198,412	
Less: Transfers to General Fund and Fund 25	(\$3,307,000)	
Less: Transfers to General Fund in Lieu Of's	(\$862,702)	
Subtotal		\$6,028,710
Total General Fund and Enterprise Fund		\$13,932,608
Cash requirement calculation	90 days or 25%	\$3,483,152
Cash requirement calculation	120 days or 33%	\$4,597,761

** Financial Policy of 90 days, 25% reserves **		\$3,483,152	90 days	25%	Financial Policy
General Fund & Enterprise Fund Cash	01.31.2022	\$ 11,252,228.53	291 days	81%	Accounting
Total Pooled Cash = Joint Fund = Fund 99	01.31.2022	\$ 12,337,368.50	319 days	89%	Accounting
Herring / Waggoner National Bank	01.31.2022	\$ 12,363,939.69	319 days	89%	Cash On Hand
Variance *	01.31.2022	\$ (26,571.19)			

- * There will be variances each month between Accounting and Cash on Hand
 - * These variances are normal and expected due to timing differences between Accounting and Bank
- Bank Reconciliations are verified monthly by Finance Director and City Manager



VERNON, TEXAS

City of Vernon
1725 Wilbarger Street
Vernon, TX 76384 - 5623
940-552-2581
Fax 940-552-0569

TO: City Commission
FROM: Deanna Boatenhamer, Finance Director
DATE: 2.16.2022
SUBJECT: Monthly Finance Committee Minutes

Attached are the minutes for the Monthly Finance Committee for your approval.

City Manager Marty Mangum called the Regular Monthly Finance Committee meeting to order at 8:32 AM in the City Manager's office to discuss prior monthly financial activity.

Present: Mayor Gosline & Commissioner Parmer

Staff Present: City Manager Marty Mangum and Finance Director Dee Boatenhamer

Monthly Investment Report

The Investment Report was reviewed and discussed. Our EBT note is earning 2.5% interest and we are earning 0.40% interest with the Herring Bank. Total interest earned was \$4,430.02, this amount is on Herring Bank balances only. The remaining interest will be deposited the next month. EBT loan paid \$832.00 in interest. Ending balance for all funds held at the Waggoner National Bank / Herring Bank was \$20,931,453.11, which is up vs last year at this time ~2.3M.

Monthly Financial Reporting

All monthly reports were reviewed. Regarding the Cash Comparison Report, total cash increased by \$3,153,786.68 between the current period and the same time last year, down \$645,642.60 from prior month. Fund 99 cash increased by \$1,690,176.37. The joint fund provided 58% of total cash on hand vs 59% a year ago at the same time. The EBT fund increased by \$171,003.05 vs a year ago and we were reminded that \$100,000 is us paying ourselves back, so we put \$71,003.05 more in the fund than what we paid in claims. We then went over the Pooled Cash Analysis Report. Both Sub funds 10 & 20 are up vs last year at this time. We went over all the other sub funds, and the Mayor asked what was the percentage collected on Funds 30 & 31. The cash reserves are at 284 days vs 271 last year, we have 13 more days. Fund 10 revenues are at 22.06% of the budget and it should be 25% at this time. In January we should be ahead because of tax collections. The Mayor inquired about the expenditures for Legislative being at 73.15% (strategic planning seminar). Total expenditures for F10 are at 22.82% of the budget, which is about 2% under. Marty pointed out that ad valorem tax collections will "true up" in January. We have collected about 13.38% of what is budgeted. Fund 20 revenues are at 22.04% of the budget and expenditures are at 17.80%. Both should be at 25%. We still show that ~1.2M in grant revenue is budgeted and not collected so that is skewing totals.

Monthly Vouchers

The total departmental vouchers were \$822,216.46 this does not include payroll, only departmental vouchers will be listed to give a more accurate picture of operations, and to additionally protect employee confidentiality of garnishments. All vouchers in the monthly report are on file in City Hall.

With there being no further business, City Manager Marty Mangum made the motion to adjourn at 9:17 AM.



VERNON, TEXAS

City of Vernon
1725 Wilbarger Street
Vernon, TX 76384 - 5623
940-552-2581
Fax 940-552-0569

TO: City Commission
FROM: Deanna Boatenhamer, Finance Director
DATE: 2.16.2022
SUBJECT: **Monthly Operating Budget Summary Reports**

The Operating Budget Summary Reports reflecting the General Fund (10) and Enterprise Fund (20) at the close of last month are attached.

C I T Y O F V E R N O N
FINANCIAL STATEMENT - UNAUDITED
AS OF: JANUARY 31ST, 2022

10 -GENERAL FUND

REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4010.101	CURRENT AD VALOREM TAXES	1,756,000.00	515,243.93	750,200.47	42.72	1,005,799.53
4010.103	DELINQUENT AD VALOREM TAXES	35,000.00	546.34	18,416.70	52.62	16,583.30
4010.105	PENALTY & INTEREST-AD VALOREM	27,500.00	529.28	11,106.27	40.39	16,393.73
4030	SALES TAX - 1% CITY	1,475,000.00	119,212.95	497,699.43	33.74	977,300.57
4040	VEHICLE INVENTORY TAX	5,000.00	0.00	0.00	0.00	5,000.00
4050	FRANCHISE TAX	530,000.00	37,975.39	133,234.01	25.14	396,765.99
4070	MIXED DRINK TAX	15,000.00	1,633.67	6,339.87	42.27	8,660.13
4090	COURT TAX	72,000.00	5,439.92	23,286.31	32.34	48,713.69
4130.20	TRANSFER FROM ENTERPRISE	1,507,000.00	125,583.33	502,333.32	33.33	1,004,666.68
4130.40	TRANSFER FROM GRANTS FUND 40	0.00	0.00	0.00	0.00	0.00
4130.60	TRANSFER FROM PERPETUAL CARE	0.00	0.00	0.00	0.00	0.00
4130.70	TRANSFER FROM PARK CONTRIBUT	0.00	0.00	0.00	0.00	0.00
4130.75	TRANSF FROM STREET ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
4130.80	TRANSFER FROM FUND 90	9,300.00	0.00	0.00	0.00	9,300.00
4130.9	OPERATING TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
4130.93	TRANSFER FROM FUND 93	0.00	0.00	0.00	0.00	0.00
4150	FINES & FORFEITURES	115,000.00	7,831.37	27,610.97	24.01	87,389.03
4150.ADM	ADMIN FEES - COURT	0.00	0.00	0.00	0.00	0.00
4150.COL	COLLECTION FEES-COURT	12,000.00	565.30	2,803.90	23.37	9,196.10
4150.DEF	DEFERMENT FEE - COURT	0.00	0.00	0.00	0.00	0.00
4150.DIS	DISMISSAL FEE - COURT	0.00	40.00	40.00	0.00	(40.00)
4150.REF	FINES-REFUNDED TO STATE	0.00	0.00	0.00	0.00	0.00
4150.SEC	BUILDING SECURITY FUND	0.00	0.00	0.00	0.00	0.00
4150.SPK	SPECIAL EXPENSE FEES - COURT	0.00	0.00	0.00	0.00	0.00
4150.TEC	COURT TECHNOLOGY FUND	0.00	0.00	0.00	0.00	0.00
4160.K9	VISD K9	4,000.00	0.00	0.00	0.00	4,000.00
4160.SAE	SANK KIT REFUND	0.00	0.00	0.00	0.00	0.00
4160.SRO	VISD SCHOOL RESOURCE OFFICER	40,000.00	0.00	0.00	0.00	40,000.00
4170	CONTRACTS-FIRE & AMBULANCE	0.00	0.00	1,237.50	0.00	(1,237.50)
4170.A	COUNTY AMBULANCE REVENUE	71,472.00	5,956.00	17,868.00	25.00	53,604.00
4170.F	CONTRACTS-FIRE	50,000.00	4,166.66	12,499.98	25.00	37,500.02
4170.G	HOSPITAL AMBULANCE REVENUE	71,472.00	5,956.00	29,780.00	41.67	41,692.00
4170.H	C/O OFFICER REIMBURSEMENT	8,100.00	0.00	0.00	0.00	8,100.00
4190	AMBULANCE FEES	470,000.00	45,573.39	189,998.63	40.43	280,001.37
4190.1	AMBULANCE REFUNDS	0.00	0.00	0.00	0.00	0.00
4190.F	FIRE RESPONSE FEE	0.00	0.00	0.00	0.00	0.00
4190.MIS	AMBULANCE MISC REVENUE	0.00	0.00	0.00	0.00	0.00
4190.REF	AMBULANCE REFUNDS, DELINQUENT	0.00	0.00	0.00	0.00	0.00
4210	RENTALS & LEASES	18,500.00	4,761.00	9,698.00	52.42	8,802.00
4210.REF	CLUB HOUSE DEPOSIT REFUNDS	0.00	0.00	0.00	0.00	0.00
4220	COMMUNITY EDUCATION REVENUE	100.00	45.00	575.00	575.00	(475.00)
4220.REF	FUNDS PAID OUT OF COM ED REV	0.00	0.00	0.00	0.00	0.00
4230	HOUSING AUTHORITY-LIEU TAX	7,654.00	0.00	0.00	0.00	7,654.00
4250	PERMITS	32,000.00	1,949.09	7,955.46	24.86	24,044.54
4270	PLUMBING INSPECTION FEES	0.00	0.00	0.00	0.00	0.00
4290	CEMETERY INCOME	0.00	0.00	0.00	0.00	0.00
4290.LOT	CEMETERY LOTS SOLD	12,000.00	(2,047.50)	17,790.00	148.25	(5,790.00)
4290.O&C	CEMETERY OPEN/CLOSE	47,800.00	0.00	5,540.00	11.59	42,260.00
4290.OVT	CEMETERY OVERTIME CHARGED	3,600.00	0.00	240.00	6.67	3,360.00
4310	AQUATIC CTR INCOME	0.00	0.00	0.00	0.00	0.00
4310.100	AQUATIC CTR PASSES	3,500.00	0.00	0.00	0.00	3,500.00

CITY OF VERNON
FINANCIAL STATEMENT - UNAUDITED
AS OF: JANUARY 31ST, 2022

PAGE: 1

10 -GENERAL, FUND
FINANCIAL SUMMARY

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY						

ALL REVENUE		7,465,935.00	951,507.72	2,617,337.25	35.06	4,848,597.75

*** TOTAL REVENUES ***		7,465,935.00	951,507.72	2,617,337.25	35.06	4,848,597.75

EXPENDITURE SUMMARY						

000-NON-DEPARTMENTAL		0.00	0.00	0.00	0.00	0.00
110-BUSINESS DEVELOPMENT		0.00	(27.46)	4,762.64	0.00	(4,762.64)
111-LEGISLATIVE		19,036.00	3,362.00	17,287.68	90.82	1,748.32
112-CITY MANAGER		185,978.00	14,922.31	60,921.32	32.76	125,056.68
113-CITY SECRETARY		105,102.00	7,935.08	33,728.55	32.09	71,373.45
114-LEGAL		28,000.00	2,052.00	5,149.50	18.39	22,850.50
116-HEALTH		4,700.00	242.34	344.75	7.34	4,355.25
118-STREETS		933,859.00	46,026.47	232,002.60	24.84	701,856.40
119-GARAGE		268,871.00	19,297.83	95,500.27	35.52	173,370.73
120-POLICE DEPARTMENT		2,225,374.00	217,059.19	777,601.15	34.94	1,447,772.85
121-FIRE DEPARTMENT		1,077,590.00	83,583.55	331,778.17	30.79	745,811.83
122-CEMETERY DEPARTMENT		173,173.00	8,681.50	40,634.64	23.46	132,538.36
123-COURT		190,454.00	24,258.69	57,760.47	30.33	132,693.53
124-SWIMMING POOL		147,467.00	2,768.50	8,658.37	5.87	138,808.63
125-AMBULANCE/EMS		870,035.00	67,562.54	233,207.17	26.80	636,827.83
126-PARKS DEPARTMENT		353,038.00	22,181.25	94,624.05	26.80	258,413.95
128-PURCHASING		5,800.00	201.90	3,582.32	61.76	2,217.68
129-FINANCE		153,157.00	11,796.59	43,077.91	28.13	110,079.09
130-CODE ENFORCEMENT		271,871.00	22,003.37	76,746.67	28.23	195,124.33
131-SPECIAL SERVICES		279,577.00	5,431.86	26,894.35	9.62	252,682.65
149-SPECIAL ITEMS		575,676.00	52,213.76	269,343.95	46.79	306,332.05
160-MAIN STREET		35,140.00	63.06	1,602.80	4.56	33,537.20
259-SPECIAL ITEMS		0.00	0.00	0.00	0.00	0.00

*** TOTAL EXPENDITURES ***		7,903,898.00	611,616.33	2,415,209.33	30.56	5,488,688.67

*** REVENUES OVER/(UNDER) EXPENDITURES (437,963.00)	339,891.39	202,127.92	46.15-	(640,090.92)

CITY OF VERNON
FINANCIAL STATEMENT - UNAUDITED
AS OF: JANUARY 31ST, 2022

10 -GENERAL FUND

REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4310.200	AQUATIC CTR GATE FEES	37,000.00	0.00	0.00	0.00	37,000.00
4310.300	AQUATIC CTR RENTALS	16,000.00	620.00	620.00	3.88	15,380.00
4310.400	AQUATIC CTR CONCESSIONS	16,000.00	0.00	0.00	0.00	16,000.00
4310.REF	AQUATIC CTR REFUND	0.00	0.00	0.00	0.00	0.00
4330	INTEREST INCOME-GENERAL	20,580.00	1,559.76	5,195.38	25.24	15,384.62
4355.CC	CARD PROCESSING FEE	27,000.00	2,715.44	9,996.11	37.02	17,003.89
4370	DAMAGES TO CITY PROPERTY	0.00	0.00	0.00	0.00	0.00
4371.101	ADMINISTRATIVE CHG FROM ENTER	300,035.00	25,002.92	100,011.68	33.33	200,023.32
4371.103	IN-LIEU SALES TAX FROM ENTERP	91,939.00	7,661.50	30,646.00	33.33	61,293.00
4371.105	IN-LIEU FRANCHISE TAX-ENTERPR	378,406.00	31,533.92	126,135.68	33.33	252,270.32
4371.107	IN-LIEU AD VALOREM TAX-ENTERP	92,322.00	7,693.50	30,774.00	33.33	61,548.00
4690	DONATIONS RECEIVED	0.00	0.00	750.00	0.00	(750.00)
4690.3	MAIN STREET TRANSFER IN	0.00	750.00	750.00	0.00	(750.00)
4690.4	FUND 90 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
4690.F50	TRANSFERS IN - FUND 50	0.00	0.00	0.00	0.00	0.00
4690.K9	K9 DONATIONS	1,655.00	0.00	0.00	0.00	1,655.00
4690.REF	FUNDS PAID OUT OF DONATIONS	0.00	0.00	0.00	0.00	0.00
4691.FAC	FAÇADE RENOVATION REVENUE	0.00	0.00	0.00	0.00	0.00
4890	MISCELLANEOUS REVENUE	37,500.00	(17,359.22)	(5,705.72)	15.22-	43,205.72
4890.100	MISC REVENUE - CODE ENFORCEMN	10,000.00	300.00	375.00	3.75	9,625.00
4890.179	SALE OF TAX RESALE PROPERTIES	20,000.00	5,516.00	18,883.99	94.42	1,116.01
4890.189	SALE OF SURPLUS PROPERTY	10,000.00	0.00	0.00	0.00	10,000.00
4890.199	CASH COLLECTIONS-OVER/SHORT	0.00	0.00	0.00	0.00	0.00
4890.88	INSURANCE RECOVERY	5,000.00	0.00	20,428.86	408.58	(15,428.86)
4890.CTY	COUNTY VEHICLE REVENUE	0.00	0.00	0.00	0.00	0.00
4890.CUT	ATMOS STREET CUTS	2,500.00	4,552.78	10,798.10	431.92	(8,298.10)
4890.PI	KMTP AUDIT ADJ	0.00	0.00	0.00	0.00	0.00
4890.REF	FUNDS PAID OUT OF COLLECTIONS	0.00	0.00	0.00	0.00	0.00
4890.SPC	REVENUE SPECIAL EVENTS	1,000.00	0.00	1,424.35	142.44	(424.35)
4990	GRANT REVENUE	0.00	0.00	0.00	0.00	0.00
4990.100	REIMBURSED PAYROLL	0.00	0.00	0.00	0.00	0.00
4990.200	REIMBURSED SUPPLIES	0.00	0.00	0.00	0.00	0.00
4990.300	REIMBURSED OTHER SERVICES	0.00	0.00	0.00	0.00	0.00
4990.400	REIMBURSED MAINTENANCE	0.00	0.00	0.00	0.00	0.00
4990.500	REIMBURSED CAPITAL ITEMS	0.00	0.00	0.00	0.00	0.00
4990.LIB	REIMBURSED - LIBRARY ELECTRIC	0.00	0.00	0.00	0.00	0.00

*** TOTAL REVENUE ***		7,465,935.00	951,507.72	2,617,337.25	35.06	4,848,597.75

STATE OF TEXAS DEPARTMENT OF COMPTROLLER OF PUBLIC ACCOUNTS
CITY OF VERNON FINANCIAL STATEMENT - UNAUDITED
AS OF: JANUARY 31ST, 2022
PAGE 3 OF 42

20 -UTILITY FUND
REVENUE

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
4010.101	DELINQUENT CONTRACTS	0.00	0.00	0.00	0.00	0.00
4010.103	DEBT SERVICE DELINQUENT TAXES	0.00	0.00	0.00	0.00	0.00
4110.111	WATER	3,920,000.00	345,140.24	1,360,681.79	34.71	2,559,318.21
4110.113	SEWER	2,308,000.00	203,821.63	806,454.32	34.94	1,501,545.68
4110.115	SANITATION	1,635,000.00	133,217.39	545,482.49	33.36	1,089,517.51
4110.119	TAPPING FEES	3,300.00	0.00	1,950.00	59.09	1,350.00
4110.121	LATE PAYMENT PENALTY	135,000.00	11,429.73	46,391.16	34.36	88,608.84
4120	LANDFILL REVENUE	0.00	0.00	0.00	0.00	0.00
4125	GARBAGE ADMIN REVENUE	60,000.00	448.11	1,320.21	2.20	58,679.79
4130.9	OPERATING TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
4130.93	TRANSFER FROM FUND 93	0.00	0.00	0.00	0.00	0.00
4130.94	TRANSFER FROM ENTERPRISE-94 C	0.00	0.00	0.00	0.00	0.00
4150	FINES & FORFEITURES	0.00	0.00	0.00	0.00	0.00
4210	RENTALS & LEASES	30,000.00	3,836.80	6,836.80	22.79	23,163.20
4250	PERMITS	0.00	0.00	50.00	0.00	50.00
4330	INTEREST INCOME-ENTERPRISE	27,000.00	2,291.43	8,318.45	30.81	18,681.55
4330.103	INTEREST INCOME-CUSTOMER DEPO	800.00	55.12	215.44	26.93	584.56
4330.94	INTEREST INCOME-94 CO	0.00	0.00	0.00	0.00	0.00
4370	DAMAGES TO CITY PROPERTY	0.00	0.00	0.00	0.00	0.00
4630	METER DEPOSIT FEES	0.00	0.00	0.00	0.00	0.00
4890	MISCELLANEOUS REVENUE	9,000.00	7,809.71	9,104.71	101.16	104.71
4890.189	SALE OF SURPLUS PROPERTY	13,400.00	0.00	0.00	0.00	13,400.00
4890.199	CASH COLLECTIONS-OVER/SHORT	0.00	0.00	191.40	0.00	191.40
4890.88	INSURANCE RECOVERY	9,000.00	0.00	0.00	0.00	9,000.00
4891	BAD DEBT RECOVERIES	0.00	0.00	0.00	0.00	0.00
4990	GRANT REVENUE	1,278,947.00	0.00	0.00	0.00	1,278,947.00
4990.100	REIMBURSED PAYROLL	0.00	0.00	0.00	0.00	0.00
4990.200	REIMBURSED SUPPLIES	0.00	0.00	0.00	0.00	0.00
4990.300	REIMBURSED OTHER SERVICES	0.00	0.00	0.00	0.00	0.00
4990.400	REIMBURSED MAINTENANCE	0.00	0.00	0.00	0.00	0.00
4990.500	REIMBURSED CAPITAL ITEMS	0.00	0.00	0.00	0.00	0.00
***	TOTAL REVENUE ***	9,429,447.00	708,050.16	2,786,613.97	29.55	6,642,833.03

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL FUND	BUSINESS DEV CORP OF VERN	1/19/22	1/3 SALES TAX 1.2022	59,827.45
			1/19/22	1/3 SALES TAX RETAINED	441.96
		WC OF TEXAS	1/06/22	RESIDENTIAL SERVICE 12-21	16,131.30
				TOTAL:	44,138.11
LEGISLATIVE	GENERAL FUND	TEXAS MUNICIPAL LEAGUE	1/19/22	MEMBER SERVICE FEE	2,514.00
		CITY OF ARLINGTON C/O ATMOS CITIES STE	1/19/22	2022 MEMBERSHIP ASSESSMENT	583.00
		VERNON CHAMBER OF COMMERCE	1/19/22	ANNUAL CHAMBER BANQUET	175.00
		BEAR GRAPHICS, INC.	1/19/22	PARCHMENT PAPER	60.00
		CITY OF JACKSBORO	1/19/22	TML REGION V QUARTERLY MEE	30.00
				TOTAL:	3,362.00
CITY MANAGER	GENERAL FUND	AT&T	1/19/22	PHONE SERVICE	27.90
		VERNON CHAMBER OF COMMERCE	1/19/22	ANNUAL CHAMBER BANQUET	25.00
		RANDALL SCHAFFNER M.D.	1/19/22	COVID 19 TEST MARTY MANGUM	65.00
		TML INTERGOVERNMENTAL	1/06/22	WORKER'S COMP FY21-22	51.31
		VERIZON	1/25/22	CELL PHONE SERVICE	35.16
		SANTA ROSA COMMUNICATIONS	1/06/22	CH INTERNET SERVICE	11.84
		CITY OF JACKSBORO	1/19/22	TML REGION V QUARTERLY MEE	15.00
				TOTAL:	231.21
CITY SECRETARY	GENERAL FUND	AT&T	1/19/22	PHONE SERVICE	27.90
		DEJ.L. MARKETING, LP	1/19/22	COMPUTER	1,041.99
		TML INTERGOVERNMENTAL	1/06/22	WORKER'S COMP FY21-22	36.65
		SANTA ROSA COMMUNICATIONS	1/06/22	CH INTERNET SERVICE	11.84
				TOTAL:	1,118.38
LEGAL	GENERAL FUND	JONATHAN J. WHITSITT	1/19/22	CONSULTING SERVICE 12-21	1,500.00
		UNDERWOOD ATTORNEYS AT LAW	1/19/22	CONSULTING SERVICE	552.00
				TOTAL:	2,052.00
HEALTH	GENERAL FUND	RANDALL SCHAFFNER M.D.	1/06/22	RETAINER	30.00
		TML INTERGOVERNMENTAL	1/06/22	WORKER'S COMP FY21-22	7.33
		HERRING BANK	1/19/22	TX DEPT AGRICULTURE	76.94
			1/19/22	TX DEPT AGRICULTURE	128.07
				TOTAL:	242.34
STREETS	GENERAL FUND	AMERICAN TIRE DISTRIBUTORS	2/02/22	107T IRON RB	347.76
		AT&T	1/19/22	PHONE SERVICE	11.82
		AUTO PLUS - VERNON	2/02/22	ALLEN WRENCH	33.30
			2/02/22	HOWES DIE	41.98
			2/02/22	AIR SPRING	193.16
			2/02/22	AIR SPRING	193.16
		EXXON MOBIL UNIVERSAL	1/06/22	MONTHLY FUEL	780.08
		KIMLEY HORN ASSOCIATES, INC.	1/19/22	VERNON PAVING 2021	400.00
		XEROX CORPORATION	1/19/22	WAREHOUSE COPIER	10.62
		NAPA AUTO PARTS	1/19/22	OIL	103.20
			2/02/22	AIR BRAKE NYLON, BRASS	19.25
			2/02/22	COUPLINGS, TXRFL, DELO	232.41
		PATHMARK TRAFFIC PRO.	1/19/22	CROSS FLAR BLADE	1,110.00
		UNIFIRST HOLDINGS, INC.	1/06/22	UNIFORMS SERVICE	17.07
			1/19/22	UNIFORMS SERVICE	17.07
			1/25/22	UNIFORMS SERVICE	17.07
			2/02/22	UNIFORMS SERVICE	17.07
		TRACTOR SUPPLY CO.	1/19/22	24IN BLACK UNDERBODY	285.98
			1/19/22	24IN BLACK UNDERBODY	12.27

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
			1/19/22	24IN BLACK UNDERBODY	12.27
			1/19/22	WRENCH SET	22.49
			1/19/22	SHOP TOWELS	19.98
		TEXAS WORKFORCE COMMISSION	1/04/22	Q4 UNEMPLOYMENT TAX	156.68
		T & G CONSTRUCTION, INC.	1/19/22	COLAY ASPHALT	1,114.16
		TML INTERGOVERNMENTAL	1/06/22	WORKER'S COMP FY21-22	1,656.68
		SUMNER-COLLEY LUMBER CO.	1/06/22	TOGGLE SWITCH	8.92
			1/06/22	LUMBER / CONCRETE MIX	29.77
			1/06/22	LEVEL	5.25
			1/06/22	LUMBER	23.71
		DAVID TEMPLETON	1/19/22	REIMBURSEMENT ON MEAL	33.30
			1/19/22	REIMBURSEMENT ON LUNCH	35.46
		VERIZON	1/25/22	CELL PHONE SERVICE	53.68
		FREEMAN PAVING LLC	1/13/22	PAY AP #2 - 2021 STREET PA	21,000.00
		ACE OF VERNON	1/25/22	SMARTFLO HOSE, HI-FLOW HOSE	97.98
			2/02/22	MARKING PAINT, CAULK GUN	43.35
		SANTA ROSA COMMUNICATIONS	1/06/22	PW INTERNET SERVICE	39.77
				TOTAL:	27,785.86
GARAGE	GENERAL FUND	AT&T	1/19/22	PHONE SERVICE	11.82
		EXXON MOBIL UNIVERSAL	1/06/22	MONTHLY FUEL	99.83
		CITY OF VERNON	1/19/22	CITY WAREHOUSE	302.93
		ATMOS ENERGY	2/02/22	GAS SERVICE WH 12-21	1,788.85
		XEROX CORPORATION	1/19/22	WAREHOUSE COPIER	10.62
		UNIFIRST HOLDINGS, INC.	1/06/22	UNIFORMS SERVICE	14.55
			1/06/22	UNIFORMS SERVICE	11.95
			1/19/22	UNIFORMS SERVICE	13.55
			1/19/22	UNIFORMS SERVICE	11.95
			1/25/22	UNIFORMS SERVICE	13.55
			1/25/22	UNIFORMS SERVICE	11.95
			2/02/22	UNIFORMS SERVICE	11.45
			2/02/22	UNIFORM SERVICE	13.55
		TRACTOR SUPPLY CO.	1/19/22	20 TON TORIN	59.99
		TML INTERGOVERNMENTAL	1/06/22	WORKER'S COMP FY21-22	476.48
		SUMNER-COLLEY LUMBER CO.	1/06/22	TOILET REPAIR KIT	16.95
			1/06/22	ENTRY LOCK / KEYS	126.70
		VERIZON	1/25/22	CELL PHONE SERVICE	26.84
		GEBO CREDIT CORPORATION	1/19/22	HOSE PVC	12.90
		GEHA ENERGY	1/25/22	ENERGY	342.05
		CULLIGAN WATER CONDITIONING	1/06/22	SOFTENER RENTAL	35.00
		SANTA ROSA COMMUNICATIONS	1/06/22	PW INTERNET SERVICE	39.77
				TOTAL:	3,413.23
POLICE DEPARTMENT	GENERAL FUND	AUTO PLUS - VERNON	1/19/22	STANDARD CAPSULE	20.97
			1/25/22	FOG LAMP CONNECT	2.94
			1/25/22	STANDARD CAPSU	6.22
			1/25/22	VALVEASY, UPPER INTAKE, SPAR	54.32
			1/25/22	BALL JOINT	71.84
			1/25/22	AUTO BATTERY	160.99
			2/02/22	SUSPENSION CONTROL	199.64
		VERNON CHAMBER OF COMMERCE	1/19/22	ANNUAL CHAMBER BANQUET	50.00
		VERNON AUTO GROUP, LLC	1/25/22	SWITCH	14.21
		EXXON MOBIL UNIVERSAL	1/06/22	MONTHLY FUEL	4,679.11
		SOUTHERN TIRE MART, LLC	1/25/22	FIREHAWK PRST	523.36
		GRAFIX SHOPPE	1/19/22	VEHICLE GRAPHIC KIT	1,079.00
		WAYNE HODGES	1/25/22	PER DIEM TASER COURSE	103.25

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
		KIWANIS CLUB OF VERNON	1/25/22	MEMBERSHIP DUES RANDY AGAN	120.00
		KWIK KAR OIL & LUBE	1/06/22	INSPECTION	7.00
			1/06/22	INSPECTION	7.00
			1/06/22	INSPECTION	7.00
			2/02/22	STATE INSPECTION	7.00
		CITY OF VERNON	1/19/22	POLICE DEPARTMENT	408.66
			2/02/22	ARMORY BUILDING	77.07
		ATMOS ENERGY	1/19/22	GAS SERVICE PD 12-21	115.69
			1/19/22	GAS SERVICE ARMORY 12-21	70.00
			2/02/22	GAS SERVICE PD 12-22	77.29
			2/02/22	GAS SERVICE ARMORY 12-21	158.76
		MAYFIELD PAPER COMPANY	1/19/22	TOWELS, TOILET TISSUE	67.72
			1/19/22	COPY PAPER	40.10
		NAPA AUTO PARTS	1/19/22	OIL	103.20
			1/19/22	FILTERS	4.21
			1/19/22	STATE INSPECTION	7.00
		O'REILLY AUTOMOTIVE, INC.	1/19/22	WASHER PUMP, OIL DRAIN PLUG	45.54
			1/19/22	DISC PAD SET	89.11
			1/19/22	CABIN FILTER	10.31
		TAYLOR A & JOCELYN J FOX	1/06/22	VET SERVICES	220.00
		UNIFIRST HOLDINGS, INC.	1/06/22	UNIFORMS SERVICE	10.75
			1/19/22	UNIFORMS SERVICE	10.75
			1/25/22	UNIFORMS SERVICE	10.75
			2/02/22	UNIFORMS SERVICE	10.75
		TRACTOR SUPPLY CO.	1/19/22	DOG FOOD	67.99
			1/19/22	DENTAL FRESH, DOG SHAMPOO	21.98
		RANDALL SCHAFNER M.D.	1/19/22	COVID TEST TRINITY DODD 1/	65.00
			1/19/22	COVID TEST T DODD 12-13/21	65.00
			1/19/22	COVID TEST JERRY RANJEI	65.00
			1/19/22	FLU/SARS ANTIGEN FIA	65.00
		TEXAS WORKFORCE COMMISSION	1/04/22	Q4 UNEMPLOYMENT TAX	880.33
		SIRCHIE FINGER PRINT	2/02/22	EVIDENCE BOX, TEST 15	205.69
		TML INTERGOVERNMENTAL	1/06/22	WORKER'S COMP FY21-22	5,099.06
		SUMNER-COLLEY LUMBER CO.	1/06/22	BOLTS	10.17
		VERIZON	1/25/22	CELL PHONE SERVICE	237.80
		KARI KLEMENT FORD	2/02/22	SHOCK ABSORBER	370.76
		GEBO CREDIT CORPORATION	1/19/22	JACKET	106.99
		SINDY OUSTAD	2/02/22	PATCHES	40.00
		GEXA ENERGY	1/25/22	ENERGY	1,336.34
		CULLIGAN WATER CONDITIONING	2/02/22	SOFTNER, RO FILTER	855.00
		BENCHMARK	1/06/22	COPIER LEASE PH/CH 12-21	519.67
		SYMBOLARTS, LLC	2/02/22	BADGE	95.00
		JOSHUA I. HUFF	1/13/22	2017 FORD EXPLORER	23,445.00
			1/13/22	PRISONER PART / CARGO BARR	1,599.97
		RELIABLE VERNON RV	1/25/22	INSTALLATION LABOR	1,100.00
		LAN COMMUNICATIONS	2/02/22	ANTENNA, ANTENNA MOUNT	121.00
		TRANSUNION RISK & ALTERNATIVE	1/19/22	TLOXP CHARGES	104.00
		SANTA ROSA COMMUNICATIONS	1/06/22	INTERNET SERVICE PD	224.99
		MOTOROLA SOLUTIONS INC	1/19/22	PORTABLE RADIOS	13,693.76
		HOSTED SERVICES	1/06/22	PHONE SERVICE PD 12-21	794.22
		HERRING BANK	1/19/22	WILBARGER COUNTY TAGS	15.45
			1/19/22	WILBARGER COUNTY	7.73
			1/19/22	UNIFORMS	274.95
			1/19/22	UNIFORMS / ACCESSORIES	131.65
			1/19/22	POST OFFICE	11.95
			1/19/22	POST OFFICE	14.76

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
			1/19/22	UNIFORMS / ACCESSORIES	57.44
			1/19/22	UNIFORMS / ACCESSORIES	198.05
			1/19/22	POST OFFICE	2.56
			1/19/22	FED EX SHIPPING	44.79
			1/19/22	UNIFORMS / ACCESSORIES	59.85
			1/19/22	POST OFFICE	24.60
			1/19/22	HOTEL STAY L ROBERTS	341.55
			1/19/22	POST OFFICE	16.32
			1/19/22	UNIFORMS	129.98
			1/19/22	SOFTWARE	958.51
			1/19/22	UNIFORMS/ACCESSORIES	17.74
			1/19/22	POST OFFICE	8.16
			1/19/22	POST OFFICE	7.38
			1/19/22	LATE CHARGE	25.00
			1/19/22	FINANCE CHARGE	16.65
			1/19/22	RECERT N HERNANDEZ	350.00
			1/19/22	TEXX TUITION	250.00
			1/19/22	HOTEL STAY N HERNANDEZ	158.20
			1/19/22	TASER CLASS	375.00
			1/06/22	WEARING APPAREL	179.80
			1/06/22	WEARING APPAREL	40.90
			1/06/22	HATS	151.10
			1/06/22	PNEU-DARTS	73.20
			1/06/22	COFFEE	71.82
			1/06/22	SPYTEC	24.95
		LINDA ROBERTS CONSULTANT LLC	1/19/22	INVENTORY SERVICES/MILEAGE	2,344.96
		PAIGE BRAKE	1/19/22	PER DIEM TCIC/TIETS COURSE	221.25
		AMARILLO COLLEGE	1/19/22	TCIC/TIETS TRAINING COURSE	100.00
			TOTAL:		66,547.48
FIRE DEPARTMENT	GENERAL FUND	AT&T	1/19/22	PHONE SERVICE	137.03
		HOYT BREATHING AIR PROD.	1/25/22	FLOW TEST CHARGE, HYDROSTAT	98.72
		CASCO INDUSTRIES, INC.	2/02/22	FOAM CLASS A PLUS	492.00
		EXXON MOBIL UNIVERSAL	1/06/22	MONTHLY FUEL	948.30
		COMMERCE AUTO PARTS	1/06/22	GAS CAP	6.69
		CITY OF VERNON	1/06/22	FIRE STATION	140.26
			1/19/22	1829 MARSHALL	38.54
		ATMOS ENERGY	1/19/22	GAS SERVICE FD 12-21	311.53
			1/25/22	GAS SERVICE FD 12-21	32.60
			2/02/22	GAS SERVICE FD 12-21	63.60
		MAYFIELD PAPER COMPANY	1/19/22	TOWELS	102.35
		XEROX CORPORATION	1/19/22	COPIER LEASE FD 12-21	86.27
		NAPA AUTO PARTS	1/19/22	LOCKING FUEL CAP	4.83
			2/02/22	DEIVAC	14.99
		VERNON FIRE & SAFETY	1/25/22	GAUGE, AIR VALVE	99.30
		UNITED SUPER MARKET	1/06/22	FILTERS	55.92
			1/06/22	SPONGE	5.99
		TEXAS WORKFORCE COMMISSION	1/04/22	Q4 UNEMPLOYMENT TAX	207.20
			1/04/22	Q4 UNEMPLOYMENT TAX	84.00
		TML INTERGOVERNMENTAL	1/06/22	WORKER'S COMP FY21-22	2,492.35
		VERIZON	1/25/22	CELL PHONE SERVICE	83.39
			1/25/22	BROADBAND SERVICE 12-21	37.99
		ESO SOLUTIONS INC	1/06/22	FIRE PACKAGE	250.70
		GEBO CREDIT CORPORATION	1/25/22	SNAP SPRING	5.98
		GEXA ENERGY	1/25/22	ENERGY	362.56
		ACCESS HOSE & LADDER	1/04/22	ANNUAL NFPA 1911 PUMP TEST	1,346.00

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
		CULLIGAN WATER CONDITIONING	1/06/22	PORTABLE EXCHANGE	27.00
			1/06/22	PORTABLE EXCHANGE	24.00
		EMERGENCY SERVICES MARKETING CORP., IN	1/25/22	RENEWAL AGREEMENT	810.00
		JASON H GOODRUM	2/02/22	PILOT LIGHTS AT FD	85.00
		HERRING BANK	1/06/22	TEEX COURSE R RAGAN	200.00
				TOTAL:	8,645.43
CEMETERY DEPARTMENT	GENERAL FUND	AT&T	1/19/22	PHONE SERVICE	34.69
		EXXON MOBIL, UNIVERSAL	1/06/22	MONTHLY FUEL	160.05
		CITY OF VERNON	2/02/22	EASTVIEW OFFICE	55.83
			2/02/22	6888 HWY 287 EAST	3,209.27
		XEROX CORPORATION	1/19/22	WAREHOUSE COPIER	10.62
		UNIFIRST HOLDINGS, INC.	1/06/22	UNIFORMS SERVICE	13.22
			1/19/22	UNIFORMS SERVICE	13.22
			1/25/22	UNIFORMS SERVICE	13.22
			2/02/22	UNIFORMS SERVICE	13.22
		TEXAS WORKFORCE COMMISSION	1/04/22	Q4 UNEMPLOYMENT TAX	16.80
		TMI INTERGOVERNMENTAL	1/06/22	WORKER'S COMP FY21-22	542.45
		SOUTHWEST RURAL ELECTRIC	1/19/22	ELECTRIC SERVICE	112.00
		SUMNER-COLLEY LUMBER CO.	1/06/22	MISC PIPE FITTINGS	22.77
			1/06/22	FLUSH LEVER	8.59
		GEBO CREDIT CORPORATION	1/06/22	GREASE	19.96
		ACE OF VERNON	1/25/22	BALLAST	32.99
			2/02/22	ENGINEER HAMR, KEY	29.97
		HERRING BANK	1/19/22	WINDOW AIR CONDITIONER	709.00
				TOTAL:	5,017.87
COURTS	GENERAL FUND	HERRING BANK	1/03/22	CREDIT CARD FEES	46.77
		JONE STAR PRINTING	1/19/22	MUNICIPAL COURT ENVELOPES	90.00
			2/02/22	WINDOW ENVELOPES	95.00
		WILBARGER COUNTY TREASURER	1/25/22	CLASS C BILLING 11-2021	105.00
		OFFICE DEPOT CREDIT PLAN	2/02/22	ALCOHOL WIPES	11.98
			2/02/22	PAPER	36.99
			2/02/22	TONER	191.97
		TMI INTERGOVERNMENTAL	1/06/22	WORKER'S COMP FY21-22	45.45
		PERDUE, BRANDON, FIELDER, COLLINS & MO	1/06/22	STATE / CITY FEES	481.90
		OMNI BASE SERVICES OF TEXAS, LP	1/06/22	STATE / CITY FEES Q4	336.09
		STATE COMPTROLLER	1/05/22	CRIMINAL COSTS & FEES Q4 2	14,058.52
		HERRING BANK	1/06/22	POSTAGE	116.00
				TOTAL:	15,591.71
AQUATIC CENTER	GENERAL FUND	AT&T	1/19/22	PHONE SERVICE	38.70
		G-K-G, dba J-SYSTEMS	1/06/22	BLEACH / MURIATIC ACID	480.00
			2/02/22	SODIUM HYPOCHLORITE	498.50
		CITY OF VERNON	1/06/22	ORBISON POOL	466.62
		TMI INTERGOVERNMENTAL	1/06/22	WORKER'S COMP FY21-22	131.95
		GEKA ENERGY	1/25/22	ENERGY	952.73
		ALEICIA GILBERT	1/19/22	CANCEL OF CLUBHOUSE RENTAL	100.00
		SAMANTHA CAMACHO	1/25/22	CLUBHOUSE RENTAL REFUND	100.00
				TOTAL:	2,768.50
AMBULANCE/EMS	GENERAL FUND	AARON CRUMBIEY	1/06/22	PER DIEM EMS CONFERENCE	288.00
		AIRGAS USA, LLC	1/25/22	OXYGEN	60.46
			1/19/22	OXYGEN RENTAL	84.89
		BOUND TREE MEDICAL LLC	1/06/22	MEDICAL SUPPLIES	479.26
			1/06/22	MEDICAL SUPPLIES	361.26

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
			1/06/22	MEDICAL SUPPLIES	429.34
			1/06/22	MEDICAL SUPPLIES	483.34
			1/19/22	MEDICAL SUPPLIES	462.99
			1/19/22	MEDICAL SUPPLIES	277.01
			1/19/22	MEDICAL SUPPLIES	447.70
			1/19/22	MEDICAL SUPPLIES	167.90
		CLIA LABORATORY PROGRAM	1/04/22	CLIA LABORATORY PROGRAM FE	180.00
		AMERICAN TIRE DISTRIBUTORS	1/25/22	NEX ROADIAN AT PRO RA8	341.76
		JOSHUA BILLINGS	1/06/22	PER DIEM EMS CONFERENCE	288.00
		AT&T	1/19/22	PHONE SERVICE	137.03
		AUTO PLUS - VERNON	1/19/22	FULL SYN T6	372.48
			2/02/22	THERMOSTATENG, WATER OUTLET	57.39
			2/02/22	THERMOSTATENG	29.89
		EXXON MOBIL UNIVERSAL	1/06/22	MONTHLY FUEL	2,206.41
		SUDDENLINK	1/19/22	INTERNET SERVICE FD 12-21	98.13
		CITY OF VERNON	1/06/22	EMS	140.26
			1/19/22	1829 MARSHALL	38.53
		ATMOS ENERGY	1/19/22	GAS SERVICE FD 12-21	311.54
			1/25/22	GAS SERVICE FD 12-21	32.59
			2/02/22	GAS SERVICE FD 12-21	63.59
		XEROX CORPORATION	1/19/22	COPIER LEASE FD 12-21	86.27
		WILBARGER GENERAL HOSPITAL	2/02/22	LIFE SUPPORT COURSES	571.19
		NAPA AUTO PARTS	1/19/22	OIL	97.12
		INTERSTATE BILLING SERVICE	1/25/22	VALVE, PARK BRAKE	166.59
			2/02/22	ABS MODULATOR VALVE	419.84
			2/02/22	ABS MODULATOR VALVE	154.77
			2/02/22	SWITCH	79.65
		O'REILLY AUTOMOTIVE, INC.	2/02/22	HTR FITTING	27.58
			2/02/22	HVAC ACTUATR	41.06
		VERNON FIRE & SAFETY	1/19/22	RECHARGE, VALVE STEM, HYDRO	74.00
		VERNON DAILY RECORD	1/06/22	LEGAL / DISPLAY ADS	73.50
		TMI, INTERGOVERNMENTAL	1/06/22	WORKER'S COMP FY21-22	2,392.66
		VERIZON	1/25/22	CELL PHONE SERVICE	118.55
		ADVANCED DATA PROCESSING	2/02/22	NET COLLECTIONS 12-21	7,091.56
		GEXA ENERGY	1/25/22	ENERGY	362.56
		GERAD TROUTMAN	1/06/22	EMS MEDICAL DIRECTOR	900.00
		CPR SOLUTIONS4U	1/06/22	INSTRUCTOR REFRESH	1,850.00
			1/06/22	BLS ECARD	13.00
			1/06/22	HEART SAVER ECARD	225.50
		SPARKLETT'S & SIERRA SPRINGS	1/06/22	SPARKLETT'S WATER SERVICES	127.50
		BRUCKNER'S TRUCK & EQUIPMENT	1/25/22	HEATER HOSE	140.77
		SUSAN SULLIVAN	1/04/22	OVERPAYMENT ON AMBULANCE	23.32
		JOE C NEWTON	1/04/22	OVERPAYMENT ON AMBULANCE	1,200.00
		CHARLOTTE M CLARKSON	1/26/22	AMBULANCE REFUND	91.69
		BLUE CROSS AND BLUE SHIELD OF TEXAS	1/26/22	AMBULANCE REFUND	584.86
			TOTAL:		24,753.29

PARKS	GENERAL FUND	AT&T	1/19/22	PHONE SERVICE	11.82
		SUNSHINE NURSERY	1/19/22	MULCH	150.00
		CITY OF VERNON	1/06/22	BUFFALO PARK	160.62
			1/06/22	ORBISON REST ROOMS	144.63
			1/06/22	BALL PARK	41.62
			1/06/22	BALL PARK #2	110.66
			1/06/22	SOFTBALL FIELD	41.62
			1/06/22	ORBISON GROUNDS	41.62
			1/06/22	705 HILLCREST DR	41.62

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
			1/06/22	3600 HARRISON	93.12
			1/06/22	4009 TEXAS	41.62
			1/19/22	2529 LEXINGTON	130.02
			1/19/22	1514 MAIN (TREES)	41.62
			1/19/22	1531 MAIN (TREES)	41.62
			1/19/22	1500 MAIN (TREES)	41.62
			1/19/22	1804 MAIN (TREES)	41.62
			1/19/22	1602 MAIN (TREES)	41.62
			1/19/22	1220 MAIN ST	41.62
			1/19/22	2120 NABERS ST	41.62
			1/19/22	TOLAR / YAMPARIKA	41.62
			1/19/22	SPLASH PAD	41.62
			2/02/22	2801 SULLIVAN	472.58
			2/02/22	401 WILBARGER ST	110.66
			2/02/22	2800 BACON (MLK GARDEN)	59.12
			2/02/22	1200 HOUSTON	262.41
			2/02/22	2900 CANYON OAK BLVD	41.62
		XEROX CORPORATION	1/19/22	WAREHOUSE COPIER	10.62
		NAPA AUTO PARTS	1/19/22	OIL	43.27
		UNIFIRST HOLDINGS, INC.	1/06/22	UNIFORMS SERVICE	164.01
			1/19/22	UNIFORMS SERVICE	19.83
			1/25/22	UNIFORMS SERVICE	19.83
			2/02/22	UNIFORMS SERVICE	19.83
		SHERWIN-WILLIAMS	2/02/22	CS SOFT WOVEN	11.89
		TML INTERGOVERNMENTAL	1/06/22	WORKER'S COMP FY21-22	523.39
		SOUTHWEST RURAL ELECTRIC	1/19/22	ELECTRIC SERVICE	36.00
		SUMNER-COLLEY LUMBER CO.	1/06/22	CHISEL / HEX KEYS	26.69
			1/06/22	HEX BIT / WRENCH	3.64
		VERIZON	1/25/22	CELL PHONE SERVICE	26.84
		GEXA ENERGY	1/25/22	ENERGY	616.28
		ACE OF VERNON	2/02/22	RESPIRATOR CNST	53.98
		HOPE CENTER MINISTRIES	1/25/22	EXTRA HELP WINSTON JAN	860.00
			2/02/22	EXTRA HELP MARK GUZMAN	258.00
			2/02/22	EXTRA HELP WINSTON JAN	258.00
		SANTA ROSA COMMUNICATIONS	1/06/22	PW INTERNET SERVICE	39.75
		HERRING BANK	1/19/22	MEALS	22.14
			1/19/22	GREASE GUN	89.99
			1/06/22	MEALS / R BALDERA RETIREME	136.76
			TOTAL:		5,570.68
PURCHASING	GENERAL FUND	AT&T	1/19/22	PHONE SERVICE	27.90
		HERRING BANK	1/06/22	POSTAGE	174.00
			TOTAL:		201.90
FINANCE	GENERAL FUND	AT&T	1/19/22	PHONE SERVICE	27.90
		INCODE- TYLER TECHNOLOGIES, INC.	1/06/22	W-2 PROCESSING	150.00
		BEAR GRAPHICS, INC.	2/02/22	CHAIRMAT	145.00
		ROTARY CLUB OF VERNON	1/04/22	DUES 12.21 - 1.22 D BOATEN	90.00
		TML INTERGOVERNMENTAL	1/06/22	WORKER'S COMP FY21-22	46.18
		MOORE, TRUELOVE, PHARIS, MEYERS & MARS	1/19/22	CONSULTING SERVICES 12-21	2,358.75
		SANTA ROSA COMMUNICATIONS	1/06/22	CH INTERNET SERVICE	11.84
		CITY OF JACKSHORO	1/19/22	TML REGION V QUARTERLY MEE	15.00
			TOTAL:		2,844.67
COMMUNITY DEVELOPMENT	GENERAL FUND	AT&T	1/19/22	PHONE SERVICE	55.79
		EXXON MOBIL UNIVERSAL	1/06/22	MONTHLY FUEL	177.74

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
		KIMLEY HORN ASSOCIATES, INC.	1/25/22	VERNON GENERAL SERVICES	3,309.85
		WILBARGER COUNTY CLERK	1/06/22	RECORDINGS	34.00
			1/19/22	RECORDINGS	26.00
		BEAR GRAPHICS, INC.	2/02/22	DEAK PLATE-J MALDONADO	15.75
		VERNON DAILY RECORD	1/06/22	LEGAL / DISPLAY ADS	61.25
		TEXAS WORKFORCE COMMISSION	1/04/22	Q4 UNEMPLOYMENT TAX	76.49
		TML INTERGOVERNMENTAL	1/06/22	WORKER'S COMP FY21-22	289.55
		TEXAS DEPARTMENT OF MOTOR VEHICLES	1/06/22	VEHICLE INQUIRIES	24.92
		VERIZON	1/25/22	CELL PHONE SERVICE	0.00
		WC OF TEXAS	1/06/22	4019 MAPLE	2,767.24
		SANTA ROSA COMMUNICATIONS	1/06/22	CH INTERNET SERVICE	35.52
		HERRING BANK	1/06/22	POSTAGE	174.00
			1/06/22	D PITCHER TRAINING	85.00
			1/06/22	POSTAGE	232.54
			1/06/22	MEALS	74.17
			TOTAL:		7,439.81
BUILDINGS & GROUNDS	GENERAL FUND	EXXON MOBIL UNIVERSAL	1/06/22	MONTHLY FUEL	277.57
		XEROX CORPORATION	1/19/22	WAREHOUSE COPIER	10.63
		UNIFIRST HOLDINGS, INC.	1/06/22	UNIFORM SERVICE	6.61
			1/19/22	UNIFORM SERVICE	6.61
			1/25/22	UNIFORM SERVICE	6.61
			2/02/22	UNIFORM SERVICE	6.61
		TML INTERGOVERNMENTAL	1/06/22	WORKER'S COMP FY21-22	243.37
		SUMNER-COLLEY LUMBER CO.	1/06/22	BOLTS	1.58
			1/06/22	WASP SPRAY	15.50
		ACE OF VERNON	1/19/22	DIGITAL MULTIMETER	27.99
			1/19/22	BATTERY	7.99
			TOTAL:		611.07
SPECIAL ITEMS	GENERAL FUND	CARNEGIE LIBRARY	1/06/22	PROGRAM SUPPORT	5,823.67
		BOYS & GIRLS CLUB OF VERN	1/06/22	PROGRAM SUPPORT	8,750.00
		WEB FIRE	1/06/22	WEB HOSTING	70.00
		HOUSING AUTHORITY OF VERNON	1/06/22	PROGRAM SUPPORT	150.00
		KVWC, INC.	1/06/22	MONTHLY PACKAGE	300.00
		CITY OF VERNON	2/02/22	NEW VISIONS	263.11
		LION'S CLUB	1/06/22	PROGRAM SUPPORT	2,000.00
		ATMOS ENERGY	2/02/22	GAS SERVICE NEW VISIONS 12	783.61
		WILBARGER HUMANE SOCIETY	1/06/22	PROGRAM SUPPORT	3,000.00
		NEW VISIONS ECONOMIC DEVELOPMENT CORPO	1/06/22	PROGRAM SUPPORT	100.00
		VERNON DAILY RECORD	1/06/22	LEGAL / DISPLAY ADS	1,412.48
			1/06/22	REDEEMED PREPAID INCHES	559.98
		UNITED SAMARITAN SERVICE	1/06/22	PROGRAM SUPPORT	675.00
		TML INTERGOVERNMENTAL	1/06/22	PROPERTY / CASUALTY INSURA	15,073.38
		VERIZON	1/25/22	BROADBAND SERVICE 12-21	75.98
		WC OF TEXAS	1/19/22	LOOSE DEBRIS	9.12
		GEXA ENERGY	1/25/22	ENERGY	11,695.75
			1/25/22	ENERGY	253.80
		HERRING BANK	1/06/22	MEALS / XMAS PARTY CH	207.71
		VERNON MEALS ON WHEELS	1/06/22	PROGRAM SUPPORT	1,000.00
		CODY ALEXANDER	1/25/22	REFUND ON GAS - EOC TRUCK	53.63
			TOTAL:		51,137.26
MAIN STREET	GENERAL FUND	AT&T	1/19/22	PHONE SERVICE	27.90
		VERIZON	1/25/22	CELL PHONE SERVICE	35.16
			TOTAL:		63.06

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	UTILITY FUND	COMPTROLLER OF PUBLIC ACCOUNTS	1/04/22	SALES TAX 12-2021	5,936.57
		WC OF TEXAS	1/06/22	RESIDENTIAL SERVICE 12-21	448.11
				TOTAL:	5,488.46
BILLING/COLLECTIONS	UTILITY FUND	AT&T	1/19/22	PHONE SERVICE	111.58
		CITY OF VERNON	1/19/22	CITY HALL	134.42
		ATMOS ENERGY	2/02/22	GAS SERVICE CH 12-22	375.82
		MASTERCARD	1/06/22	AUTHORIZE.NET / GATEWAY FE	30.00
		PRO-TRIM	1/06/22	WINDOW TINT / COLLECTIONS	254.00
		UNIFIRST HOLDINGS, INC.	1/06/22	UNIFORM SERVICE	7.50
			1/19/22	UNIFORM SERVICE	7.50
			1/25/22	UNIFORM SERVICE	7.50
			2/02/22	UNIFORM SERVICE	7.50
		UNITED SUPER MARKET	1/06/22	MISC SUPPLIES CH	28.95
			2/02/22	GINGER ALE, SUGAR, CONTAINER	22.81
		TMI, INTERGOVERNMENTAL	1/06/22	WORKER'S COMP FY21-22	58.64
		GEXA ENERGY	1/25/22	ENERGY	304.99
		CULLIGAN WATER CONDITIONING	1/06/22	FILTERS	65.00
		MOORE, TRUELOVE, PHARIS, MEYERS & MARS	1/19/22	CONSULTING SERVICES 12-21	2,358.75
		BENCHMARK	1/06/22	COPIER LEASE PH/CH 12-21	259.83
		JASON H GOODKUM	1/25/22	ICE MACHINE AT CITY HALL	434.53
		SANTA ROSA COMMUNICATIONS	1/06/22	CH INTERNET SERVICE	35.50
		OPEN EDGE	1/03/22	CREDIT CARD CHARGES	2,179.24
		HERRING BANK	1/06/22	LIGHT BULBS	94.11
			1/06/22	CRASHPLAN PRO	10.65
				TOTAL:	6,788.82
WATER/WASTEWATER COLLE UTILITY FUND		AT&T	1/19/22	PHONE SERVICE	11.82
		BLAKE LAMA	1/19/22	NITRATE PLANT	1,169.13
		AUTO PLUS - VERNON	1/25/22	OIL SEAL	3.44
			1/25/22	AW46	61.08
		CARGILL, INCORPORATED	1/19/22	BULK SALT	4,872.00
		VERNON CHAMBER OF COMMERCE	1/19/22	ANNUAL CHAMBER BANQUET	50.00
		VERNON AUTO GROUP, LLC	2/02/22	HOSE	118.34
		EXXON MOBIL UNIVERSAL	1/06/22	MONTHLY FUEL	1,468.41
		DATAMATIC, INC	1/06/22	ANNUAL LICENSE / MAINT	5,297.61
		FANCHER ELECTRIC	1/19/22	WORK AT NITRITE PLANT	243.35
		FERGUSON WATERWORKS	1/25/22	COMB AIR VALVE, MESH SCREEN	514.01
		WILBARGER COUNTY CLERK	1/25/22	RECORDINGS	406.00
		G-K-G, dba J-SYSTEMS	1/25/22	CHLORINE	942.00
		DANA KEPNER CO.	1/25/22	BAIJ. VALVE	96.86
			1/25/22	CLAMP	360.02
		CITY OF VERNON	1/19/22	STAND PIPE	41.62
		LION'S CLUB	1/25/22	MEMBERSHIP DUES	35.00
		LOWER COLORADO RIVER AUTHORITY	1/06/22	MISC TESTS	8.74
		MAYFIELD PAPER COMPANY	1/19/22	COPY PAPER, LINER, TOWEL	40.10
			1/19/22	COPY PAPER, LINER, TOWEL	94.63
		XEROX CORPORATION	1/19/22	WAREHOUSE COPIER	10.63
		MORRISON SUPPLY COMPANY	2/02/22	ANG KEY VALVE	880.95
		NAPA AUTO PARTS	1/19/22	OIL	97.12
			1/19/22	FILTERS	19.98
		OK CONCRETE	1/19/22	CONCRETE ROCK	228.00
			1/25/22	3000 PSI/ SAND RD	3,096.00
		WAGGONER & SON ELECTRIC	1/19/22	PVC	31.06
			2/02/22	90 SVS	3.60
			2/02/22	PVC BUSHING	7.64

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
		UNIFIRST HOLDINGS, INC.	1/06/22	UNIFORMS SERVICE	26.60
			1/19/22	UNIFORMS SERVICE	26.60
			1/25/22	UNIFORMS SERVICE	47.40
			2/02/22	UNIFORMS SERVICE	26.60
		VERNON DAILY RECORD	1/06/22	LEGAL / DISPLAY ADS	67.75
		TEXAS WORKFORCE COMMISSION	1/04/22	Q4 UNEMPLOYMENT TAX	157.74
		TML INTERGOVERNMENTAL	1/06/22	WORKER'S COMP FY21-22	1,246.18
		SOUTHWEST RURAL ELECTRIC	1/19/22	ELECTRIC SERVICE	8,363.00
		SUMNER-COLLEY LUMBER CO.	1/06/22	PAINT / SILICONE	143.64
			1/06/22	PAINT / SILICONE	11.88
			1/06/22	PIPE FITTINGS	19.47
			1/06/22	PIPE FITTINGS	39.45
			1/06/22	MURIATIC ACID	23.96
			1/06/22	MISC FASTENERS	30.48
			1/06/22	WRENCH	30.30
			1/06/22	MISC SUPPLIES	3.59
			1/06/22	PIPE FITTING / TAPE	5.03
		VERIZON	1/25/22	CELL PHONE SERVICE	35.16
		ULINE SHIPPING SUPPLY SPECIALISTS	1/25/22	GLOVES	160.50
		LINDSEY CONSTRUCTION	1/04/22	DOORS / NITRATE PLANT	12,400.00
		GEBO CREDIT CORPORATION	1/06/22	HEAT LAMPS	31.96
			1/19/22	PB BLASTER	13.38
		GEKA ENERGY	1/25/22	ENERGY	4,284.88
		FREEMAN PAVING LLC	2/02/22	ASPHALT/CONCRETE WORK	1,800.00
			2/02/22	ASPHALT/CONCRETE WORK	7,600.00
		JACOB & MARTIN, LLC	1/19/22	PROJECT 16439 WELL CONVERS	5,586.25
		BRENTAG SOUTHWEST, INC	1/19/22	HYDROCHLORIC ACID	3,196.26
		WEST ACRES, LLC	1/06/22	GROUNDWATER LEASE	5,000.00
		ZORO	1/19/22	CEMENT RAIN R-SHINE, PRIMER	282.82
		TEXAS MUNICIPAL EQUIPMENT	1/25/22	NOZZLE, RADIAL BULLET,	208.03
		JASON H GOODRUM	2/02/22	FLAPPER AT SUN LOAN COMPAN	115.00
		HOPE CENTER MINISTRIES	1/25/22	EXTRA HELP WINSTON JAN	860.00
		SANTA ROSA COMMUNICATIONS	1/06/22	PW INTERNET SERVICE	39.77
		BALLEW'S EROSION CONTROL	1/25/22	WATER LINE BORE 2530 LEXIN	537.50
		HERRING BANK	1/19/22	POST OFFICE	9.30
			1/19/22	TCEQ R GOODRUM	111.00
			1/19/22	TCEQ D TEMPLETON	111.00
			1/19/22	FAN	137.24
			1/06/22	SPILL PALLETS	2,841.04
			1/06/22	DONUTS / SAFETY MEETING	31.72
			1/06/22	POSTAGE	6.24
			1/06/22	POSTAGE	2.92
		COMPASS MINERALS AMERICA INC.	1/19/22	BULK SALT	4,877.87
			2/02/22	BULK SALT	4,877.87
				TOTAL:	85,636.52
WASTEWATER TREATMENT P UTILITY FUND		AT&T	1/19/22	PHONE SERVICE	69.38
		AUTO PLUS - VERNON	2/02/22	BALL BEARING	30.56
		EXXON MOBIL UNIVERSAL	1/06/22	MONTHLY FUEL	421.57
		GRAINGER	1/19/22	DUCT INSULATION	219.70
		TEXAS COMMISSION ON ENVIRONMENTAL QUAL	1/06/22	STORMWATER PERMIT FY22	200.00
		CITY OF VERNON	2/02/22	530 HWY 287 EAST	208.47
		ATMOS ENERGY	2/02/22	GAS SERVICE WWTP 12-21	4,667.97
		XEROX CORPORATION	1/19/22	COPIER LEASE WWTP 12-21	53.39
		NAPA AUTO PARTS	1/19/22	OIL	42.45
		NORTHERN TOOL & EQUIP.	2/02/22	IRT 3-ENCYN ROTARY	50.99

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
		RED RIVER AUTHORITY OF TEXAS	2/02/22	LABORATORY SERVICES	163.00
			2/02/22	LABORATORY SERVICES	119.00
			2/02/22	LABORATORY SERVICES	173.00
			2/02/22	LABORATORY SERVICES	163.00
			2/02/22	LABORATORY SERVICES	201.00
			2/02/22	LABORATORY SERVICES	214.00
			2/02/22	LABORATORY SERVICES	119.00
			2/02/22	LABORATORY SERVICES	178.00
			2/02/22	LABORATORY SERVICES	163.00
			2/02/22	LABORATORY SERVICES	163.00
		O'REILLY AUTOMOTIVE, INC.	1/06/22	DEF	49.98
		UPS	1/19/22	SHIPPING CHARGES	39.14
			1/25/22	SHIPPING CHARGES	38.39
		UNIFIRST HOLDINGS, INC.	1/06/22	UNIFORMS SERVICE	17.00
			1/19/22	UNIFORMS SERVICE	17.00
			1/25/22	UNIFORMS SERVICE	17.00
			2/02/22	UNIFORMS SERVICE	17.00
		USA BLUEBOOK	1/19/22	CLEANING COMPOUND, CAP, ACID	474.63
			1/19/22	HACH SODIUM THIOSULFATE	32.59
			1/25/22	VITASTIM PACKETS	1,627.88
			1/25/22	CABLE	2,254.65
		TRACTOR SUPPLY CO.	1/19/22	GRINDING WHEELS	42.98
		TEXAS WORKFORCE COMMISSION	1/04/22	Q4 UNEMPLOYMENT TAX	44.25
		TMI. INTERGOVERNMENTAL	1/06/22	WORKER'S COMP FY21-22	1,099.57
		SOUTHWEST RURAL ELECTRIC	1/19/22	ELECTRIC SERVICE	57.00
		GEBO CREDIT CORPORATION	1/19/22	TROWEL, HANDLE, PIPE, BUSHING	14.47
		GEXA ENERGY	1/25/22	ENERGY	9,881.81
		ACE OF VERNON	1/19/22	CHAIN, BOLT, RESPIRATOR, ROPE	38.91
			1/19/22	WASHER HOSE, BAG, COUPLER HOSE	35.54
			1/25/22	VALVE GATE BRASS	49.99
		HOPE CENTER MINISTRIES	1/25/22	EXTRA HELP MATTHEW COLLINS	860.00
			1/06/22	EXTRA HELP WEEK ENDING 1.2.	344.00
			1/25/22	EXTRA HELP MATTHEW COLLINS	860.00
			2/02/22	EXTRA HELP MATTHEW COLLINS	258.00
		PUMP PRODUCTS	1/25/22	GOULDS-LIFT STATION	2,826.28
		HERRING BANK	1/19/22	WATERING BAGS	135.90
			1/19/22	T DPS DL OFFICE 2 BLOOM	97.00
			1/06/22	NON FREEZE HYDRANT	316.10
			1/06/22	DISCOUNT ON HYDRANTS	63.22
			1/06/22	FLOAT SWITCH	328.52
			1/06/22	SCOOTER BATTERY	47.49
			1/06/22	BATTERY	49.99
			1/06/22	NON FREEZE HYDRANT	316.10
			1/06/22	TRAINING COURSE T PEPPER	350.00
			1/06/22	NEMA PLUG	28.00
			1/06/22	CONNECTOR	28.80
			1/06/22	PLUG	30.50
			1/06/22	BREAKER	186.86
			1/06/22	TRAINING COURSE T PEPPER	350.00
				TOTAL:	30,820.58
LANDFILL/SANITATION	UTILITY FUND	EXXON MOBIL. UNIVERSAL	1/06/22	MONTHLY FUEL	368.41
		UNIFIRST HOLDINGS, INC.	1/19/22	UNIFORM SERVICE	0.00
		TEXAS WORKFORCE COMMISSION	1/04/22	Q4 UNEMPLOYMENT TAX	131.96
		TMI. INTERGOVERNMENTAL	1/06/22	WORKER'S COMP FY21-22	119.63
		WC OF TEXAS	1/06/22	COMPACTOR	300.00

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
			1/06/22	POWDERS & GELS	549.20
			1/06/22	TRASH	2,730.00
			1/06/22	TRASH	138.87
			1/06/22	RECYCLE BIN	135.30
			1/06/22	2107 BEAVER	367.24
			1/06/22	2816 WOOD	71.24
			1/06/22	2203 EAGLE	403.40
			1/06/22	5231 COLLEGE	71.24
			1/06/22	RESIDENTIAL SERVICE 12-21	129,821.66
				TOTAL:	135,208.15
SPECIAL ITEMS	UTILITY FUND	TML INTERGOVERNMENTAL	1/06/22	PROPERTY / CASUALTY INSURA	15,073.37
				TOTAL:	15,073.37
DEBT SERVICE	UTILITY FUND	EMPLOYEE BENEFIT TRUST	1/06/22	EBT LOAN	8,127.97
			1/06/22	EBT LOAN	815.10
				TOTAL:	8,943.07
NON-DEPARTMENTAL	CAPITAL PROJECTS F JACOB & MARTIN, LLC		1/26/22	PROJECT 21441 2022-WWTP	9,851.71
				TOTAL:	9,851.71
NON-DEPARTMENTAL	HOTEL/MOTEL TAX FU RED RIVER VALLEY MUSEUM		1/06/22	HOT FUNDS	4,166.67
	SANTA ROSA ROUNDUP		1/31/22	SANTA ROSA ROUNDUP 2022	23,000.00
	WILBARGER COUNTY HISTORICAL MUSEUM		1/06/22	PROGRAM SUPPORT	2,083.00
	LINDMARK OUTDOOR MEDIA FMG DEPT 224		1/06/22	BILLBOARD	350.00
			1/06/22	BILLBOARDS	500.00
			2/02/22	BILLBOARD QUANNI/HENRIETTA	500.00
			2/02/22	BILLBOARD RENTAL HWY 287	350.00
	GAME TIME SPORTS & AWARDS		1/26/22	TROPHIES FOOTBALL PLAYOFFS	880.00
	HEADRICK OUTDOOR MEDIA, INC		1/06/22	BILLBOARD	310.00
			1/06/22	BILLBOARD	310.00
			1/06/22	BILLBOARD	510.00
				TOTAL:	32,959.67
HOT MANAGEMENT	HOTEL/MOTEL TAX FU VERNON CHAMBER OF COMMERCE		1/25/22	OFFICE RENTAL	107.23
	TML INTERGOVERNMENTAL		1/06/22	WORKER'S COMP FY21-22	82.12
				TOTAL:	189.35
POLICE	GRANTS - INTEREST	MOTOROLA SOLUTIONS INC	1/19/22	PORTABLE RADIOS	20,600.00
				TOTAL:	20,600.00
COMMUNITY DEVELOPMENT	GRANTS - INTEREST	SUNSHINE NURSERY	1/19/22	TREES	2,500.00
				TOTAL:	2,500.00
NON-DEPARTMENTAL	CAPITAL PROJECTS 2 KIMLEY HORN ASSOCIATES, INC.		1/26/22	PROJECT 061273630 24" WTR	51,256.00
				TOTAL:	51,256.00
NON-DEPARTMENTAL	EMPLOYEE BENEFIT T BLUE CROSS/BLUE SHIELD OF TEXAS		1/04/22	ADMINISTRATIONS FEES 12.20	23,497.85
			1/05/22	12.25 - 12.31.2021 CLAIMS	14,073.64
			1/11/22	1.1 - 1.7.22 CLAIMS	57,367.22
			1/19/22	1.8 - 1.14.22 CLAIMS	8,279.25
			1/26/22	1.15 - 1.21.22 CLAIMS	6,355.43
	AMERITAS LIFE INSURANCE CORP.		1/13/22	VISION PREMIUM 2.2022	789.16
	DEARBORN LIFE INSURANCE COMPANY		1/14/22	2.2022 LIFE / ADD / LTD 89	2,456.09
				TOTAL:	112,818.64

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT
------------	------	-------------	------	-------------	--------

FUND TOTALS

10	GENERAL FUND	273,535.86
20	UTILITY FUND	287,958.97
25	CAPITAL PROJECTS FUND	9,851.71
30	HOTEL/MOTEL TAX FUND	33,149.02
40	GRANTS - INTEREST BEARING	23,100.00
52	CAPITAL PROJECTS 2021	51,256.00
92	EMPLOYEE BENEFIT TRUST	112,818.64

GRAND TOTAL: 791,670.20

TOTAL PAGES: 13

Vernon Municipal Court

Fines Paid

Month of January, 2022

Total Court Fees	<u>\$6,719.57</u>
------------------	-------------------

Total Fines	<u>\$8,098.83</u>
-------------	-------------------

Sub Total	<u>\$14,818.40</u>
-----------	--------------------

Police Receipts	\$0.00
-----------------	--------

Grand Total	\$14,818.40
-------------	-------------

Signed 
Dianne Gribble, Municipal Court Judge

Date submitted: Feb 7, 2022

CITATION BY VIOLATION

Date From: 01/01/2022 Date To: 01/31/2022

VERNON MUNICIPAL COURT

CODE: 1472	VIOLATION: C ORD ANIMAL RABIES TAG REQUIRED	Total Violations: 7
CODE: 18125	VIOLATION: TOBACCO,POSS,PURCHASING,CONSUMING,RECEIVING BY MINOR	Total Violations: 4
CODE: 2803A	VIOLATION: CRIMINAL MISCHIEF	Total Violations: 3
CODE: 3001	VIOLATION: SPEEDING	Total Violations: 4
CODE: 3006	VIOLATION: RAN STOP SIGN	Total Violations: 3
CODE: 3017	VIOLATION: FOLLOWING TOO CLOSELY	Total Violations: 1
CODE: 3031	VIOLATION: CHILD (UNDER 8) NOT SECURED BY SAFETY SYSTEM	Total Violations: 1
CODE: 3032	VIOLATION: NO SEAT BELT-DRIVER	Total Violations: 16
CODE: 3049	VIOLATION: FAILURE TO MAINTAIN FINANCIAL RESPONSIBILITY	Total Violations: 11
CODE: 3103.1	VIOLATION: THEFT	Total Violations: 1
CODE: 3103A	VIOLATION: NO DRIVERS LICENSE	Total Violations: 10
CODE: 3140	VIOLATION: DRIVING WHILE LICENSE INVALID, REVOKED, OR SUSPENDED	Total Violations: 5
CODE: 3231	VIOLATION: OBSTRUCTIVE VIEW THROUGH WINSHIELD	Total Violations: 1
CODE: 3259	VIOLATION: EXPIRED DRIVERS LICENSE	Total Violations: 4
CODE: 3309	VIOLATION: OPEN CONTAINER (DRIVER)	Total Violations: 1
CODE: 3568	VIOLATION: PARKED UNLAWFULLY-UNAUTHORIZED	Total Violations: 1
CODE: 3656	VIOLATION: EXPIRED REGISTRATION	Total Violations: 12
CODE: 4811B	VIOLATION: POSSESSION OR DELIVERY OF DRUG PARAPHERNALIA	Total Violations: 3
CODE: 4902	VIOLATION: PUBLIC INTOXICATION	Total Violations: 1
CODE: 765	VIOLATION: C ORD ANIMAL AT LARGE	



Vernon Police Department

1306 Main St. Vernon Texas 76384

Phone 940-553-3311

Stats from 01/01/2022 to 01/31/2022

The Following are the activity of the Vernon Police department for the month of January 2021

Calls for Service: 1276

Arrest: 32

8 Females

1 Juvenile

Criminal investigations: 20

Citations: 251 written and warnings

Animal Control Pick Ups

Dogs: 23

Cats: 01

Duck: 01

Goat: 01

Randy Agan

Chief of Police

Racial Profiling Report | Full

Agency Name: VERNON POLICE DEPARTMENT
Reporting Date: January 2021 - December 2021
TCOLE Agency Number: 31502

Chief Administrator: CHIEF RANDY AGAN

Agency Contact

Phone: (940)553-3311
Email: RAGAN@VERNONTX.GOV

Mailing Address:

1306 MAIN ST VERNON, TX 76384

This Agency filed a full report

VERNON POLICE DEPARTMENT has adopted a detailed written policy on racial profiling. Our policy:

- (1) clearly defines acts constituting racial profiling;
- (2) strictly prohibits peace officers employed by the VERNON POLICE DEPARTMENT from engaging in racial profiling;
- (3) implements a process by which an individual may file a complaint with the VERNON POLICE DEPARTMENT if the individual believes that a peace officer employed by the agency has engaged in racial profiling with respect to the individual;
- (4) provides public education relating to the agency's complaint process;
- (5) requires appropriate corrective action to be taken against a peace officer employed by the VERNON POLICE DEPARTMENT who, after an investigation, is shown to have engaged in racial profiling in violation of the VERNON POLICE DEPARTMENT policy;
- (6) requires collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
 - (A) the race or ethnicity of the individual detained;
 - (B) whether a search was conducted and, if so, whether the individual detained consented to the search;
 - (C) whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;
 - (D) whether the peace officer used physical force that resulted in bodily injury during the stop;
 - (E) the location of the stop;
 - (F) the reason for the stop;

(7) requires the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:

(A) the Commission on Law Enforcement; and

(B) the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The VERNON POLICE DEPARTMENT has satisfied the statutory data audit requirements as prescribed in Article 2.133(c), Code of Criminal Procedure during the reporting period.

Executed by: CHIEF RANDY AGAN

CHIEF OF POLICE

Date: 01/28/2022 11:27

Total stops: 2457

Street address or approximate location of the stop

City street: 2214
 US highway: 223
 County road: 2
 State Highway: 2
 Private property or other: 16

Was race or ethnicity known prior to stop?

Yes: 10 0.41%
 No: 2447 99.59%

Race / Ethnicity

Alaska Native/American Indian: 0 0.00%
 Asian / Pacific Islander: 43 1.75%
 Black: 294 11.97%
 White: 1278 52.01%
 Hispanic/Latino: 838 34.11%

1. Gender

Female:

Total 890
 Alaska Native/American Indian 0 0.00% Asian / Pacific Islander 17 1.91% Black 105 11.80%
 White 473 53.15% Hispanic/Latino 294 33.03%

Male:

Total 1567
 Alaska Native/American Indian 0 0.00% Asian / Pacific Islander 26 1.66% Black 189 12.06%
 White 805 51.37% Hispanic/Latino 544 34.72%

Reason for stop?

Violation of law:

Total 186

Alaska Native/American Indian 0 0.00% Asian / Pacific Islander 1 0.54% Black 21 11.29%
White 97 52.15% Hispanic/Latino 67 36.02%

Pre existing knowledge:

Total 56

Alaska Native/American Indian 0 0.00% Asian / Pacific Islander 1 1.79% Black 10 17.86%
White 25 44.64% Hispanic/Latino 20 35.71%

Moving traffic violation:

Total 1733

Alaska Native/American Indian 0 0.00% Asian / Pacific Islander 35 2.02% Black 199 11.48%
White 900 51.93% Hispanic/Latino 596 34.39%

Vehicle traffic violation:

Total 482

Alaska Native/American Indian 0 0.00% Asian / Pacific Islander 6 1.24% Black 64 13.28%
White 256 53.11% Hispanic/Latino 155 32.16%

Was a search conducted?

Yes:

Total 346

Alaska Native/American Indian 0 0.00% Asian / Pacific Islander 5 1.45% Black 47 13.58%
White 164 47.40% Hispanic/Latino 130 37.57%

No:

Total 2111

Alaska Native/American Indian 0 0.00% Asian / Pacific Islander 38 1.80% Black 247 11.70%
White 1114 52.77% Hispanic/Latino 708 33.54%

Reason for Search?

Consent:

Total 128

Alaska Native/American Indian 0 0.00% Asian / Pacific Islander 2 1.56% Black 15 11.72%
White 56 43.75% Hispanic/Latino 55 42.97%

Contraband:

Total 22

Alaska Native/American Indian 0 0.00% Asian / Pacific Islander 1 4.55% Black 5 22.73%
White 12 54.55% Hispanic/Latino 4 18.18%

Probable cause:**Total** 126

Alaska Native/American Indian	<u>0</u>	0.00%	Asian / Pacific Islander	<u>2</u>	1.59%	Black	<u>17</u>	13.49%
White	<u>58</u>	46.03%	Hispanic/Latino	<u>49</u>	38.89%			

Inventory:**Total** 14

Alaska Native/American Indian	<u>0</u>	0.00%	Asian / Pacific Islander	<u>0</u>	0.00%	Black	<u>4</u>	28.57%
White	<u>6</u>	42.86%	Hispanic/Latino	<u>4</u>	28.57%			

Incident to arrest:**Total** 56

Alaska Native/American Indian	<u>0</u>	0.00%	Asian / Pacific Islander	<u>0</u>	0.00%	Black	<u>6</u>	10.71%
White	<u>32</u>	57.14%	Hispanic/Latino	<u>18</u>	32.14%			

Was Contraband discovered?**Yes:****Total** 207

Alaska Native/American Indian	<u>0</u>	0.00%
Asian / Pacific Islander	<u>5</u>	2.42%
Black	<u>27</u>	13.04%
White	<u>98</u>	47.34%
Hispanic/Latino	<u>77</u>	37.20%

Did the finding result in arrest?

(total should equal previous column)

Yes	<u>0</u>	No	<u>0</u>
Yes	<u>3</u>	No	<u>2</u>
Yes	<u>15</u>	No	<u>12</u>
Yes	<u>54</u>	No	<u>44</u>
Yes	<u>38</u>	No	<u>39</u>

No:**Total** 139

Alaska Native/American Indian	<u>0</u>	0.00%	Asian / Pacific Islander	<u>0</u>	0.00%	Black	<u>20</u>	14.39%
White	<u>66</u>	47.48%	Hispanic/Latino	<u>53</u>	38.13%			

Description of contraband**Drugs:****Total** 159

Alaska Native/American Indian	<u>0</u>	0.00%	Asian / Pacific Islander	<u>5</u>	3.14%	Black	<u>18</u>	11.32%
White	<u>78</u>	49.06%	Hispanic/Latino	<u>58</u>	36.48%			

Currency:Total 0Alaska Native/American Indian 0Asian / Pacific Islander 0Black 0White 0Hispanic/Latino 0**Weapons:**Total 3Alaska Native/American Indian 0

0.00%

Asian / Pacific Islander 0

0.00%

Black 1

33.33%

White 2

66.67%

Hispanic/Latino 0

0.00%

Alcohol:Total 31Alaska Native/American Indian 0

0.00%

Asian / Pacific Islander 0

0.00%

Black 5

16.13%

White 11

35.48%

Hispanic/Latino 15

48.39%

Stolen property:Total 1Alaska Native/American Indian 0

0.00%

Asian / Pacific Islander 0

0.00%

Black 0

0.00%

White 1

100%

Hispanic/Latino 0

0.00%

Other:Total 13Alaska Native/American Indian 0

0.00%

Asian / Pacific Islander 0

0.00%

Black 3

23.08%

White 6

46.15%

Hispanic/Latino 4

30.77%

Result of the stop**Verbal warning:**Total 0Alaska Native/American Indian 0Asian / Pacific Islander 0Black 0White 0Hispanic/Latino 0**Written warning:**Total 1272Alaska Native/American Indian 0

0.00%

Asian / Pacific Islander 21

1.65%

Black 151

11.87%

White 700

55.03%

Hispanic/Latino 398

31.29%

Citation:Total 991Alaska Native/American Indian 0

0.00%

Asian / Pacific Islander 18

1.82%

Black 110

11.10%

White 487

49.14%

Hispanic/Latino 374

37.74%

Written warning and arrest:**Total** 5

Alaska Native/American Indian 0 0.00% Asian / Pacific Islander 0 0.00% Black 0 0.00%
White 4 80.00% Hispanic/Latino 1 20.00%

Citation and arrest:**Total** 46

Alaska Native/American Indian 0 0.00% Asian / Pacific Islander 1 2.17% Black 6 13.04%
White 22 47.83% Hispanic/Latino 17 36.96%

Arrest:**Total** 143

Alaska Native/American Indian 0 0.00% Asian / Pacific Islander 3 2.10% Black 27 18.88%
White 65 45.45% Hispanic/Latino 48 33.57%

Arrest based on**Violation of Penal Code:****Total** 128

Alaska Native/American Indian 0 0.00% Asian / Pacific Islander 4 3.13% Black 19 14.84%
White 60 46.88% Hispanic/Latino 45 35.16%

Violation of Traffic Law:**Total** 23

Alaska Native/American Indian 0 0.00% Asian / Pacific Islander 0 0.00% Black 5 21.74%
White 9 39.13% Hispanic/Latino 9 39.13%

Violation of City Ordinance:**Total** 1

Alaska Native/American Indian 0 0.00% Asian / Pacific Islander 0 0.00% Black 0 0.00%
White 1 100% Hispanic/Latino 0 0.00%

Outstanding Warrant:**Total** 42

Alaska Native/American Indian 0 0.00% Asian / Pacific Islander 0 0.00% Black 9 21.43%
White 21 50.00% Hispanic/Latino 12 28.57%

Was physical force resulting in bodily injury used during stop

Yes:

Total	1	Injury to Suspect:	0	Injury to Officer:	0	Injury To Both:	0
Alaska Native/American Indian	0	0.00%	Asian / Pacific Islander	0	0.00%	Black	1 100%
White	0	0.00%	Hispanic/Latino	0	0.00%		

No:

Total	2456	Alaska Native/American Indian	0	0.00%	Asian / Pacific Islander	43	1.75%	Black	293	11.93%
White	1278	52.04%	Hispanic/Latino	838	34.12%					

Number of complaints of racial profiling

Total 0

Resulted in disciplinary action 0

Did not result in disciplinary action 0

Submitted electronically to the



The Texas Commission on Law Enforcement



Vernon Police Department

1306 Main St. Vernon Texas 76384

Phone 940-553-3311

Vernon Police Department Stats for calendar year from January 1, 2021 to December 31, 2021

Total number of calls for Service 17,975

Total number of Adult arrests: 678

Male: 519

Female 159

Total number of Juvenile arrests: 27

Males: 16

Females 11

Total Citations Issued: 3544 court filed and warnings.

Total Number of Offense reports: 1004

Felony Cases: 391

Misdemeanor Cases: 613

Animal Control Animals picked up:

January 2020- December 2020

- **Dogs 254**
- **Cats 186**
- **Others: 19**

K9 Activity/ Narcotics Sized for 2021

- Approx. 210 grams of Methamphetamine.
- Approx. 220 lbs. of marijuana
- Approx. 49 lbs. THC infused oils and Edibles
- Approx. 1 pound of shrooms
- Several searches that yielded drug paraphernalia.

Apprehensions:

- After 13 block vehicle pursuit, driver exited and ran on foot suspect apprehend by Jak, arrest also yielded narcotics found in the vehicle.
- Jak had 3 tracks two yielded arrest after being found by K9 Unit.
- K9 Unit stopped vehicle recovered drugs that lead to 6 federal indictments in federal courts.

Evidence Searches:

- 2 guns recovered
- 1 knife recovered that was linked to an aggravated assault.
- 10 Agency Assist.
- 15 School Searches

Cash and Vehicle Seizures: undisclosed amount monies still pending litigation.

1 Motorcycle.

Randy Agan

Chief of Police

Odell/Winston/West Acres Well Fields

Pumping Levels

February 2022

WELL # 1		WELL # 10		WELL # 19			
DEPTH OF WELL	102.00	DEPTH OF WELL	99.00	DEPTH OF WELL	76.00	#1 GPM	222
DEPTH TO WATER	88.18	DEPTH TO WATER	76.08	DEPTH TO WATER	49.79	#2 GPM	50
WATER IN HOLE	13.82	WATER IN HOLE	22.92	WATER IN HOLE	26.21	#3 GPM	70
WELL # 2		WELL # 11		WELL # 20		#4 GPM	100
DEPTH OF WELL	75.00	DEPTH OF WELL	104.00	DEPTH OF WELL	93.00	#5 GPM	189
DEPTH TO WATER	50.30	DEPTH TO WATER	74.70	DEPTH TO WATER	74.41	#6 GPM	244
WATER IN HOLE	24.70	WATER IN HOLE	29.30	WATER IN HOLE	18.59	#7 GPM	175
WELL # 3		WELL # 12		WELL # 21		#8 GPM	170
DEPTH OF WELL	91.00	DEPTH OF WELL	125.00	DEPTH OF WELL	99.00	#9 GPM	175
DEPTH TO WATER	71.17	DEPTH TO WATER	85.13	DEPTH TO WATER	61.90	#10 GPM	212
WATER IN HOLE	19.83	WATER IN HOLE	39.87	WATER IN HOLE	37.10	#11 GPM	85
WELL # 4		WELL # 13		WELL # 22		#12 GPM	288
DEPTH OF WELL	93.00	DEPTH OF WELL	98.00	DEPTH OF WELL	89.00	#13 GPM	165
DEPTH TO WATER	78.68	DEPTH TO WATER	87.75	DEPTH TO WATER	46.34	#14 GPM	178
WATER IN HOLE	14.32	WATER IN HOLE	10.25	WATER IN HOLE	42.66	#15 GPM	134
WELL # 5		WELL # 14		WELL # 23		#16 GPM	160
DEPTH OF WELL	93.00	DEPTH OF WELL	108.00	DEPTH OF WELL	115.00	#17 GPM	100
DEPTH TO WATER	69.20	DEPTH TO WATER	85.32	DEPTH TO WATER	81.50	#18 GPM	280
WATER IN HOLE	23.80	WATER IN HOLE	22.68	WATER IN HOLE	33.50	#19 GPM	150
WELL # 6		WELL # 15		WELL # 24		#20 GPM	100
DEPTH OF WELL	93.00	DEPTH OF WELL	96.00	DEPTH OF WELL	95.00	#21 GPM	100
DEPTH TO WATER	60.54	DEPTH TO WATER	80.48	DEPTH TO WATER	63.48	#22 GPM	146
WATER IN HOLE	32.46	WATER IN HOLE	15.52	WATER IN HOLE	31.52	#23 GPM	95
WELL # 7		WELL # 16		WELL # 25		#24 GPM	200
DEPTH OF WELL	97.00	DEPTH OF WELL	93.00	DEPTH OF WELL	83.00	#25 GPM	100
DEPTH TO WATER	75.98	DEPTH TO WATER	50.18	DEPTH TO WATER	54.98	#26 GPM	100
WATER IN HOLE	21.02	WATER IN HOLE	42.82	WATER IN HOLE	28.02	WA#1	264
WELL # 8		WELL # 17		WELL # 26		WA#2	398
DEPTH OF WELL	97.00	DEPTH OF WELL	104.00	DEPTH OF WELL	86.00	Total GPM	4650
DEPTH TO WATER	78.00	DEPTH TO WATER	52.97	DEPTH TO WATER	52.98	GPM/DAY	6,696,000
WATER IN HOLE	19.00	WATER IN HOLE	51.03	WATER IN HOLE	33.02	Schmoker	1,352,160
WELL # 9		WELL # 18		WEST ACRES #1		GPM/DAY	8,048,160
DEPTH OF WELL	116.00	DEPTH OF WELL	85.00	DEPTH OF WELL	103.60	3.0% Total Loss %	
DEPTH TO WATER	106.76	DEPTH TO WATER	77.72	DEPTH TO WATER	73.37		
WATER IN HOLE	9.24	WATER IN HOLE	7.28	WATER IN HOLE	30.23		
				WEST ACRES #2			
				DEPTH OF WELL	107.00		
				DEPTH TO WATER	69.70		
				WATER IN HOLE	37.30		

ODELL/WINSTON/WEST ACRES WELL FIELDS STATIC LEVELS**MONTH February YEAR:2022**

WELL # 1		WELL # 10		WELL # 19	
DEPTH OF WELL	102.00	DEPTH OF WELL	99.00	DEPTH OF WELL	76.00
DEPTH TO WATER	65.34	DEPTH TO WATER	54.60	DEPTH TO WATER	42.04
WATER IN HOLE	36.66	WATER IN HOLE	44.40	WATER IN HOLE	33.96
WELL # 2		WELL # 11		WELL # 20	
DEPTH OF WELL	75.00	DEPTH OF WELL	104.00	DEPTH OF WELL	93.00
DEPTH TO WATER	46.02	DEPTH TO WATER	69.98	DEPTH TO WATER	48.96
WATER IN HOLE	28.98	WATER IN HOLE	34.02	WATER IN HOLE	44.04
WELL # 3		WELL # 12		WELL # 21	
DEPTH OF WELL	91.00	DEPTH OF WELL	125.00	DEPTH OF WELL	99.00
DEPTH TO WATER	51.23	DEPTH TO WATER	77.13	DEPTH TO WATER	39.61
WATER IN HOLE	39.77	WATER IN HOLE	47.87	WATER IN HOLE	59.39
WELL # 4		WELL # 13		WELL # 22	
DEPTH OF WELL	93.00	DEPTH OF WELL	98.00	DEPTH OF WELL	89.00
DEPTH TO WATER	48.93	DEPTH TO WATER	65.33	DEPTH TO WATER	42.75
WATER IN HOLE	44.07	WATER IN HOLE	32.67	WATER IN HOLE	46.25
WELL # 5		WELL # 14		WELL # 23	
DEPTH OF WELL	93.00	DEPTH OF WELL	108.00	DEPTH OF WELL	115.00
DEPTH TO WATER	53.70	DEPTH TO WATER	68.18	DEPTH TO WATER	72.78
WATER IN HOLE	39.30	WATER IN HOLE	39.82	WATER IN HOLE	42.22
WELL # 6		WELL # 15		WELL # 24	
DEPTH OF WELL	93.00	DEPTH OF WELL	96.00	DEPTH OF WELL	95.00
DEPTH TO WATER	41.96	DEPTH TO WATER	59.56	DEPTH TO WATER	38.35
WATER IN HOLE	51.04	WATER IN HOLE	36.44	WATER IN HOLE	56.65
WELL # 7		WELL # 16		WELL # 25	
DEPTH OF WELL	97.00	DEPTH OF WELL	93.00	DEPTH OF WELL	83.00
DEPTH TO WATER	61.52	DEPTH TO WATER	41.35	DEPTH TO WATER	38.73
WATER IN HOLE	35.48	WATER IN HOLE	51.65	WATER IN HOLE	44.27
WELL # 8		WELL # 17		WELL # 26	
DEPTH OF WELL	97.00	DEPTH TO WELL	104.00	DEPTH OF WELL	86.00
DEPTH TO WATER	61.80	DEPTH TO WATER	37.57	DEPTH TO WATER	40.13
WATER IN HOLE	35.20	WATER IN HOLE	66.43	WATER IN HOLE	45.87
WELL # 9		WELL # 18		West Acres #1	
DEPTH OF WELL	116.00	DEPTH OF WELL	85.00	DEPTH OF WELL	103.60
DEPTH TO WATER	82.02	DEPTH TO WATER	42.35	DEPTH TO WATER	56.78
WATER IN HOLE	33.98	WATER IN HOLE	42.65	WATER IN HOLE	46.82
				West Acres #2	
				DEPTH OF WELL	107.00
				DEPTH TO WATER	58.05
				WATER IN HOLE	48.95

SCHMOKERS WELL FIELD**Static****MONTH February****YEAR 2022****WELL # 14**

DEPTH OF WELL	41.00
DEPTH TO WATER	25.38
WATER IN HOLE	15.62

WELL # 19

DEPTH OF WELL	39.00
DEPTH TO WATER	25.24
WATER IN HOLE	13.76

WELL # 15

DEPTH OF WELL	42.00
DEPTH TO WATER	26.82
WATER IN HOLE	15.18

WELL # 20

DEPTH OF WELL	38.00
DEPTH TO WATER	25.72
WATER IN HOLE	12.28

WELL # 16

DEPTH OF WELL	42.00
DEPTH TO WATER	26.03
WATER IN HOLE	15.97

WELL # 21

DEPTH OF WELL	36.00
DEPTH TO WATER	26.65
WATER IN HOLE	9.35

WELL # 17

DEPTH OF WELL	47.00
DEPTH TO WATER	26.98
WATER IN HOLE	20.02

WELL # 22

DEPTH OF WELL	41.00
DEPTH TO WATER	26.48
WATER IN HOLE	14.52

WELL # 18

DEPTH OF WELL	45.00
DEPTH TO WATER	25.54
WATER IN HOLE	19.46

BROCK WELL

DEPTH OF WELL	47.00
DEPTH TO WATER	26.88
WATER IN HOLE	20.12

SCHMOKERS WELL FIELD
Pumping

MONTH February

YEAR 2022

WELL # 14

DEPTH OF WELL 41.00
DEPTH TO WATER 30.35
WATER IN HOLE 10.65

WELL # 19

DEPTH OF WELL 39.00
DEPTH TO WATER 27.46
WATER IN HOLE 11.54

WELLS GPM

#14	40
#15	80
#16	60
#17	115
#18	140
#19	120
#20	80
#21	95
#22	90
Brock	119
Total GPM	939
GPM/Day	1,352,160

WELL # 15

DEPTH OF WELL 42.00
DEPTH TO WATER 30.07
WATER IN HOLE 11.93

WELL # 20

DEPTH OF WELL 38.00
DEPTH TO WATER 29.63
WATER IN HOLE 8.37

WELL # 16

DEPTH OF WELL 42.00
DEPTH TO WATER 30.22
WATER IN HOLE 11.78

WELL # 21

DEPTH OF WELL 36.00
DEPTH TO WATER 35.74
WATER IN HOLE 0.26

WELL # 17

DEPTH OF WELL 47.00
DEPTH TO WATER 29.29
WATER IN HOLE 17.71

WELL # 22

DEPTH OF WELL 41.00
DEPTH TO WATER 30.82
WATER IN HOLE 10.18

WELL # 18

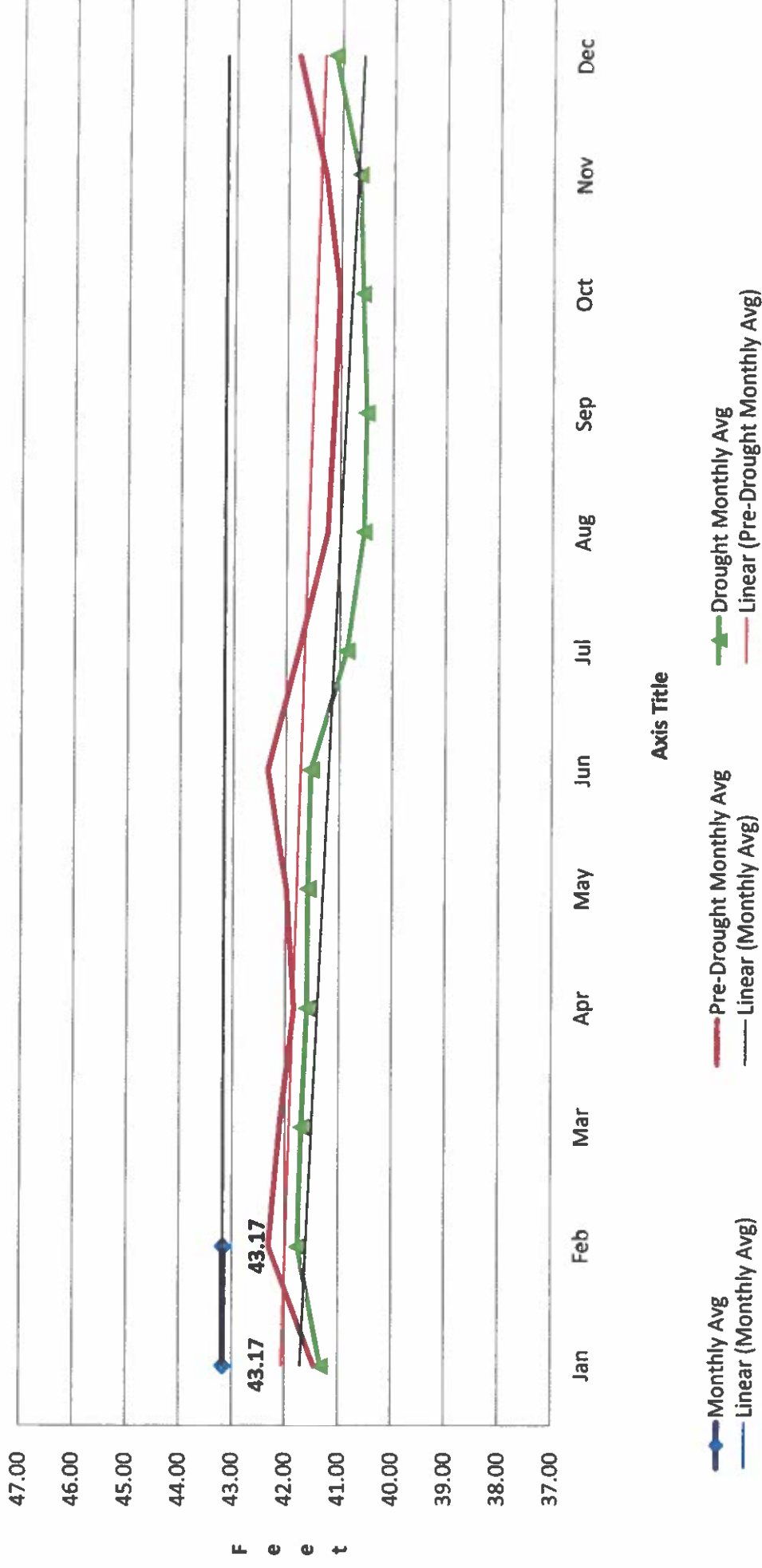
DEPTH OF WELL 45.00
DEPTH TO WATER 28.40
WATER IN HOLE 16.60

BROCK WELL

DEPTH OF WELL 47.00
DEPTH TO WATER 34.15
WATER IN HOLE 12.85

Average Saturated Thickness Winston, Odell, West Acres 2022

2003-2010 Pre-Drought Monthly Average



Public Comment

CITY OF VERNON
COMMISSIONER MEETING

MEETING DATE: 2-22-2022

DEPARTMENT: Community Development

AUTHOR: David Pilcher

AGENDA ITEM: Resolution # 1080

BACKGROUND: The City Commission approved resolution # 1079 at the Jan 2022 commission meeting which called for a public hearing on February 22, 2022 to determine if the structures in resolution 1080 are dangerous structures and if so, order their removal.

ATTACHMENT(S): Resolution # 1080

FINANCIAL IMPACT: Cost to demolish the structures unknown.

RECOMMENDATION: Listen to testimony from Code Enforcement and or property owners and make decision to condemn or not to condemn the properties listed in the resolution.

ACTION REQUESTED: Pass Resolution # 1080

RESOLUTION NO. 1080

A RESOLUTION DECLARING THAT CERTAIN IMPROVEMENTS DESCRIBED HEREIN ARE PUBLIC NUISANCES, AND REQUIRING THE TAKING DOWN AND REMOVAL OF SUCH IMPROVEMENTS.

WHEREAS, Heretofore on the 25th day of January, 2022, this Commission by resolution called a public hearing for the 22nd day of February, 2022, for the purpose of determining whether certain improvements are each dangerous structures and a public nuisance; and,

WHEREAS, this Commission finds that all notices required by the Vernon Municipal Codes have been complied with and that notice of this hearing has been duly given as directed by the Commission; and,

WHEREAS, this Commission has listened to the evidence and arguments presented by all persons who appeared before it; and,

WHEREAS, this Commission finds that the notice of the Code Enforcement Director to make the structure safe either by repair or demolition and removal has not been complied with:

NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF VERNON, TEXAS:

SECTION 1. This Commission hereby finds and determines that each of the improvements, buildings and structures described below are dangerous structures, are structurally unsafe, constitute a fire hazard and are dangerous to human life, and their continued use will constitute a hazard to the safety, health and public welfare and each are hereby declared to be a public nuisance.

SECTION 2. The Owner, agent or occupant of the dangerous structures described in this section are hereby ordered to take down and remove the same from the premises within ten (10) days from the date a copy of this resolution is served or mailed to said owner, agent or occupant. The improvements, buildings and address thereof, the legal description of same, and the owners of same are as follows:

<u>IMPROVEMENTS AND STREET ADDRESS</u>	<u>LEGAL DESCRIPTION</u>	<u>OWNER & ADDRESS</u>
1. 2907 Bacon St. Tax I.D. 5425001	E 49' of Lot 13 and W ½ of Lot 14 Blk. 1 Wheatley Add.	Sam & Wanda Nail No Address
2. 2911 Bacon St. Tax I.D. 899001	Lot 11 & W 5' of Lot 12 Blk. 1 Wheatley	Doug Nail Est. No Address
3. 2913 Bacon St. Tax I.D. 9707001	E 41.5' of Lot 10 Blk. 1 Wheatley Add.	Carlos & Ana Arellano 3073 Cukela Ct. Camp Lejeune, NC 28547
4. 1901 Beaver St. Tax I.D. 3631001	Lot 1 Blk. 5 McAdoo, Oakes & Schaeffer.	Gabriel & Laura Cordova 2240 Clair Dr. Vernon, TX 76384
5. 1911 Beaver St. Tax I.D. 4670001	Lot 2 Blk. 5 McAdoo Oakes & Schaeffer	Robert King Est. No Address
6. 2610 Eagle St. Tax I.D. 51001	N/W of NE ¼ Blk. 73 South Add.	Doris Adams & Rita Hopper 2227 Clair Dr. Vernon, TX 76384
7. 1512 Fannin St. Tax I.D. 5915001	Lots 11-12 Blk. 8 Original Town	Sulma Gonzales 1601 Proctor Ave. Waco, TX 76708
8. 1411 Indian St. Tax I.D. 2995001	W 40' of the N ½ of the NE ¼ of Blk. 55 South Add.	Amanda Edmonds 2502 Lexington St. Vernon, TX 76384
9. 2721 Olive St. Tax I.D. 5998001	N 120' of E 55' of W 135' Blk. 49 Texas Townsite	Almeta Brown 2408 Olive St. Vernon, TX 76384
10. 2824 Mesquite St. Tax I.D. 936001	N ½ of the SE ¼ Blk. 103 South Add.	Loren Echols 4710 Cottonwood Ln. Vernon, TX 76384

SECTION 3. If the owner, agent or occupant of the dangerous structures shall fail, neglect or refuse to comply with this resolution as herein directed, then the Code Enforcement Director is hereby directed to proceed with the demolition of the various buildings described in this resolution, and he may prosecute the owner, agent or occupant of the building as a violator of the provision of the southern Building Code and the Vernon Code of Ordinances.

SECTION 4. The Code Enforcement Director is further directed to determine the cost of such demolition and to levy such assessments against the real estate as may be provided by law.

SECTION 5. It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public as required by law.

SECTION 6. This resolution shall not be recorded in length in the minutes of the City Commission, but shall be filed for permanent record in the office of the City Secretary.

SECTION 7. This resolution shall be in full force immediately upon passage by the City Commission.

PASSED, APPROVED, and ADOPTED this 22nd day of February, 2022.

S: _____
Pam Gosline, Mayor

ATTEST:

S: _____
Marsha Jo Stone, City Secretary

CITY OF VERNON
COMMISSIONER MEETING

MEETING DATE: 2-22-2022

DEPARTMENT: Community Development

AUTHOR: Monica Wilkinson

AGENDA ITEM: Sale of Tax Property

BACKGROUND: Parcel 970001, 1108 Houston to Joshua Tree Services LLC for \$901.00
Parcel 8119001, 1116 Houston to Joshua Tree Services LLC for \$901.00

ATTACHMENT(S): Property deeds, property cards and intent statements

FINANCIAL IMPACT: Proceeds from sale of properties totaling \$1,802.

RECOMMENDATION: Approve sale

ACTION REQUESTED: Approve sale

Monica Wilkinson

From: molly@texascg.com
Sent: Wednesday, January 26, 2022 2:45 PM
To: casey.marsh@visdtx.org; dpilcher@vernontx.gov; drj@vernoncollege.edu;
jeff.byrd@visdtx.org; mwilkinson@vernontx.gov; countyjudge@co.wilbarger.tx.us;
VWOODFIN@wghospital.com
Cc: 'Danny Barrett'
Subject: Tax Deeds - Vernon
Attachments: TaxDeedR970001.docx; TaxDeedR8119001.docx; VER970001PC.pdf; VER8119001PC.pdf
Follow Up Flag: Follow up
Flag Status: Completed

Good afternoon!

Enclosed are Two (2) Tax Deeds and Property Cards for Trust Property in the City of Vernon.

Parcel 970001, winning bidder Joshua Tree Services LLC for the amount of \$901.00.
Parcel 8119001, winning bidder Joshua Tree Services LLC for the amount of \$901.00.
Future plans for Joshua Tree Services, LLC are:

We are a real estate investment company that buys the properties to resell to the general public. Most often people who purchase the properties are local, though we sell them online so they can come from anywhere. While selling the property if financed through us we make sure all county/city taxes are current and will abate any properties that need this service to be completed while we own it. The turn around time for us to complete a sale to a new owner is roughly 9-12 months and again we will maintain the property throughout our ownership. So long answer short is we intend to eventually resell the property.

The money has been received and is being held per your approval. Please place these deeds on your next agenda. If approved, please forward the signature page to me at:

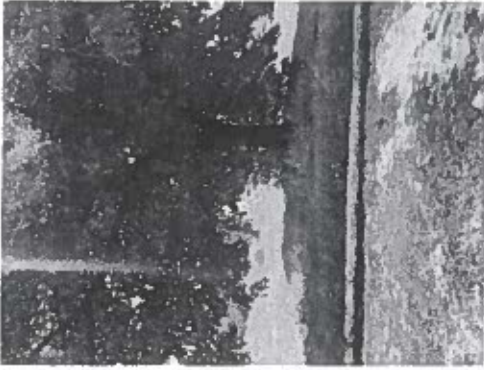
TEXAS COMMUNITIES GROUP
PO BOX 792
LUBBOCK, TX 79408.

If denied, please let me know the reason for the denial.

Thank you,

Molly Flores
Texas Communities Group, LLC
P.O. Box 792
Lubbock, TX 79408
806.TEXASCG
(839.2724)





Management Info:

Status: Trust

Best Process: Sold Best Process Type:

Progress: Pending bid to Joshua Tree

Property Info:

City: Vernon

Cad Property Id: 970001 CAD Value: 440

Site Description: 1108 Houston St, Vernon, TX 76384, USA

Owner Info: City of Vernon in Trust

Legal Description: Lot Ten (10), in Block Eight (8), North Addition, to the City of Vernon, Wilbarger County, Texas (R970001)

Homestead: No Site Structure: No Non Affixed Material: No

Litigation Info:

Case Number: 29,266

Judgement Date: 04/09/2021 Sale Date: 05/04/2021

Sheriff's Deed Date: 06/17/2021 Redemption Date: 12/24/2021

Court: 46th

Style Plaintiff: City of Vernon

Style Defendant: Owners of Various properties located within the City Limits of Vernon, Wilbarger County Texas

Sheriff's Deed Volume: 136626

Tax Due: No

Delinquent: Yes Litigation: No



Management Info:

Status:	Trust	
Best Process:	Sold	Best Process Type:
Progress:	Pending bid to Joshua Tree	

Property Info:

City:	Vernon		
Cad Property Id:	8119001	CAD Value:	440
Site Description:	1116 Houston St, Vernon, TX 76384, USA		

Owner Info:	City of Vernon in Trust
-------------	-------------------------

	STEWART OLLIE MAE
Legal Description:	Lot Twelve (12), in Block Eight (8), North Addition, to the City of Vernon, Wilbarger County, Texas (R8119001)

Homestead:	No	Site Structure:	No	Non Affixed Material:	No
------------	----	-----------------	----	-----------------------	----

Litigation Info:

Case Number:	29,266		
Judgement Date:	04/09/2021	Sale Date:	05/04/2021
Sheriff's Deed Date:	06/17/2021	Redemption Date:	12/24/2021
Court:	46th		
Style Plaintiff:	City of Vernon		
Style Defendant:	Owners of Various properties located within the City Limits of Vernon, Wilbarger County Texas		
Sheriff's Deed Volume:	136626		
Tax Due:	No		
Delinquent:	Yes	Litigation:	No

“NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER’S LICENSE NUMBER.”

TAX DEED

STATE OF TEXAS §

§

COUNTY OF WILBARGER §

WHEREAS, by a Warrant issued out of the 46th Judicial District Court of Wilbarger County, Texas; in Cause No. 29,266 styled City of Vernon, vs. Owners of Various properties located within the City Limits of Vernon, Wilbarger County Texas, and delivered to the Sheriff directing him to seize, levy upon and sell the hereinafter described property to satisfy the amount of all delinquent taxes, penalties, interest and costs which were secured by a warrant rendered in said cause on the 9th day of April, 2021, in favor of the Plaintiffs.

WHEREAS, in obedience to said Warrant, the Sheriff did seize and levy on the hereinafter described property and all the estate, right, title and interest or claims which said Defendants so had, in and to, on the 9th day of April, 2021 and since that time had of, in and to, the hereinafter described real property; and as prescribed by law for Sheriff’s sales, did offer to sell such real property at public auction.

WHEREAS, at said sale no bid being received which was equal to the adjudged value of said real property as fixed by said court or the aggregate amount of said warrant established therein, the title to said real property pursuant to said warrant and Section 34.01 of the Texas Property Tax Code was struck off in trust for the use and benefit of each taxing district having been by said warrant adjudged to have valid tax liens against such real property, and

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS that the taxing entities set forth in the warrant in said cause, pursuant to the provisions of Section 34.05 of the Texas Property Tax Code, for and in consideration of the sum of **NINE HUNDRED ONE DOLLARS AND 00/100 (\$901.00)**, said amount being the highest and best offer received from **Joshua Tree Associates LLC, 301 Thelma Drive #153 Casper, WY 82609**, receipt of which is hereby acknowledged, and by these presents do convey, expressly subject to the right of redemption by the Defendants in said tax suit as provided by Section 34.21 of the Texas Property Tax Code, and further subject to all presently recorded and validly existing restrictions, reservations, covenants, conditions, easements, oil and gas leases, mineral interests, and water interests outstanding in persons other than Grantor, and other instruments, other than conveyances of the surface fee estate, that affect the Property, all the right, title and interest as was acquired by the taxing entities through foreclosure the certain tract of land described as follows:

Lot Ten (10), in Block Eight (8), North Addition, to the City of Vernon, Wilbarger County, Texas (R970001)

TO HAVE AND TO HOLD the above described property unto the named purchaser Joshua Tree Associates LLC, his/her heirs, successors and assigns forever, free and clear of all liens for ad valorem taxes against such property delinquent at the of warrant to all taxing units which were a party of said Warrant and as fully and absolutely as the entities named below can convey the above described real property by virtue of said warrant and Order of Sale and said Section 34.05 of the Texas Property Tax Code.

GRANTEE IS TAKING THE PROPERTY IN AN ARM'S-LENGTH AGREEMENT BETWEEN THE PARTIES. THE CONSIDERATION WAS BARGAINED ON THE BASIS OF AN "AS IS, WHERE IS" TRANSACTION AND REFLECTS THE AGREEMENT OF THE PARTIES THAT THERE ARE NO REPRESENTATIONS OR EXPRESS OR IMPLIED WARRANTIES. GRANTEE HAS NOT RELIED ON ANY INFORMATION OTHER THAN GRANTEE'S INSPECTION.

GRANTEE RELEASES GRANTOR FROM LIABILITY FOR ENVIRONMENTAL PROBLEMS AFFECTING THE PROPERTY, INCLUDING LIABILITY (1) UNDER THE COMPREHENSIVE ENVIRONMENTAL RESPONSE, COMPENSATION, AND LIABILITY ACT (CERCLA), THE RESOURCE CONSERVATION AND RECOVERY ACT (RCRA), THE TEXAS SOLID WASTE DISPOSAL ACT, AND THE TEXAS WATER CODE; OR (2) ARISING AS THE RESULT OF THEORIES OF PRODUCT LIABILITY AND STRICT LIABILITY, OR UNDER NEW LAWS OR CHANGES TO EXISTING LAWS ENACTED AFTER THE EFFECTIVE DATE OF THE PURCHASE CONTRACT THAT WOULD OTHERWISE IMPOSE ON GRANTORS IN THIS TYPE OF TRANSACTION NEW LIABILITIES FOR ENVIRONMENTAL PROBLEMS AFFECTING THE PROPERTY. THIS RELEASE APPLIES EVEN WHEN THE ENVIRONMENTAL PROBLEMS AFFECTING THE PROPERTY RESULT FROM GRANTOR'S OWN NEGLIGENCE OR THE NEGLIGENCE OF GRANTOR'S REPRESENTATIVE.

This tax deed may be executed in one or more counterparts, each one of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

EXECUTED this ____ day of _____, 2022.

CITY OF VERNON

By: _____
Pam Gosline, Mayor

ATTEST:

Marty Mangum, City Manager

This instrument was acknowledged before me on the _____ day of _____, _____, by Pam Gosline, Mayor, on behalf of CITY OF VERNON in its capacity therein stated.

Notary Public, State of Texas

WILBARGER COUNTY

By: _____
Greg Tyra, County Judge

ATTEST:

County Clerk

This instrument was acknowledged before me on the _____ day of _____, _____, by
Greg Tyra, County Judge, on behalf of WILBARGER COUNTY in its capacity therein stated.

Notary Public, State of Texas

~~~~~

**VERNON INDEPENDENT SCHOOL DISTRICT**

By: \_\_\_\_\_  
Emory Byars, President of the Board

ATTEST:

\_\_\_\_\_  
Board Secretary

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by  
Emory Byars, President of the Board, on behalf of VERNON INDEPENDENT SCHOOL DISTRICT in  
its capacity therein stated.

\_\_\_\_\_  
Notary Public, State of Texas

~~~~~


WILBARGER COUNTY HOSPITAL DISTRICT

By: _____
David Worrall, Chairperson of the Board

ATTEST:

Board Secretary

This instrument was acknowledged before me on the _____ day of _____, _____, by
David Worrall, Chairperson of the Board, on behalf of WILBARGER COUNTY HOSPITAL DISTRICT
in its capacity therein stated.

Notary Public, State of Texas

~~~~~

**VERNON COLLEGE**

By: \_\_\_\_\_  
Todd Smith, Chairman of the Board

ATTEST:

\_\_\_\_\_  
Board Secretary

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by  
Todd Smith, Chairman of the Board, on behalf of VERNON COLLEGE in its capacity therein stated.

\_\_\_\_\_  
Notary Public, State of Texas

~~~~~

"NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER."

TAX DEED

STATE OF TEXAS §
 §
COUNTY OF WILBARGER §

WHEREAS, by a Warrant issued out of the 46th Judicial District Court of Wilbarger County, Texas; in Cause No. 29,266 styled City of Vernon, vs. Owners of Various properties located within the City Limits of Vernon, Wilbarger County Texas, and delivered to the Sheriff directing him to seize, levy upon and sell the hereinafter described property to satisfy the amount of all delinquent taxes, penalties, interest and costs which were secured by a warrant rendered in said cause on the 9th day of April, 2021, in favor of the Plaintiffs.

WHEREAS, in obedience to said Warrant, the Sheriff did seize and levy on the hereinafter described property and all the estate, right, title and interest or claims which said Defendants so had, in and to, on the 9th day of April, 2021 and since that time had of, in and to, the hereinafter described real property; and as prescribed by law for Sheriff's sales, did offer to sell such real property at public auction.

WHEREAS, at said sale no bid being received which was equal to the adjudged value of said real property as fixed by said court or the aggregate amount of said warrant established therein, the title to said real property pursuant to said warrant and Section 34.01 of the Texas Property Tax Code was struck off in trust for the use and benefit of each taxing district having been by said warrant adjudged to have valid tax liens against such real property, and

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS that the taxing entities set forth in the warrant in said cause, pursuant to the provisions of Section 34.05 of the Texas Property Tax Code, for and in consideration of the sum of **NINE HUNDRED ONE DOLLARS AND 00/100 (\$901.00)**, said amount being the highest and best offer received from **Joshua Tree Associates LLC, 301 Thelma Drive #153 Casper, WY 82609**, receipt of which is hereby acknowledged, and by these presents do convey, expressly subject to the right of redemption by the Defendants in said tax suit as provided by Section 34.21 of the Texas Property Tax Code, and further subject to all presently recorded and validly existing restrictions, reservations, covenants, conditions, easements, oil and gas leases, mineral interests, and water interests outstanding in persons other than Grantor, and other instruments, other than conveyances of the surface fee estate, that affect the Property, all the right, title and interest as was acquired by the taxing entities through foreclosure the certain tract of land described as follows:

Lot Twelve (12), in Block Eight (8), North Addition, to the City of Vernon, Wilbarger County, Texas (R8119001)

TO HAVE AND TO HOLD the above described property unto the named purchaser Joshua Tree Associates LLC, his/her heirs, successors and assigns forever, free and clear of all liens for ad valorem taxes against such property delinquent at the time of warrant to all taxing units which were a party of said Warrant and as fully and absolutely as the entities named below can convey the above described real property by virtue of said warrant and Order of Sale and said Section 34.05 of the Texas Property Tax Code.

GRANTEE IS TAKING THE PROPERTY IN AN ARM'S-LENGTH AGREEMENT BETWEEN THE PARTIES. THE CONSIDERATION WAS BARGAINED ON THE BASIS OF AN "AS IS, WHERE IS" TRANSACTION AND REFLECTS THE AGREEMENT OF THE PARTIES THAT THERE ARE NO REPRESENTATIONS OR EXPRESS OR IMPLIED WARRANTIES. GRANTEE HAS NOT RELIED ON ANY INFORMATION OTHER THAN GRANTEE'S INSPECTION.

GRANTEE RELEASES GRANTOR FROM LIABILITY FOR ENVIRONMENTAL PROBLEMS AFFECTING THE PROPERTY, INCLUDING LIABILITY (1) UNDER THE COMPREHENSIVE ENVIRONMENTAL RESPONSE, COMPENSATION, AND LIABILITY ACT (CERCLA), THE RESOURCE CONSERVATION AND RECOVERY ACT (RCRA), THE TEXAS SOLID WASTE DISPOSAL ACT, AND THE TEXAS WATER CODE; OR (2) ARISING AS THE RESULT OF THEORIES OF PRODUCT LIABILITY AND STRICT LIABILITY, OR UNDER NEW LAWS OR CHANGES TO EXISTING LAWS ENACTED AFTER THE EFFECTIVE DATE OF THE PURCHASE CONTRACT THAT WOULD OTHERWISE IMPOSE ON GRANTORS IN THIS TYPE OF TRANSACTION NEW LIABILITIES FOR ENVIRONMENTAL PROBLEMS AFFECTING THE PROPERTY. THIS RELEASE APPLIES EVEN WHEN THE ENVIRONMENTAL PROBLEMS AFFECTING THE PROPERTY RESULT FROM GRANTOR'S OWN NEGLIGENCE OR THE NEGLIGENCE OF GRANTOR'S REPRESENTATIVE.

This tax deed may be executed in one or more counterparts, each one of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

EXECUTED this ____ day of _____, 2022.

CITY OF VERNON

By: _____
Pam Gosline, Mayor

ATTEST:

Marty Mangum, City Manager

This instrument was acknowledged before me on the _____ day of _____, _____, by Pam Gosline, Mayor, on behalf of CITY OF VERNON in its capacity therein stated.

Notary Public, State of Texas

WILBARGER COUNTY

By: _____
Greg Tyra, County Judge

ATTEST:

County Clerk

This instrument was acknowledged before me on the _____ day of _____, _____, by
Greg Tyra, County Judge, on behalf of WILBARGER COUNTY in its capacity therein stated.

Notary Public, State of Texas

~~~~~

**VERNON INDEPENDENT SCHOOL DISTRICT**

By: \_\_\_\_\_  
Emory Byars, President of the Board

ATTEST:

\_\_\_\_\_  
Board Secretary

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by  
Emory Byars, President of the Board, on behalf of VERNON INDEPENDENT SCHOOL DISTRICT in  
its capacity therein stated.

\_\_\_\_\_  
Notary Public, State of Texas

~~~~~

WILBARGER COUNTY HOSPITAL DISTRICT

By: _____
David Worrall, Chairperson of the Board

ATTEST:

Board Secretary

This instrument was acknowledged before me on the _____ day of _____, _____, by
David Worrall, Chairperson of the Board, on behalf of WILBARGER COUNTY HOSPITAL DISTRICT
in its capacity therein stated.

Notary Public, State of Texas

~~~~~

**VERNON COLLEGE**

By: \_\_\_\_\_  
Todd Smith, Chairman of the Board

ATTEST:

\_\_\_\_\_  
Board Secretary

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by  
Todd Smith, Chairman of the Board, on behalf of VERNON COLLEGE in its capacity therein stated.

\_\_\_\_\_  
Notary Public, State of Texas

~~~~~


**CITY OF VERNON
COMMISSIONER MEETING**

MEETING DATE: March 22, 2022

DEPARTMENT: City Manager

AUTHOR: Marty Mangum

AGENDA ITEM: Discuss, consider and take possible action on approving the City of Vernon Procurement Policies pertaining to the American Rescue Plan Act (ARPA)

BACKGROUND:

Subrecipients receiving American Rescue Plan Act (ARPA) funding are required to follow the procurement standards of 2 CFR 200.318 to 200.326 and the contract provisions within Appendix II to Part 200. Procurement standards are Federal Register grant-imposed requirements that are incorporated into all subrecipient agreements. The objective of this procurement checklist is to assist subrecipients administering ARPA funds in complying with the federal procurement requirements and reasonably ensure the allow ability of eligible program expenses. Failure to procure goods and services in compliance with federal requirements is subject to the recapture of program funds.

SUGGESTED

MOTION: I move that we adopt the attached procurement policy to be used in procurements with funds from the American Rescue Plan Act (ARPA)

PROCUREMENT CHECKLIST

BACKGROUND:

Subrecipients receiving American Rescue Plan Act (ARPA) funding are required to follow the procurement standards of 2 CFR 200.318 to 200.326 and the contract provisions within Appendix II to Part 200. Procurement standards are Federal Register grant-imposed requirements that are incorporated into all subrecipient agreements. The objective of this procurement checklist is to assist subrecipients administering ARPA funds in complying with the federal procurement requirements and reasonably ensure the allowability of eligible program expenses. Failure to procure goods and services in compliance with federal requirements is subject to the recapture of program funds.

This checklist is intended to provide general guidance only and does NOT provide a detailed explanation of the federal procurement requirements – it is not intended to serve as legal advice and there is no guarantee that adherence to this checklist will result in full approval of eligible expenses. Subrecipients should consult their legal counsel in adapting Federal procurement requirements into their existing procurement function.

Procurement Policies and Procedures

It is strongly advised that each subrecipient, at least annually, evaluate their procurement policies and procedures to ensure they comply with the requirements of 2 CFR 200.318 to 200.326. Subrecipients are strongly encouraged to use this procurement checklist to reconcile their existing procurement policies and procedures to determine whether each section of the procurement checklist is clearly addressed within their procurement manual.

This can be achieved by filling out the procurement checklist and identifying the page number of a subrecipient's policies and procedures that specifically identifies the Federal procurement requirement noted in each section of the checklist. The procurement checklist should be incorporated into the procurement policy and procedure manual, enabling subrecipient staff in understanding the federal procurement requirements as well as facilitating with audits and monitoring reviews by external parties.

Procurement File Maintenance

The Procurement Checklist must be filled out for each procurement action taken by a subrecipient, according to the procurement methodology used for each solicitation. This checklist must be maintained for each procurement activity and within each procurement file.

In addition to the procurement checklist, provide the following key documents are required to assess compliance with procurement activities:

- Independent Cost Estimate (when purchase is more than the Simplified Acquisition Threshold)
- RFP/RFQ, as applicable
- Listing of Proposals Received
- Summary of Evaluations Performed
- Cost and Price Analysis (when purchase is more than the Simplified Acquisition Threshold)



VERNON, TEXAS

City of Vernon
1725 Wilbarger Street
Vernon, TX 76384 - 5623
940-552-2581
Fax 940-552-0569

CITY OF Vernon PROCUREMENT POLICIES AND PROCEDURES

The City of Vernon follows the procurement standards in 2 CFR 200.317 – 2CFR 200.327 and Appendix II to Part 200 for procurement actions to be funded with Federal funds. All attempts are made to adhere to these policies and procedures and updates are made as needed. The entirety of the language found in 2 CFR 200.317 – 2 CFR 200.327 may not be applicable in all instances, programs, and/or situations. This document contains the most current 2 CFR 200.317 – 2 CFR 200.327 language available at the adoption of these policies and procedures.

§200.317 Procurements by states.

When procuring property and services under a Federal award, a State must follow the same policies and procedures it uses for procurements from its non-Federal funds. The State will comply with §§200.321, 200.322, and 200.323 and ensure that every purchase order or other contract includes any clauses required by §200.327. All other non-Federal entities, including subrecipients of a State, must follow the procurement standards in §§200.318 through 200.327.

§200.318 General procurement standards.

(a) The non-Federal entity must have and use documented procurement procedures, consistent with State, local, and tribal laws and regulations and the standards of this section, for the acquisition of property or services required under a Federal award or subaward. The non-Federal entity's documented procurement procedures must conform to the procurement standards identified in §§200.317 through 200.327.

(b) Non-Federal entities must maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.

(c)(1) The non-Federal entity must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of the non-Federal entity may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, non-Federal entities may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-Federal entity.

(2) If the non-Federal entity has a parent, affiliate, or subsidiary organization that is not a State, local government, or Indian tribe, the non-Federal entity must also maintain written standards of conduct covering

organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, the non-Federal entity is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization.

(d) The non-Federal entity's procedures must avoid acquisition of unnecessary or duplicative items. Consideration should be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach.

(e) To foster greater economy and efficiency, and in accordance with efforts to promote cost-effective use of shared services across the Federal Government, the non-Federal entity is encouraged to enter into state and local intergovernmental agreements or inter-entity agreements where appropriate for procurement or use of common or shared goods and services. Competition requirements will be met with documented procurement actions using strategic sourcing, shared services, and other similar procurement arrangements.

(f) The non-Federal entity is encouraged to use Federal excess and surplus property in lieu of purchasing new equipment and property whenever such use is feasible and reduces project costs.

(g) The non-Federal entity is encouraged to use value engineering clauses in contracts for construction projects of sufficient size to offer reasonable opportunities for cost reductions. Value engineering is a systematic and creative analysis of each contract item or task to ensure that its essential function is provided at the overall lower cost.

(h) The non-Federal entity must award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources. See also §200.214.

(i) The non-Federal entity must maintain records sufficient to detail the history of procurement. These records will include, but are not necessarily limited to, the following: Rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price.

(j)(1) The non-Federal entity may use a time-and-materials type contract only after a determination that no other contract is suitable and if the contract includes a ceiling price that the contractor exceeds at its own risk. Time-and-materials type contract means a contract whose cost to a non-Federal entity is the sum of:

(i) The actual cost of materials; and

(ii) Direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

(2) Since this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, each contract must set a ceiling price that the contractor exceeds at its own risk. Further, the non-Federal entity awarding such a contract must assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

(k) The non-Federal entity alone must be responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the non-Federal entity of any contractual responsibilities under its contracts. The Federal awarding agency will not substitute its judgment for that of the non-Federal entity unless the matter is primarily a Federal concern. Violations of law will be referred to the local, state, or Federal authority having proper jurisdiction.

§200.319 Competition.

(a) All procurement transactions for the acquisition of property or services required under a Federal award must be conducted in a manner providing full and open competition consistent with the standards of this section and §200.320.

(b) In order to ensure objective contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements. Some of the situations considered to be restrictive of competition include but are not limited to:

(1) Placing unreasonable requirements on firms in order for them to qualify to do business;

(2) Requiring unnecessary experience and excessive bonding;

(3) Noncompetitive pricing practices between firms or between affiliated companies;

(4) Noncompetitive contracts to consultants that are on retainer contracts;

(5) Organizational conflicts of interest;

(6) Specifying only a "brand name" product instead of allowing "an equal" product to be offered and describing the performance or other relevant requirements of the procurement; and

(7) Any arbitrary action in the procurement process.

(c) The non-Federal entity must conduct procurements in a manner that prohibits the use of statutorily or administratively imposed state, local, or tribal geographical preferences in the evaluation of bids or proposals, except in those cases where applicable Federal statutes expressly mandate or encourage geographic preference. Nothing in this section preempts state licensing laws. When contracting for architectural and engineering (A/E) services, geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.

(d) The non-Federal entity must have written procedures for procurement transactions. These procedures must ensure that all solicitations:

(1) Incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description must not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, must set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible. When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a "brand name or equivalent" description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which must be met by offers must be clearly stated; and

(2) Identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.

(e) The non-Federal entity must ensure that all prequalified lists of persons, firms, or products which are used in acquiring goods and services are current and include enough qualified sources to ensure maximum open and free competition. Also, the non-Federal entity must not preclude potential bidders from qualifying during the solicitation period.

(f) Noncompetitive procurements can only be awarded in accordance with §200.320(c).

§200.320 Methods of procurement to be followed.

The non-Federal entity must have and use documented procurement procedures, consistent with the standards of this section and §§200.317, 200.318, and 200.319 for any of the following methods of procurement used for the acquisition of property or services required under a Federal award or sub-award.

(a) **Informal procurement methods.** When the value of the procurement for property or services under a Federal award does not exceed the *simplified acquisition threshold (SAT)*, as defined in §200.1, or a lower threshold established by a non-Federal entity, formal procurement methods are not required. The non-Federal entity may use informal procurement methods to expedite the completion of its transactions and minimize the associated administrative burden and cost. The informal methods used for procurement of property or services at or below the SAT include:

(1) **Micro-purchases—(i) Distribution.** The acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (See the definition of *micro-purchase* in §200.1). To the maximum extent practicable, the non-Federal entity should distribute micro-purchases equitably among qualified suppliers.

(ii) **Micro-purchase awards.** Micro-purchases may be awarded without soliciting competitive price or rate quotations if the non-Federal entity considers the price to be reasonable based on research, experience, purchase history or other information and documents it files accordingly. Purchase cards can be used for micro-purchases if procedures are documented and approved by the non-Federal entity.

(iii) **Micro-purchase thresholds.** The non-Federal entity is responsible for determining and documenting an appropriate micro-purchase threshold based on internal controls, an evaluation of risk, and its documented procurement procedures. The micro-purchase threshold used by the non-Federal entity must be authorized or not prohibited under State, local, or tribal laws or regulations. Non-Federal entities may establish a threshold higher than the Federal threshold established in the Federal Acquisition Regulations (FAR) (<https://www.ecfr.gov/current/title-48/chapter-1/subchapter-A/part-2/subpart-2.1>) in accordance with paragraphs (a)(1)(iv) and (v) of this section.

(iv) **Non-Federal entity increase to the micro-purchase threshold up to \$50,000.** Non-Federal entities may establish a threshold higher than the micro-purchase threshold identified in the FAR in accordance with the requirements of this section. The non-Federal entity may self-certify a threshold up to \$50,000 on an annual basis and must maintain documentation to be made available to the Federal awarding agency and auditors in accordance with §200.334. The self-certification must include a justification, clear identification of the threshold, and supporting documentation of any of the following:

(A) A qualification as a low-risk auditee, in accordance with the criteria in §200.520 for the most recent audit;

(B) An annual internal institutional risk assessment to identify, mitigate, and manage financial risks; or,

(C) For public institutions, a higher threshold consistent with State law.

(v) **Non-Federal entity increase to the micro-purchase threshold over \$50,000.** Micro-purchase thresholds higher than \$50,000 must be approved by the cognizant agency for indirect costs. The non-federal entity must submit a request with the requirements included in paragraph (a)(1)(iv) of this section. The increased threshold is valid until there is a change in status in which the justification was approved.

(2) **Small purchases—(i) Small purchase procedures.** The acquisition of property or services, the aggregate dollar amount of which is higher than the micro-purchase threshold but does not exceed the simplified acquisition threshold. If small purchase procedures are used, price or rate quotations must be obtained from an adequate number of qualified sources as determined appropriate by the non-Federal entity.

(ii) **Simplified acquisition thresholds.** The non-Federal entity is responsible for determining an appropriate simplified acquisition threshold based on internal controls, an evaluation of risk and its documented procurement procedures which must not exceed the threshold established in the FAR. When

applicable, a lower simplified acquisition threshold used by the non-Federal entity must be authorized or not prohibited under State, local, or tribal laws or regulations.

(b) **Formal procurement methods.** When the value of the procurement for property or services under a Federal financial assistance award exceeds the SAT, or a lower threshold established by a non-Federal entity, formal procurement methods are required. Formal procurement methods require following documented procedures. Formal procurement methods also require public advertising unless a non-competitive procurement can be used in accordance with §200.319 or paragraph (c) of this section. The following formal methods of procurement are used for procurement of property or services above the simplified acquisition threshold or a value below the simplified acquisition threshold the non-Federal entity determines to be appropriate:

(1) **Sealed bids.** A procurement method in which bids are publicly solicited and a firm fixed-price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids, is the lowest in price. The sealed bids method is the preferred method for procuring construction, if the conditions.

(i) In order for sealed bidding to be feasible, the following conditions should be present:

(A) A complete, adequate, and realistic specification or purchase description is available;

(B) Two or more responsible bidders are willing and able to compete effectively for the business; and

(C) The procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.

(ii) If sealed bids are used, the following requirements apply:

(A) Bids must be solicited from an adequate number of qualified sources, providing them sufficient response time prior to the date set for opening the bids, for local, and tribal governments, the invitation for bids must be publicly advertised;

(B) The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;

(C) All bids will be opened at the time and place prescribed in the invitation for bids, and for local and tribal governments, the bids must be opened publicly;

(D) A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest. Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of; and

(E) Any or all bids may be rejected if there is a sound documented reason.

(2) **Proposals.** A procurement method in which either a fixed price or cost-reimbursement type contract is awarded. Proposals are generally used when conditions are not appropriate for the use of sealed bids. They are awarded in accordance with the following requirements:

(i) Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Proposals must be solicited from an adequate number of qualified offerors. Any response to publicized requests for proposals must be considered to the maximum extent practical;

(ii) The non-Federal entity must have a written method for conducting technical evaluations of the proposals received and making selections;

(iii) Contracts must be awarded to the responsible offeror whose proposal is most advantageous to the non-Federal entity, with price and other factors considered; and

(iv) The non-Federal entity may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby offeror's qualifications are evaluated and the most qualified offeror is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms that are a potential source to perform the proposed effort.

(c) **Noncompetitive procurement.** There are specific circumstances in which noncompetitive procurement can be used. Noncompetitive procurement can only be awarded if one or more of the following circumstances apply:

(1) The acquisition of property or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (see paragraph (a)(1) of this section);

(2) The item is available only from a single source;

(3) The public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation;

(4) The Federal awarding agency or pass-through entity expressly authorizes a noncompetitive procurement in response to a written request from the non-Federal entity; or

(5) After solicitation of a number of sources, competition is determined inadequate.

§200.321 Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms.

(a) The non-Federal entity must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

(b) Affirmative steps must include:

(1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;

(2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;

(3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;

(4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;

(5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and

(6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (b)(1) through (5) of this section.

§200.322 Domestic preferences for procurements.

(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel,

cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

(b) For purposes of this section:

(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

§200.323 Procurement of recovered materials.

A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

§200.324 Contract cost and price.

(a) The non-Federal entity must perform a cost or price analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold including contract modifications. The method and degree of analysis is dependent on the facts surrounding the particular procurement situation, but as a starting point, the non-Federal entity must make independent estimates before receiving bids or proposals.

(b) The non-Federal entity must negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed. To establish a fair and reasonable profit, consideration must be given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.

(c) Costs or prices based on estimated costs for contracts under the Federal award are allowable only to the extent that costs incurred or cost estimates included in negotiated prices would be allowable for the non-Federal entity under subpart E of this part. The non-Federal entity may reference its own cost principles that comply with the Federal cost principles.

(d) The cost plus a percentage of cost and percentage of construction cost methods of contracting must not be used.

§200.325 Federal awarding agency or pass-through entity review.

(a) The non-Federal entity must make available, upon request of the Federal awarding agency or pass-through entity, technical specifications on proposed procurements where the Federal awarding agency or pass-through entity believes such review is needed to ensure that the item or service specified is the one being proposed for acquisition. This review generally will take place prior to the time the specification is incorporated into a solicitation document. However, if the non-Federal entity desires to have the review accomplished after a solicitation has been developed, the Federal awarding agency or pass-through entity may still review the specifications, with such review usually limited to the technical aspects of the proposed purchase.

(b) The non-Federal entity must make available upon request, for the Federal awarding agency or pass-through entity pre-procurement review, procurement documents, such as requests for proposals or invitations for bids, or independent cost estimates, when:

(1) The non-Federal entity's procurement procedures or operation fails to comply with the procurement standards in this part;

(2) The procurement is expected to exceed the Simplified Acquisition Threshold and is to be awarded without competition or only one bid or offer is received in response to a solicitation;

(3) The procurement, which is expected to exceed the Simplified Acquisition Threshold, specifies a "brand name" product;

(4) The proposed contract is more than the Simplified Acquisition Threshold and is to be awarded to other than the apparent low bidder under a sealed bid procurement; or

(5) A proposed contract modification changes the scope of a contract or increases the contract amount by more than the Simplified Acquisition Threshold.

(c) The non-Federal entity is exempt from the pre-procurement review in paragraph (b) of this section if the Federal awarding agency or pass-through entity determines that its procurement systems comply with the standards of this part.

(1) The non-Federal entity may request that its procurement system be reviewed by the Federal awarding agency or pass-through entity to determine whether its system meets these standards in order for its system to be certified. Generally, these reviews must occur where there is continuous high-dollar funding, and third-party contracts are awarded on a regular basis;

(2) The non-Federal entity may self-certify its procurement system. Such self-certification must not limit the Federal awarding agency's right to survey the system. Under a self-certification procedure, the Federal awarding agency may rely on written assurances from the non-Federal entity that it is complying with these standards. The non-Federal entity must cite specific policies, procedures, regulations, or standards as being in compliance with these requirements and have its system available for review.

§200.326 Bonding requirements.

For construction or facility improvement contracts or subcontracts exceeding the Simplified Acquisition Threshold, the Federal awarding agency or pass-through entity may accept the bonding policy and requirements of the non-Federal entity provided that the Federal awarding agency or pass-through entity has made a determination that the Federal interest is adequately protected. If such a determination has not been made, the minimum requirements must be as follows:

(a) A bid guarantee from each bidder equivalent to five percent of the bid price. The "bid guarantee" must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.

(b) A performance bond on the part of the contractor for 100 percent of the contract price. A "performance bond" is one executed in connection with a contract to secure fulfillment of all the contractor's requirements under such contract.

(c) A payment bond on the part of the contractor for 100 percent of the contract price. A "payment bond" is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.

§200.327 Contract provisions.

The non-Federal entity's contracts must contain the applicable provisions described in Appendix II to this part.

Appendix II to Part 200 - Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

(A) Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to

enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

(G) Clean Air Act (42 U.S.C. 7401-7671g.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended - Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671g) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Executive Orders 12549 and 12689) - A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) - Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) See § 200.323*

(K) See § 200.216**

(L) See § 200.322***

***§ 200.323 Procurement of recovered materials.**

A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

****§ 200.216 Prohibition on certain telecommunications and video surveillance services or equipment.**

(a) Recipients and sub recipients are prohibited from obligating or expending loan or grant funds to:

(1) Procure or obtain;

(2) Extend or renew a contract to procure or obtain; or

(3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

(i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).

(ii) Telecommunications or video surveillance services provided by such entities or using such equipment.

(iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

(b) In implementing the prohibition under Public Law 115-232, section 889, subsection (f), paragraph (1), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.

(c) See Public Law 115-232, section 889 for additional information.

(d) See also § 200.471.

*****§ 200.322 Domestic preferences for procurements.**

(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

(b) For purposes of this section:

- (1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.
- (2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

These Policies and Procedures are passed and approved by the City of Vernon
through the City Council on March 22, 2022.

Martin Mangum
City Manager

PROCUREMENT CHECKLIST

- Grantee approval of selected vendor/winning proposal
- Contract, as applicable

PROCUREMENT CHECKLIST

The procurement function is a subrecipient's responsibility. Federal agencies do not review or pre-approve subrecipient procurement activities. A subrecipient choosing to solicit services before a contract is executed must do so in compliance with 2 CFR 200.318-200.326 as stipulated in the Federal Register and is encouraged to utilize this procurement checklist.

PROCUREMENT CHECKLIST

PROCEDURES STANDARDS AND GUIDANCE FOR SUBRECIPIENTS (Section 1) §200.318 General procurement standards

Procurement Requirements		Yes	No	N/A	Notes
1.1	Does the Subrecipient maintain documented policies and procedures that reflect applicable state, local, and tribal laws and regulations and provide that they conform to applicable federal law and the standards identified in this part? §200.318(a)				
1.2	Do the Subrecipient's policy and procedures identify the oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders? §200.318(b)				
1.3	Do the Subrecipient's policy and procedures identify a written standard of conduct addressing a real or apparent conflict of interest, both direct and indirect, and governing the actions of employees engaged in the selection, award, and administration of contracts to ensure conflicts of interest are identified, substantiate nominal financial interests or value, and disciplinary actions for violations of the standards? §200.318(c)				
1.4	Do the Subrecipient's policies and procedures avoid the acquisition of unnecessary or duplicative items? Consideration should be given to consolidating or breaking out procurements to obtain a more economical purchase. §200.318(d)				
1.5	Do the Subrecipient's policies and procedures encourage entering into state and local intergovernmental agreements or inter-entity agreements where appropriate for procurement or use of common or shared goods and services to foster greater economy and efficiency, and in accordance with efforts to promote cost-effective use of shared services across the Federal Government? §200.318(e)				
1.6	Do the Subrecipient's policies and procedures encourage the use of Federal excess and surplus property in lieu of purchasing new equipment and property whenever such use is feasible and reduces project costs. §200.318(f)				

PROCUREMENT CHECKLIST

1.7	Do the Subrecipient's policies and procedures encourage the use of value engineering clauses in contracts for construction projects of sufficient size to offer reasonable opportunities for cost reductions? Value engineering is a systematic and creative analysis of each contract item or task to ensure that its essential function is provided at the overall lower cost. §200.318(g)				
1.8	Do the Subrecipient's policies and procedures identify the contract being awarded is to a responsible contractor possessing the ability to perform successfully under the terms and conditions of the proposed procurement, considering such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources? §200.318(h)				
1.9	Do the Subrecipient's policies and procedures identify how it will maintain records sufficient to detail the history of procurement? These records will include but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price. §200.318(i)				
1.9	Do the Subrecipient's policies and procedures identify the manner for determining that no other contract other than time and materials type contract is suitable, and include a price ceiling that if exceeded, the contractor exceeds at their own risk? §200.318(j)(1)				
1.10	Do the Subrecipient's policies and procedures identify setting a ceiling price that a contractor exceeds at its own risk, including the oversight asserted for time and material contracts to obtain reasonable assurance that the contractor is maintaining efficient methods and effective cost controls? §200.318(j)(2)				
1.11	Do the Subrecipient's policies and procedures identify the responsibility, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements? These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the Subrecipient of any contractual responsibilities under its contracts. The Federal awarding agency will not substitute its judgment for that of the Subrecipient unless the matter is primarily a Federal concern. Violations of law will be referred to the local, state, or Federal authority having proper jurisdiction. §200.318(k)				

PROCUREMENT CHECKLIST

PROCEDURES STANDARDS AND GUIDANCE FOR SUBRECIPIENTS (Section 2)

§200.319 Competition

Procurement Requirements		Yes	No	N/A	Note
2.1	Procurement transactions must be conducted in a manner providing full and open competition consistent with the standards of this section. In order to ensure objective contractor performance and eliminate an unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements. Situations considered to be restrictive of competition include but are not limited to: §200.319(a)				
	<ul style="list-style-type: none"> Placing unreasonable requirements on firms for them to qualify to do business? 				
	<ul style="list-style-type: none"> Requiring unnecessary experience and excessive bonding? 				
	<ul style="list-style-type: none"> Noncompetitive pricing practices between firms or between affiliated companies? 				
	<ul style="list-style-type: none"> Noncompetitive contracts to consultants that are on retainer contracts? 				
	<ul style="list-style-type: none"> Organizational conflicts of interest? 				
	<ul style="list-style-type: none"> Specifying only a "brand name" product instead of allowing "an equal" product to be offered and describing the performance or other relevant requirements of the procurement? 				
	<ul style="list-style-type: none"> Any arbitrary action in the procurement process? 				
2.2	The non-Federal entity must conduct procurements in a manner that prohibits the use of statutorily or administratively imposed state, local, or tribal geographical preferences in the evaluation of bids or proposals, except in those cases where applicable Federal statutes expressly mandate or encourage geographic preference. Nothing in this section preempts state licensing laws. When contracting for architectural and engineering (A/E) services, geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.				
2.3	Does the Subrecipient have written procurement procedures that ensure that all solicitations comply with the following? §200.319(c)				
	<ul style="list-style-type: none"> Incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured? 				

PROCUREMENT CHECKLIST

<ul style="list-style-type: none"> Identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals? 				
2.5 If using a prequalified list of persons, firms, or products to acquire goods and services, has the Subrecipient considered the following? §200.319(d)				
<ul style="list-style-type: none"> Is the list current? 				
<ul style="list-style-type: none"> Does the list include enough qualified sources to ensure maximum open and free competition? 				
<ul style="list-style-type: none"> Were any potential bidders precluded from qualifying during the solicitation period? 				

PROCUREMENT CHECKLIST

PROCEDURES STANDARDS AND GUIDANCE FOR SUBRECIPIENTS (Section 3)

§200.320 Method of Procurement

Procurement Requirements	Yes	No	N/A	Note
3.1 Which of the following methods of procurement is used by the Subrecipient?				
Micro-purchase procedures §200.320(a)				
<ul style="list-style-type: none"> To the extent practicable, is the Subrecipients distributing micro-purchases equitably among qualified suppliers? 				
Does the aggregate dollar of supplies or services exceed the micro-purchase threshold of \$3,000, or \$2,000 for construction contracts subject to the Davis- Bacon Act?				
Small purchase procedures §200.320(b)				
<ul style="list-style-type: none"> Was price or rate quotations obtained from an adequate number of qualified sources? 				
Scaled bids §200.320(c)				
<ul style="list-style-type: none"> Is a complete, adequate, and realistic specification or purchase description available for bidders? 				
<ul style="list-style-type: none"> Are two or more responsible bidders willing and able to compete effectively for the business in relation to the bid advertisement? 				
<ul style="list-style-type: none"> Can the procurement lend itself to a firm fixed price contract and the selection of the successful bidder be made principally based on price? 				
<ul style="list-style-type: none"> Were bids solicited from an adequate number of known suppliers, providing them sufficient response time prior to the date set for opening the bids? 				
<ul style="list-style-type: none"> Was the invitation for bids publicly advertised? 				
<ul style="list-style-type: none"> Did the invitation for bids include any specifications and pertinent attachments, and define the items or services for the bidder to properly respond? 				
<ul style="list-style-type: none"> Were all bids publicly opened at the time and place prescribed in the invitation for bids? 				
<ul style="list-style-type: none"> Was a firm-fixed-price contract awarded in writing to the lowest responsive and responsible bidder? 				
<ul style="list-style-type: none"> If any bids were rejected, was there a sound documented reason supporting the rejection? 				

PROCUREMENT CHECKLIST

Procurement by Competitive Proposals §200.320(d)				
<ul style="list-style-type: none"> Were Requests for Proposals (RFPs) publicly advertised and did they identify all evaluation factors and their relative importance? 				
<ul style="list-style-type: none"> Were proposals solicited from an adequate number of qualified sources? 				
<ul style="list-style-type: none"> Is there a written method for conducting technical evaluations of the proposals received and for selecting recipients? 				
<ul style="list-style-type: none"> Was a contract awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered? 				
<p>Note: Competitive proposal procedures may be used for qualifications-based procurement of architectural or engineering (A/E) professional services whereby competitors' qualifications are evaluated, and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in the procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.</p>				
<p>Procurement by noncompetitive proposals §200.320(f):</p> <p>Note: When only one bid is received in response to a competitive bid solicitation, a Subrecipient does not have price competition. If the Subrecipient proceeds with awarding based on a single submitted bid price, the Subrecipient must: 1) justify the price is fair and reasonable; 2) compare the bid price to their in-house estimate or engineers estimate and past prices paid for the same or substantially similar item(s); 3) obtain information from the marketplace; 4) obtain a complete cost breakdown; 5) perform a cost analysis of the proposed price and; 6) document the rationale for the award decision and place in the procurement file.</p>				
<ul style="list-style-type: none"> The item is available only from a single source. 				
<ul style="list-style-type: none"> The public exigency or emergency for the requirement will not permit a delay resulting from the competitive solicitation. 				
<ul style="list-style-type: none"> The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the non-Federal entity. 				

PROCUREMENT CHECKLIST

<ul style="list-style-type: none">• After solicitation of several sources, competition is determined inadequate.				
--	--	--	--	--

PROCUREMENT CHECKLIST

PROCEDURES STANDARDS AND GUIDANCE FOR SUBRECIPIENTS (Section 4) §200.321 Contracting with Small and Minority Businesses, Women's Business enterprises, and Labor Surplus Area Firms.

Procurement Requirements	Yes	No	N/A	Note
4.1 Subrecipients must take all necessary affirmative steps to assure that minority businesses, women's business enterprises and labor surplus area firms are used when possible §200.321(a). Does the procurement file include the following §200.321(b)?				
<ul style="list-style-type: none"> Do the Subrecipient place qualified small and minority businesses and women's business enterprises on the solicitation lists? 				
<ul style="list-style-type: none"> Does the Subrecipient assure that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources? 				
<ul style="list-style-type: none"> Does the Subrecipient divide total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises? 				
<ul style="list-style-type: none"> Establishing delivery schedules where the requirement permits, which encourages participation by small and minority businesses, and women's business enterprises? 				
<ul style="list-style-type: none"> When appropriate, were the services and assistance of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce? 				
<ul style="list-style-type: none"> Does the Subrecipient require the prime contractor, if subcontracts are to be let, to take the affirmative steps listed above? 				

PROCUREMENT CHECKLIST

PROCEDURES STANDARDS AND GUIDANCE FOR SUBRECIPIENTS (Section 5)

§200.323 Contract Cost and Price

Procurement Requirements		Yes	No	N/A	Note
5.1	<p>Did the Subrecipient conduct a cost or price analysis of every procurement action more than the Simplified Acquisition Threshold including contract modifications? §200.323(a)</p> <p>Note: Subrecipients must perform a cost or price analysis relating to every procurement action more than the Simplified Acquisition Threshold including contract modifications. The method and degree of analysis are dependent on the facts surrounding the procurement situation, but as a starting point, the non-Federal entity must make independent estimates before receiving bids or proposals. Costs or prices based on estimated costs for contracts under the Federal award are allowable only to the extent that costs incurred, or cost estimates included in negotiated prices would be allowable under Subpart E—Cost Principles. Subrecipients may reference their cost principles that comply with the Federal cost principles.</p>				
5.2	<p>Was profit negotiated as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed §200.323(b)?</p> <p>Note: Profit must be negotiated as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed. To establish a fair and reasonable profit, consideration must be given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work. The cost plus a percentage of cost and percentage of construction cost methods of contracting must not be used.</p>				

PROCUREMENT CHECKLIST

PROCEDURES STANDARDS AND GUIDANCE FOR SUBRECIPIENTS (Section 6)

§200.325 Bonding Requirements

Procurement Requirements		Yes	No	N/A	Note
6.1	For construction or facility improvement contracts or subcontracts exceeding the Simplified Acquisition Threshold, the Federal awarding agency or pass-through entity may accept the bonding policy and requirements provided that the Federal awarding agency or pass-through entity has decided that the Federal interest is adequately protected. If such a determination has not been made, does the procurement include the following?				
	• A bid guarantee from each bidder equivalent to five percent of the bid price §200.325(a)?				
	• A performance bond on the part of the contractor for 100 percent of the contract price §200.325(b)?				
	• A payment bond on the part of the contractor for 100 percent of the contract price §200.325(c)?				

Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

Procurement Requirements	
7.1	<p>In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering Appendix II to Part 200. As stated previously in this document, to understand the requirements fully, please review the provisions of Appendix II to Part 200 in the Code of Federal Regulations.</p> <ul style="list-style-type: none"> • Contracts for more than the Simplified Acquisition Threshold must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms and provided for such sanctions and penalties as appropriate. • Contracts more than \$10,000 must address termination for cause and for convenience by the non-Federal entity including how it will be affected and the basis for settlement. • Contracts that meet the definition of “federally assisted construction contract” must include the equal employment opportunity clause. • Construction contracts more than \$2,000 must include a provision for compliance with the Davis-Bacon Act. • Contracts more than \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 W.S.C 3702 and 3704. • Contracts entered into with a small business firm or nonprofit organization and the Federal award meets the definition of “funding agreement”, must comply with the requirements of 37 CFR Part 401. • Contracts more than \$150,000 must contain a provision that requires the non-Federal award to agree to comply with the Clean Air Act and the Federal Water Pollution Control Act. • Contracts must not be entered into with parties listed on the governmentwide exclusions in the System for Award Management (SAM). • Contractors that apply or bid for an award more than \$100,000 must file the required certification regarding the Byrd Anti-Lobbying Amendment. • Contracts must include provisions regarding section 6002 of the Solid Waste Disposal Act. • Contracts must include a Section 3 clause, if funded by the Department of Housing and Urban Development (HUD). The Section 3 program requires recipients of certain HUD financial assistance, to the greatest extent possible, provide job training, employment, and contract opportunities for low- or very-low income residents about projects and activities in their neighborhoods. • Contractors must allow access to any books, documents, papers, or records of the project by the City, State, Federal agencies, and the Comptroller General of the United States. Records must be maintained for five years after the Grantee formally closes out each program.

CITY OF VERNON
COMMISSIONER MEETING

MEETING DATE: 2-22-22

DEPARTMENT: Aquatics Center

AUTHOR: Darell Kennon

AGENDA ITEM: Consider and approve the purchase of services to recoat the existing slide and replace the diving board.

BACKGROUND: During budget discussions funds were allocated to recoat the interior and paint the exterior of the existing slide and mushroom water fall at the Aquatics Center. Staff solicited bids from vendors that are Tx Buyboard members.

ATTACHMENT(S): Email from Tony DeHoyos outlining the bids, warranty & timing.

Bids for vendors

FINANCIAL IMPACT: Current budget has \$46,000.00 designated for this expense

Bids reflect that a lower cost is attainable \$25,295 to \$30,323.00

Staff request to spend some of the remaining funds to replace the diving board at a cost between \$9,299.74 to \$11,344.00

RECOMMENDATION: Staff recommends hiring Slide Renu due to having the lowest cost, \$25,295.00 and best warranty, 3-year interior & 5-year exterior, although their schedule will not allow the work to be done until after the Aquatic Center Season in the fall. Still within this budget year. Splashtacular can do the work before the season but their cost is higher, \$30,323.00, and their warranty is only one year.

With the lower cost of the recoating Staff would like to utilize the other funds to replace the diving board & some of its hardware from Leslie's Swimming Pool Supplies at a cost of \$9,299.74

ACTION REQUESTED: Approve the purchase of services to recoat the existing slide and mushroom waterfall from the vendor that represents the best value for the City of Vernon and to use some of the remaining funds to replace the diving board from Leslie's Swimming Pool Supplies at a cost of \$9,299.74

Darell Kennon

From: Tony DeHoyos <tdehoyos@vernontx.gov>
Sent: Monday, February 14, 2022 11:03 AM
To: Darell Kennon
Subject: Slide bids

Darell,

I got a call from Joshua Lones at Safe Slide on Friday. He wanted to let us know that it was going to be difficult getting us scheduled to redo the slide this spring. He mentioned sending a couple of guys to fix the spots where the gelcoat is wearing down and then coming in the Fall to complete the entire thing. They were the bid we wanted to recommend due to the better warranty. We probably need to get together so we can let one of them know so we can get a spot reserved. These are the quotes we have and warranties:

Safe Slide Restoration-\$28,211 total bid

5yr warranty on paint adhesion

5yr warranty on structural fiberglass repair not to delaminate

5yr warranty on gel coat with a yearly maintenance plan through them(2yr warranty otherwise)

(Not able to get us in the schedule until the Fall)

The Slide Experts-\$26,840 total bid

The Slide Experts guarantee work to be free from defect and delamination for 1yr under normal conditions and proper routine maintenance.

Damage from improper swimwear, vandalism, acts of nature, rust etc. are excluded. Note: warranty does not cover fading of gelcoat or paint.

(Slide Experts hasn't committed to being able to get it down this Spring, I think they are waiting on us recommending them to Council. He talked like they could fit us in the schedule but wants a commitment from us)

Slide Renu-\$25,295 total bid

SlideRenu will provide a THREE (3) YEAR interior and FIVE (5) YEAR exterior warranty at the completion of the project which warrants the PERFORMANCE OF THE COATINGS used on the project against excessive; color fading, loss of gloss and chalking. YOU MUST PROVIDE SUFFICIENT PROOF THAT THE INTERIOR RIDE PATH HAS BEEN WAXED WITH A POLYMER WAX SUCH AS OUR SLIDEWAX AT LEAST ONCE DURING THE OPERATING SEASON IN ORDER FOR THE WARRANTY TO BE VALID.

If the product fails to perform in this manner, SlideRenu will, at its sole option, replace only the coatings which have failed with SlideRenu® brand or customer-specified coatings at no-charge or reimburse the customer for purchasing replacement coatings up to \$300/gallon. RE-APPLICATION LABOR IS NOT INCLUDED IN OUR PRODUCT WARRANTY.

www.SlideRenu.com

The WORKMANSHIP WARRANTY is ONE (1) YEAR from the completion date of the project and covers the delamination, blistering and cracking of the coatings. In the event the coating fails, we will repair the areas affected in accordance with the process described in Section A.1. at no-charge, or at our sole option, reimburse the customer for the cost of repairing the damaged area(s) based on the average of three (3) independent painting contractor quotes. All warranty claims must be made in writing within the proper allotted time period and will be settled by SlideRenu within a reasonable amount of time. Refer to our detailed Warranty posted on our website or you may request a copy by contacting us at Sales@SlideRenu.com

SURFACE CHIPS, GOUGES, GASHES, ETC. ARE CAUSED BY IMPROPER BATHING SUIT ATTIRE AND/OR ABRASIVE RAFT RIDING SURFACES AND ARE NOT COVERED UNDER THE WORKMANSHIP WARRANTY. WEAR AND TEAR CAUSED BY BEACH SAND TRANSPORTED BY RIDERS IS ALSO NOT COVERED UNDER THE WORKMANSHIP WARRANTY.

INTERIOR AND EXTERIOR SURFACES THAT HAVE BEEN PREVIOUSLY COATED AFTER THE INITIAL INSTALLATION ARE NOT COVERED UNDER OUR WORKMANSHIP OR PRODUCT WARRANTY UNLESS THE EXISTING COATING IS COMPLETELY REMOVED TO BARE FIBERGLASS AND IS INCLUDED IN THE SCOPE OF WORK ON EXHIBIT A.
(They are the low bid but can't start this project until at least June 1st)

Splashtacular(original slide manufacture)-\$30,323

The proposed quote did not list the warranty but I have emailed Brian to send me the warranty if they were awarded the bid.

(Brian did say they could get us done this Spring but needs a commitment pretty soon to lock us in the schedule and get supplies ordered)

TONY DEHOYOS

Parks, Recreation and Cemetery Supt.

City of Vernon, Tx

P 940-552-9961 ext. 4

F 940-553-1622

LIVE WELL! BE HEALTHY..PLAY MORE..EXPERIENCE PARKS!

Safe Slide Restoration

"Restoring confidence in your slide"

Dale Cooper LLC DBA Safe Slide Restoration
P.O. Box 102, Farmington, MO 63640
855.639.7543
www.safeslides.com

February 14, 2022

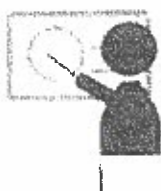
Orbison Aquatic Center / Attn: Tony Dehoyos
4498 Sand Rd, Vernon, TX 76384
940-887-9149 / tdehoyos@vernontx.gov

Hello Tony,

The following is a contract for the restoration of your water slide. This contract is based on the information that was sent to Safe Slide Restoration on 09.27.2021. Our company is certified in fiberglass composites by the American Composite Manufacturer's Association (ACMA). We have over **20-years** of experience working with fiberglass and gel coat.

We Have The Industry's Best Warranties

- There is a **5 - year warranty** on paint for adhesion.
- There is a **5 - year warranty** on structural fiberglass repair not to delaminate.
- There is a **5 - year warranty** on gel coat. With yearly maintenance plan



Unique Restoration System

Products

Superior Products
Industry Proven
Chosen by Performance not Price

Processes

Documented Procedures
Consistent & Standards
Safety Standards
Proper PPE

People

Unmatched Certifications
ACMA, NACE, OSHA, Non-Slip
Experience: 160 Projects Last Year

Guarantees

All Project Managers are ACMA Certified
Gel Coat Thickness Meets OEM Standards
Meeting Deadlines
Responsive

Safe Slide

Slide Description:

Open Flume Body Slide – Yellow & Orange

Work Description:

Gel Coat - Interior:

- Repair all minor fiberglass repairs in ride path* (minor repair does not require laminating)
- All repairs will be done with vinyl-ester resin
- Prepare interior ride path for Gel Coat
- Add textured surface to start tub if needed
- Refinish interior ride path of slide with Gel Coat
- Gel Coat will be applied to a thickness of 20 - 24 mils.
- Premium Gel Coat will be used
- Recaulk all seams (recaulking is not a guarantee to stop leaking seams) **
- Seams will be sealed with premium caulk
- Base white gelcoat will be used unless otherwise specified

Paint - Exterior:

- Wash exterior of slide with internally formulated cleaner
- Prime-coat bare areas as needed
- Paint exterior with Poly - Siloxane Paint
- Paint RAL color: _____

INIT: _____

Steel Description:

Mushroom Play Feature

Work Description:

Paint – Steel Play Features:

- Wash steel play features with internally formulated cleaner
- Prime-coat bare areas as needed with 2-part primer
- Apply top coat to entire surface using poly-siloxane paint
- Apply clear coat to entire surface
- Paint RAL color: _____

INIT: _____

Project Amount: \$28,461.00

The Slide Experts, Inc.
511 Nob Hill Trl
Franktown, CO 80116
512-298-7796
matt@theslideexperts.com
www.theslideexperts.com

Estimate 1123



ADDRESS

City of Vernon
1725 Wilbarger Street
Vernon, TX 76384

DATE
02/06/2022

TOTAL
\$26,840.00

EXPIRATION
DATE
03/04/2022

ACTIVITY

QTY

RATE

AMOUNT

Full Restoration

42 inch Open Flume Waterslide | Prep, Gelcoat and
Caulk Interior | Prep, Paint Exterior

1

22,950.00

22,950.00

Paint

Mushroom Water Feature | Prep, Paint Top of
Mushroom and Support

1

3,890.00

3,890.00

Orbison Aquatic Center | Vernon, TX

TOTAL

\$26,840.00

The Slide Experts guarantees work to be free from defect and delamination for a period of one (1) year under normal conditions and proper routine maintenance. (Ask about our yearly maintenance services) Damage from improper swimwear, vandalism, acts of nature, rust etc. are excluded. NOTE: Warranty does not cover fading of the gelcoat or paint.

THANK YOU

Accepted By

Accepted Date

SlideRenu®

EXHIBIT A

TOTAL TURNKEY PROJECT COST						\$ 23,948
#	Approved Scope of Work	Length	Width"	Work Days	Cost	
1	OPEN BODY SLIDE					\$ 23,948
	Resurface Interior Ride Path	140	42	4	\$ 13,380	
	Wax Interior Ride Path					
	Repaint Exterior Surface*	140	42	3	\$ 10,568	
	Re-Caulk Interior Ride Path Seams	Included				
	Perform Minor Fiberglass Repairs	Included				
	Remove Existing Coatings (1)	NOT PREVIOUSLY PAINTED				
	Color(s) – SEE EXHIBIT B	ORANGE – YELLOW 2 COATS NEEDED				
2						
	Resurface Interior Ride Path					
	Wax Interior Ride Path					
	Repaint Exterior Surface*					
	Re-Caulk Interior Ride Path Seams					
	Perform Minor Fiberglass Repairs					
	Remove Existing Coatings (1)					
	Color(s) – SEE EXHIBIT B					
3						
	Resurface Interior Ride Path					
	Restore (Polish & Wax) Interior Ride Path					
	Repaint Exterior Surface*					
	Re-Caulk Interior Ride Path Seams					
	Perform Minor Fiberglass Repairs					
	Remove Existing Coatings (1)					
	Color(s) – SEE EXHIBIT B					

NOTE: The above cost is based on all work defined above performed under one purchase order and one mobilization trip.

The turnkey proposal includes all delivery charges, labor, materials, site preparations, man-lift rental fees and all expenses associated with the completion of this project, the scope of which is defined in Exhibit A. (1) CUSTOMER CONFIRMED THAT INTERIOR SURFACE HAS NOT BEEN PAINTED AFTER INITIAL INSTALLATION BY THE MANUFACTURER.

Applicable taxes, bonds or credit card processing fees, if any, are not included. If you are tax-exempt, please send a copy of your certificate with the PO or contract.

* Includes lift rental if applicable.

+ Mushroom
\$1347.00

Total \$25,295.00

www.SlideRenu.com

• 5896 Chandler Court, Westerville, Ohio - 43082 • O: 614 948 2554 • C: 440.781 0051 •

PROPOSAL #272201P, CITY OF VERNON, TX, WS.0

Page 9 of 13

SPLASH TACULAR

Waterslides and Waterpark Attractions

Vernon, TX
Maintenance Services
Vernon, TX 16, 2021

\$16,985.00 for (A)
\$11,338.00 for (B)
\$3,992.00 for (C)
Excludes Sales Tax

\$30,323.00

1. MAINTENANCE & RESTORATION SERVICES

Item	Amount \$\$	Notes
A	16,985.00	<p><u>Open Body Slide Flume - Interior</u></p> <ul style="list-style-type: none"> - Wash interior ride surface of flume. - Sand and prep interior of ride surface of flume. - Recoat interior of slide flume with gel coat. - Includes minor gel coat repair. - Re-caulk all seams.
B	11,338.00	<p><u>Open Body Slide Flume - Exterior</u></p> <ul style="list-style-type: none"> - Power wash and apply degreaser to exterior of slide flume. - Sand and prep areas for surface coating. - Apply epoxy base coat to slide surface exterior as needed. - Apply High Performance Urethane finish coat to exterior of slide.
C	3,992.00	<p><u>Mushroom Spray Feature:</u></p> <ul style="list-style-type: none"> - Thoroughly Wash and sand exterior of mushroom feature. - Recoat Mushroom Feature.

2. TO BE PROVIDED BY OTHERS/EXCLUSIONS

- Any building permits, licenses, sales tax, allowances, bonds, and submissions as required by local authorities, surveying, brokers fees or additional site visits.
- It is assumed our crews will have the ability to work between 8AM and 8PM seven (7) days a week as we deem necessary
- Adequate access to the project area
- Prevailing or Union wage rates
- MEP Services of any kind.
- Masking of hardware.
- Hardware replacement of any kind.
- Modifications to the concrete deck, landscape, or surrounding areas.



DALLAS, TX CSC #3003
3630 W MILLER RD STE 330

GARLAND, TX 75041-6050
Phone # : (214) 553-0384
Fax #...: (602) 366-3818

Quote

Quote #: 616010
Customer: CITY OF VERNON

Quote Name: DIVING BOARD AND MISC. CITY OF VERNON

Date.....: 2/15/22
Customer #: 28652779

Billing Address:
1725 WILBARGER ST
VERNON TX, 76384-4741

Shipping Address:
1725 WILBARGER ST
VERNON TX, 76384-4741

Contact.: TONY

Phone...: () - Email.: TDEHOYOS@VERNONTX.GOV

Page: 1

Line #	Item #	Item Description	Qty	Unit Price	Ext Price
1	951015	16' ALUMINUM - RADIANT WHITE 40 DAY LEAD TIME ON BOARD	1	4799.99	4,799.99
2	999999999	SPECIAL ORDER ITEM S.R.SMITH PART# 12-102 / TIE DOWN ASSEMBLY	1	702.50	702.50
3	999999999	SPECIAL ORDER ITEM S.R.SMITH PART# 12-101 / TRAY ASSEMBLY LINE ITEMS 2 & 3 HAVE A 20 DAY LEAD TIME	1	3347.25	3,347.25
4	99650	QUOTED FREIGHT-CALL CP X.3333	1	450.00	450.00

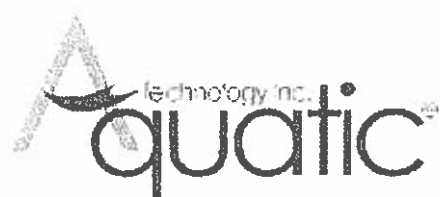
To Approve: Sign and Fax to RON GLOVER () -
For Question please call () -
Signature...: Date: _____
Print Name: _____

Sub-Total...: 8,849.74
Freight.....: 450.00
Tax.....: .00
Labor.....: .00
Total.....: 9,299.74

___ IF A CONTRACT IS REQUIRED TO COMPLETE JOB, LESLIES NEEDS TO APPROVE CONTRACT PRIOR TO JOB START DATE.
___ INVOICES IN EXCESS OF \$1,000 ARE SUBJECT TO A DOWN PAYMENT

THIS QUOTE IS MADE AS OF THE DATE SET FORTH ABOVE AND IS VALID FOR THIRTY (30) DAYS. UPON EXPIRATION OF THE 30 DAY PERIOD, PRICING AND OTHER COMPONENTS OF THE QUOTE ARE SUBJECT TO CHANGE. LESLIE'S RESERVES THE RIGHT TO MAKE ADJUSTMENTS IN FULL OR IN PART TO THE QUOTE FOR VARIOUS REASONS INCLUDING, BUT NOT LIMITED TO, CHANGING MARKET CONDITIONS, PRODUCT AND SERVICE DISCONTINUATION OR AVAILABILITY, MANUFACTURER PRICE CHANGES, ERRORS IN ADVERTISEMENTS OR QUOTES, OR STATE OR FEDERAL TAX CHANGES. LESLIE'S REQUIRES PAYMENT IN FULL ON ANY ORDER PRIOR TO ORDERING PARTS OR OUT-OF-STOCK ITEMS UNLESS NOTED ABOVE. THIS QUOTE DOES NOT INCLUDE CHARGES FOR FREIGHT, MEDIA (I.E., SAND, SALT OR DIATOMACEOUS EARTH), OR INSTALLATION. LESLIE'S DOES NOT CERTIFY NOR WARRANT THE CONDITION OF OWNER'S POOL OR EQUIPMENT. IT IS THE RESPONSIBILITY OF THE POOL OWNER/OPERATOR TO MAINTAIN THEIR POOL ACCORDING TO ALL STATE AND LOCAL HEALTH CODE STANDARDS AND REGULATIONS.

Thank you for shopping with Leslies



#E19898

02/08/2022

1.800.446.6416 • helpdesk@poolweb.com
37 Gabriel Drive • Augusta, ME 04330
EIN: 04-3260455

Bill To
City of Vernon
1725 Wilbarger St
Vernon TX 76384
United States

Ship To
Tony Deloyas
City of Vernon
2015 Oak St.
Vernon TX 76384
United States

Total With Shipping
\$10,626.60

Sales Rep
E213 Bridgitte Veilleux

Expiration Date
02/15/2022

Shipping Method
-Standard Ground-

Qty.	Item	Options	Rate	Amount
1	66-209-3162 Olympian Aluminum 16 Foot Commercial Diving Board - Radiant White With Matching Tread - Includes Hardware		\$4,881.11	\$4,881.11
1	12-102 1/3 M Tower Tie Down Assembly		\$733.73	\$733.73
1	Custom_SRSmith_Item B-TRAY ASSEMBLY - 1-3 meter Tray, Front plate, Rear plate Gusset 1/4 x 3 x3, Gusset 1/4 x 4 X 4, 2" SCH 40 C/S PIPE.		\$3,819.76	\$3,819.76
1	Custom_SRSmith_Item HEEL MOUNT TRAY H/R ASSY		\$1,192.00	\$1,192.00

Note Estimate Free Freight

All shipping and handling costs are included in this quote.

There are no additional charges for shipping these items to the shipping address on this quote. Any modifications to item quantity, shipping location/speed, items listed, etc could impact pricing on this estimate.

Sales tax may be removed if a valid exemption certificate is provided prior to purchase.

Poolweb.com offers a one year product guarantee for no additional charge.



Kiefer Aquatics
The Lifeguard Store
All American Swim
Swim Shops of the
Southwest

903 Morrissey Drive
Bloomington, IL 61701
P (309) 451-5858
F (309) 451-5959

Page 1/1

Quote

DATE	Customer #	ESTIMATE
02/09/2022	WEB160575	EST085472



BILL TO

City of Vernon
Tony DeHoyos
1725 Wilbarger St
Vernon, TX 76384

SHIP TO

City of Vernon
Tony DeHoyos
1725 Wilbarger St
Vernon, TX 76384

Shipped Via:

PP&A

Estimate Prepared by:

ckramp

ITEM	DESCRIPTION	QUANTITY	PRICE EACH	TOTAL
66-209-3162	DROPSHIP: 16' Olympian Aluminum Board Color: Radiant White	1	\$5,508.00	\$5,508.00
12-101	DROPSHIP: Tray for SR Smith 1M Dual Mount Dive Stand	1	\$3,700.00	\$3,700.00
ZZCUSTOM	DROPSHIP: SR Smith 12-102 1 & 3 M Tie Down Assy	1	\$915.00	\$915.00
			Subtotal	\$10,123.00
			Freight	\$1,221.00
			Tax	\$0.00
			Total	\$11,344.00

CITY OF VERNON
COMMISSIONER MEETING

MEETING DATE: 2-22-22

DEPARTMENT: Wastewater

AUTHOR: Darell Kennon

AGENDA ITEM: Consider and approve the solicitation of bids for upgrades to the Wastewater Treatment Plant.

BACKGROUND: During budget discussions funds were set in place to continue the upgrades for the Wastewater Treatment Plant (WWTP). Staff has worked with Allen Phillips of Jacob & Martin Engineering to identify the next steps in that effort.

ATTACHMENT(S): Engineers description and estimate of project cost.

FINANCIAL IMPACT: See the Spreadsheet on projected spending

RECOMMENDATION: Staff recommends the soliciting of bids for the projects outlined in the Engineering description and estimate.

ACTION REQUESTED: Approve the soliciting of bids for the repair of the Belt Press, Secondary Clarifier #2, Primary Clarifier & Auto Slide Gate as part of the ARP funded projects and the Concrete Pond/Asphalt pad as part of a separate bid.

CITY OF VERNON
2022 WWTP Improvements - ARP Budget
Feb-22

1	Belt Press Replacement	1	LS	\$383,500.00	\$383,500.00
2	Solids Feed Pump Replacement	2	EA	\$54,600.00	\$109,200.00
3	Temporary Solids Processing	1	LS	\$35,000.00	\$35,000.00
4	Conveyor Replacement	1	LS	\$80,600.00	\$80,600.00
5	Polymer Feed System	1	EA	\$15,000.00	\$15,000.00
6	Hydraulic Power Rack System	1	EA	\$12,000.00	\$12,000.00
7	Sludge Pump Flush System	2	EA	\$3,500.00	\$7,000.00
8	6" Plug Valves (suction)	2	EA	\$7,500.00	\$15,000.00
9	6" Plug Valves (Discharge)	2	EA	\$7,500.00	\$15,000.00
10	6" In-Line Venturi Mixer	1	EA	\$5,000.00	\$5,000.00

BELT PRESS SUBTOTAL **\$677,300.00**

12	Secondary Clarifier #2	1	LS	\$1,000,000.00	\$1,000,000.00
	Scum Pump-641, discharge elbow and rails,				
13	and Psi Gauge	1	LS	\$15,000.00	\$15,000.00
14	Scum Pump - Check Valve	1	LS	\$6,500.00	\$6,500.00
15	Scum Pump - Plug Valve	1	LS	\$5,500.00	\$5,500.00
16	Sludge Pumps (P-632 & P-631)	2	EA	\$32,500.00	\$65,000.00
17	6" Check Valves	2	EA	\$9,500.00	\$19,000.00
18	6" Plug Valves	4	EA	\$7,500.00	\$30,000.00
19	Insulation	1	LS	\$12,000.00	\$12,000.00

SECONDARY CLARIFIER #2 SUBTOTAL **\$1,153,000.00**

20	Primary Clarifier	1	LS	\$1,000,000.00	\$1,000,000.00
21	Sludge Pumps (P - 331 & P-332)	2	EA	\$52,000.00	\$104,000.00
22	6" Check Valves	2	EA	\$9,500.00	\$19,000.00
23	6" Plug Valves	4	EA	\$7,500.00	\$30,000.00
	Scum Pumps 321 and 322, discharge elbows,				
24	and rails, and Psi Gauges	2	LS	\$15,000.00	\$30,000.00
25	Scum Pump Check Valves	2	EA	\$6,500.00	\$13,000.00
26	Scum Pump Plug Valves	2	EA	\$5,500.00	\$11,000.00
27	Grinder	1	LS	\$60,000.00	\$60,000.00
27	Insulation	1	LS	\$12,000.00	\$12,000.00

PRIMARY CLARIFIER SUBTOTAL **\$1,279,000.00**

28	Automatic Slide Gate at Headworks	1	EA	\$50,000.00	\$50,000.00
----	-----------------------------------	---	----	-------------	-------------

Construction Subtotal **\$3,159,300.00**

Recommended Project Contingencies (15%) *\$473,895.00*

**Wastewater Treatment Plant
Project Spending 2021-22**

Description	Available funds	Projected Spend
Fund 25 accumulated total October 2022	\$ 2,000,000.00	
American Resource Planning (ARP) Funds	\$ 2,557,894.35	
Total funds available	\$ 4,557,894.35	
Disk Filters (installation in progress)		\$ 907,812.00
Total Pending		\$ 907,812.00
Belt Press		\$ 677,300.00
Secondary Clarifier #2		\$ 1,153,000.00
Primary Clarifier & grinder		\$ 1,279,000.00
Automatic Sliding Gate at Headworks		\$ 50,000.00
Contingencies (15%)		\$ 466,395.00
Grantworks (administrators)		\$ 115,000.00
Projected (ARP) spend		\$ 3,740,695.00
Engineering		\$ 299,255.60
Total Spend		\$ 4,947,762.60
+/-		\$ (389,868.25)

**CITY OF VERNON
COMMISSIONER MEETING**

MEETING DATE: February 22, 2022

DEPARTMENT: City Manager

AUTHOR: Marty Mangum

AGENDA ITEM: Discuss, consider and take possible action to Bid out paving improvements for Yamparika Street adjacent to the Vernon ISD new school being built.

BACKGROUND:

Vernon ISD had an election and the voters voted to build a new school at the corner of Yamparika and Stadium. The street adjacent to the proposed new school from stadium to Center is paved but was not built to the standard needed to support traffic from buses on a daily routine. I asked our engineer to look at the situation and make us recommendations to upgrade Yamparika Street, if necessary, so that the street could handle this increased traffic. Leslie Bruce with Kimley-Horn Engineering suggests that we really needed to curb, gutter and pave the street at least from Stadium to past the entry to the school on Yamparika as busses will enter the school from Yamparika. This would be approximately 880 feet of pavement and curb and guttering. The cost is estimated to be \$450,000-\$550,000.

A much better solution would be to upgrade Yamparika Street from Stadium Street to all the way to Center Drive with curb and gutter for an estimated cost of \$1,400,000.

We need to bid this project out to determine the cost of the two options so we can decide how to best handle the problem.

**SUGGESTED
MOTION:**

I move to authorize the city to go out for bid for the installation of curb and gutter and paving of Yamparika Street with two options. The first option would be for street improvements for Yamparika from Stadium to Center and the other option would be for street improvements for Yamparika from Stadium for approximately 880 feet towards Center Drive.

City Manager

From: Bruce, Leslie <Leslie.Bruce@kimley-horn.com>
Sent: Wednesday, January 26, 2022 11:17 AM
To: Darell Kennon
Cc: 'City Manager'; 'Monica Wilkinson'
Subject: RE: New School Building

I was able to look into this further this morning after we traded messages yesterday Darell.

In this location, I would not support taking the same approach we have elsewhere in terms of paving streets. My reasoning is that with the school location you will be experiencing increased traffic (bus and vehicle) and turning movements for the entry to the school. This will increase the wear and tear on this section and I would be concerned the way we have treated new paving on residential streets recently would not hold up well over time. Yamparika serves more as a thoroughfare and should be thought of as such since it serves this area of town. Yes we have just seal coated next to schools in recent years, but the initial pavement construction included most likely a base with hot mix surface that is now overlaid many times with a seal coat. The foundation is there and we are protecting it with the seal coat application.

The approach I would take here would be similar to Maiden Street (done about 10 years ago now) in terms of roadway improvements. This obviously has an increased cost, but the investment in the initial infrastructure is heightened in this case because of location and potential for future development.

I put together an opinion of cost for the 880' segment you had indicated for the school. I used a 30' roadway with curb and gutter and used a pavement section with 2-inch HMAC and 8-inches of Flex Base. I then pro-rated this cost out for the entire length of 2,613' for consideration. Overall the cost per foot is in the range of \$515. This is based on some current bid prices that we are seeing for paving as recently as last week.

The cost to pave past the school is going to be around \$450k - \$550k, while the cost to pave the overall limits would be around \$1.4 million. I realize this is not what you want to hear and yes it could be done on the conservative side, but I am afraid even the short term quality for this location will be an issue if the roadway construction is not done correctly.

As always, holler if you have any questions.

Leslie P. Bruce, P.E.

Kimley-Horn | 1207 Ave F NW, Suite 1, Childress, TX 79201

Direct: (940) 226-4218 | Mobile: (806) 346-4803 | Main: (940) 937-3423

Connect with us: [Twitter](#) | [LinkedIn](#) | [Facebook](#) | [Instagram](#) | [Kimley-Horn.com](#)

Celebrating 14 years as one of FORTUNE's 100 Best Companies to Work For

From: Darell Kennon <dkennon@vernontx.gov>
Sent: Tuesday, January 18, 2022 2:36 PM
To: Bruce, Leslie <Leslie.Bruce@kimley-horn.com>
Cc: 'City Manager' <citymanager@vernontx.gov>; 'Monica Wilkinson' <mwilkinson@vernontx.gov>
Subject: FW: New School Building

Leslie,

This is what I gave to Marty previously.

Please look it over and let us know what you think.

YAMPARIKA STREET
PROPOSED IMPROVEMENT EXHIBIT
02/16/2022

OPTION A
880 LINEAR FOOT
30 FT WIDE ASPHALT ROADWAY (LIP OF CURB TO LIP OF CURB)
2FT CONCRETE CURB AND GUTTER EACH SIDE
~ \$451,900

OPTION B
2613 LINEAR FOOT
30 FT WIDE ASPHALT ROADWAY (LIP OF CURB TO LIP OF CURB)
2FT CONCRETE CURB AND GUTTER EACH SIDE
~ \$1,341,900

PROPOSED
ELEMENTARY SCHOOL
IMPROVEMENTS

YAMPARIKA STREET

OPTION B

OPTION A

STADIUM DRIVE

CENTER DRIVE



Kimley »Horn

© 2022 KIMLEY HORN AND ASSOCIATES, INC.
1207 AVE. F NW SUITE 1, CHILDRRESS, TX 75007
PHONE: 817.881.3421
WWW.KIMLEYHORN.COM
TYPE PLAN NO. P.028

**CITY OF VERNON
COMMISSIONER MEETING**

MEETING DATE: February 22, 2022

DEPARTMENT: City Manager

AUTHOR: Marty Mangum

AGENDA ITEM: Discuss, consider and take possible action on a request from Cooper Alexander to close Olive Street from Main to Cumberland from 8 am to 4 pm on April 16, 2022 for Spring Market

Cooper Alexander requested that we close Olive Street from Main to Cumberland on April 16, 2022 from 8 am to 4 pm for Spring Market. We have done this for several years.

**SUGGESTED
MOTION:**

I move to that we authorize the closure of Olive Street from Main to Cumberland on April 16, 2022 from 8 am to 4 pm for Spring Market.

Adjourn

